## RESUME

**Mahinder Singh Thakur** **Date of Birth :** 14.11.1970

S/o Late Shri. Sant Ram Thakur

C/O M/S Jindal Saw Ltd. Vill-Nanakapaya, **Experience : 22 Years**

Taluka –Mundra, Kutch- GUJARAT

**(M) 9925005430** **e-mail: mahinder.singh14@gmail.com**

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**INDIRECT TAXATION / COMMERCIAL (IN ERP-SAP)**

**Summary of Skills:**  
Remarkable tax planning, Advisory, Documentations & compliances experience in:-

1. Central Excise Including SEZ & EOU
2. DGFT- Foreign Trade Policy (FTP) & EXIM matters
3. Customs,
4. Service tax
5. Sales Accounting, Credit Controls , Provisions & Reconciliation as per SAP

**Working Experience :**

**Having 22 years of experience in key area like Central Excise, Service tax, & DGFT**.

**1.** Working with **M/s Jindal Saw Limited** (A flagship company of O P Jindal Group) an undisputed leader in manufacturing of LSAW/HSAW Pipes /DI Pipes/Seamless pipes supplying to Oil & Gas exploration Sectors in the capacity of **Executive** **- Indirect Taxation** from **May, 2007 to till date** looking after all the activities of EOU, Central Excise, Service tax, in four plants (Two EOUs & Two DTA) at Village-Nanakapaya, Taluka – Mundra, Kutch Gujarat .

**2.** Worked with **M/s Asian Lakto Industries Ltd** the Co is manufacturing of cold drinks, mineral water soda

etc. the capacity of Sr. Assistant (F & A), from Oct, 2001 to April, 2007 looked after Central Excise, Service tax.

**3.** Worked with **M/s. Govind Rubber Ltd.**  A leading Manufacturer in the field of Tyres & Tubes As an

Accountant, Bhiwadi (Raj) June, 1998 to Sept, 2001.

**4.** Worked with **M/s Satish K. Bansal & Co.** (Chartered Accountants) Ludhiana Punjab as an Assistant

Internal Auditor from Aug. 1992 to Jan. 1998 looked after Statutory, Internal & tax audit in different organizations

**Job Handled - Key Areas :**

**Indirect Tax Planning & Optimization :**

* Responsibility for tax registrations and other documentations for new set ups.
* Handle Excise Audit & avoid un-necessary tax issues.
* Review CENVAT credit eligibility on raw material, capital goods as well as different type of services before taking credit to avoid the audit queries & interest liability.
* Coordinating with the tax auditor for resolving their queries & issues in respect of Indirect taxes
* Monitoring & Evaluation of different indirect tax cases for providing the Contingent  
  Liabilities & Provision figures in the Financials
* Prepare refund claim of Terminal excise duty (TED) , Service Tax, Special additional duty (SAD) & rebate of Excise duty
* Prepare claim for refund of Drawback (DBK) U/S 74 & U/S 75 and deemed export DBK as per chapter 8 of FTP

**Central Excise Activities/Matters :**

* Fully conversant with the procedure, conditions and applicability of Cenvat Credit rules on Capital goods and inputs for availing the CENVAT CREDIT facility smoothly.
* Set up Job work procedure for raw material, Capital goods as per rules with following notification no 214/86.
* Set up Job work procedure for sub-contracting production process from an EOU to DTA as well as DTA to EOU as under para 6.14(a) & 6.14(b) (i) of FTP 2009-14.
* Handle audit under CERA & EA 2000.
* Identify and availing the facility of general exemption, rebate and refund from the Govt.
* To Discharge the Excise duty liability as stipulated U/R 8 & submission of Returns ER-1, ER-4, ER-6 U/R 12.
* Handling/Coordinating with excise department for excise audits as required under the Central Excise Act involving submission of necessary data and replies to the queries of Excise department
* Set up Direct Export procedure to overseas customers, SEZ units & Developers U/R-18 & U/R-19, Under bond /LOU & rebate
* Conversant with Deemed Export to EOU and Project authority against PAC & EC, under chapter 8 of FTP
* At times, taking the Opinion from Advocates & handling the SCN cases /Appeals lying with different forums

**Service Tax Matters :**

* Obtainment of registration for service tax category from the concerned deptt.
* Advisory on day to day issues like CENVAT credit admissibility of service tax as per prevailing rules.
* Procedure set up for CENVAT Credit & its utilizations/ allocation to plants
* Computation of Service tax, education cess liability & discharge the same in time
* Well aware with the notifications of Exemption, Abatement, reverse charges Mechanism (RCM) & Service tax on Work contracts & identify its coverage in the transaction of our business
* Submission of periodicals Returns & Audit compliances in time to the respective deptt.
* Through understanding of Valuation of taxable Services & its applicability in the transaction,
* To attend service tax audit and investigation on the notices issued by Service Tax Deptt. time to time
* To file reply to the SCN and service tax appeal with the Commissioner (Appeal) and Tribunal (CESTAT).

**EOU & SEZ unit / Developers Activities**

* Obtainment of LOP/LOA from the respective development Commissioner for EOU/SEZ
* Obtain License U/S 58 for Private Bonded warehouse and inbound manufacturing U/S 65 of custom Act
* Obtainment of permission for sales in DTA from the DC office from time to time
* Obtainment of permission for sub-contracting of production process in DTA
* Calculation of NFE and its monitoring periodically
* Submission of quarterly (QPR)& Annual Report (APR) to the Development Commissioner office
* Clearance from customs of RM & CG goods without payment of Excise/custom duties under on PC
* Domestic procurement of RM & CG against FORM CT-3 with payment of excise duty
* Set up Sub-contracting procedure in DTA
* De-bonding in case of EOU and calculation of duty impact on RM & CG
* Obtainment of permission for Conversion of DTA Unit into EOU from Development commissioner

**Liaisoning & correspondence**: I have good liaisoning with the following authority on day to day basis

* Central excise/Service tax offices

**Educational Qualifications :**

Passed B.Com from H.P. University Shimla

**Professional Qualifications :**

LLB from Agra University, U.P.

**Remuneration:** Negotiable

Date : 09.06.2014 **(M.S.THAKUR)**