**MOHAMMAD ARIF AHMAD**

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**Reference & Static Data Management / Trade Settlement/MO/BO/FO**

**PROFILE SUMMARY**

* With good record of professional experience in Reference & Static Data (Setup of all Capital & Money Market Instrument) Fixed Income Securities and pricing the securities as well with Bloomberg & EIKON.
* An out of the box thinker and good track record of establishing process, SOPs, streamlining workflow and creating team work environment to enhance productivity.
* Well versed in setting up Fixed Income Securities including Bonds, Equity and Derivative products with Financial Market concepts, products and instruments.
* Monitor and validate the pricing in Fixed Income instruments for FO.
* Pricing of fixed income securities and funds in the common application from external vendors like Bloomberg, Reuters, Telekers & etc.
* Proficiency at grasping new concepts quickly & utilizing the same in a productive manner.
* Good interpersonal skills with problem solving, logical thinking and analytical abilities.
* Self-motivated, positive thinker and goal-oriented.
* FLM (First Line Manager) test cleared from Kencentric (AON).

**ORGANIZATIONAL EXPERIENCES**

**HCL STATESTREET- PUNE (Nov 2019 to Dec 2020)**

Designation: Team Lead

**Team: TMQ (Transmission Queue- Trade Settlement)**

**Responsibilities**:

* Working as a bridge between FO & BO to find out issues related to unmatched/unconfirmed trades to fix them.
* Activity in which handling issues related to SSI and contact database to match the static data.
* Trades which hit the exception queue, find out the root cause, analyze them and fix them with the help of Counterparty/FO & MO desk.
* Check the economic details, SSI details and Swift message of a trade which hit the exception queue to settle the trade in the market without fail.
* Contacting CP/FO/MO for failed trades in order to confirm the SSI details.
* Checking the Booking trades and ensuring the trades are booked correctly or flow down to the system, matched and reconciled properly.
* Ensure smooth settlement of high value trades of above 1 million EUR with constant discussion with client and various counter parties.
* Work on trades failing due to trade financial or SSI mismatches.(Perform call back for SSI)
* Performing preliminary investigation of trades on the basis of ISIN, TD, SD, Price, and Quantity etc.
* Finding out discrepancies in trades done with counter parties and reaching out to concerned trading desk to get these discrepancies resolved.
* Ensuring all functions and procedures are performed in a timely and correct manner, timely escalation to desk.
* Handling client calls and addressing their queries effectively and also leading call with various middle offices and counterparties for getting issues resolved on priority and getting their perspective on the issue.
* Trade confirmation over email/phone with counterparties. From which platform the trade is going to settle via FICC (Fixed income clearing corporations) DTCC (Depository Trust & Clearing Corporation) Euro clear or crest market.
* Responsible for sending SOD and EOD report to client every day.
* Work and Task allocation. Assisting Team members wherever required. Implementing controls.
* Providing daily status via MIS reports, keeping management issues or escalation communicating information to the team circulate by the management.
* Taking daily hurdle start of the day.
* Managing team issues.
* Conduct structured 1-1 and furnishes regular feedback and provides report to on base performance.
* Spot and build next level of talent from within the team through proactive rotation cross training mentoring and empowerment.
* Team lunch, team outing and have cordial relationship with colleagues.
* Handling weekly call, Managing escalations and issues.

**Application handled:**

* NTPA, ExMan, Euclid, Crest Euro clear and Omgeo Alert.

**WIPRO DO&P, MUMBAI - INDIA (July 2014 to Nov 2019)**

Designation: Senior Market Data Analyst **(From July 2014 to November 2018)**

**Team:Market Data Administration (MDA- Reference Data & Static Data**)

Associated with **CréditAgricole Corporate and Investment Bank**, which is specializes in the businesses of capital markets & investment and corporate banking.

**Responsibilities**:

* To maintain the Static Data & Reference Data of Security setup providing responsive and accurate data-related support & services to Front Office Trader, Back Office Operator, and Risk Management Team.
* Supporting trading activities by creating new financial instruments (Bonds, ABS, CD and CP) in Front Office and Back Office Systems with the help of globally used vendor sources to get the static data of respective securities.
* Handling operational risk by performing control on the accuracy of static data used by all departments within the bank (Front Office, Back Office, Risk, and Accounting).
* Handling client queries related to accrual issues, incorrect pricing, and changes to existing setups.
* Managing the quality and accuracy of the data delivering between Front Office and Back Office.
* Ensuring that all customer escalations are resolved in line with the agreed client SLAs & also non repetition of escalations.
* Retrieval & Updating prices in FO/MO application when there was corporate actions or mismatched in price with Bloomberg.
* Assessing the customer feedback and evaluating areas of improvements.
* Streamlining the process of handling client’s needs considerably reducing turnaround time increasing perceived value to the customers and winning their delight.
* Imparting training to the newly joined analysts in the team, and also helping out team members on issues regarding the process.
* Reviewing the process procedure documents and updating them as and when required.
* Monitoring external & internal events and communicating the same within the team so that changes in the process can be accommodated easily.

**Key Business Contribution:**

* Preparing MIS reports on weekly and monthly bases.
* Manage the team in the absence of the Team Lead.
* Taking weekly team meetings & Preparing MOM.
* Preparing & attending weekly Call Deck.
* Prepared automated excel where all daily, weekly and monthly tasks where captured and also all team members individual contribution recorded.

**Information Providers:**

* Bloomberg,Thomson Reuters EIKON, EPIM & DTCC

**Application handled:**

* Murex V3, Murex V2, Calypso, ION Trading (Credit & PXE GOV), Summit,Orchestrade, Card & Jetstream.

**BNP PARIBAS GLOBAL SECURITIES OPERATIONS PRIVATE LIMITED, CHENNAI – INDIA (From April 2013 to May 2014)**

Designation: Senior Financial Associates

**Team: Asset creation (Static Data & Reference Data)**

**Key Business Contribution:**

* Worked with a team of 10 Associates and ensuring productivity and accuracy in term of static data, targets are met by the team & are consistent throughout.
* Worked on MIS and preparing dashboard for keeping track of team data.
* Participated in the Bi-weekly team performance review and escalating issues and queries to the senior management.
* Good Supervisory skills and ability to handle the team with minimum guidance.
* Training new team members

**Information Providers:**

* Bloomberg, Reuters, Interactivedata, London stock exchange &Telekurs
* Euro clear& Thai securities exchange

**Application handled:**

* Hiport**,** Tradeflow**&**Amanda

**DB OPERATION INTERNATIONAL** (Deutche Bank)**, BANGALORE - INDIA (From Nov 2009-April 2013)**

Designation: Financial Analyst

**Team: RDS-ODC Instrument Services (Static Data & Reference Data)**

**Application handled:**

* ICI, ADP, DB Champ & ESPEAR

**Projects**: **Static Data & Reference Data**

* Wipro: FINRA Project, where as part of automation a whole reconciliation report was, automated which helped in saving time and provided 0.5 FTE benefit.
* Benchmark Bonds Incorrect pricing Issue: Continuous Improvement Project at Wipro Where incorrect pricing issue with related to benchmark bonds was fixed, which lead to resolve front office client pricing issues. This project was appreciated by both Client and Front office team.

**SINGNIFICANT ACCOMPLISHMENTS**

* Bagged with Star of the Quarter and Spot awards in Wipro.
* Automated the manual daily task with time saving, 0.5 FTE saving and 100% accuracy in Wipro.
* Developed trackers and checklists to streamline the process in Wipro.

**ACADAMIC, CERTIFICATIONS AND OTHER DETAILS**

* Master of Business Administration (MBA) in FinanceFirst Class from MaduraiKamarajUniversity, Bangalore.
* Bachelor of Science (B.Sc) in Electronics First Class from Magadh University, Bihar
* ERP (SAP) FICO module from Dallas Technologies, Bangalore.

**PERSONAL DETAILS**

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Languages Known: English, Hindi& Urdu

References/Other Personal Details: Available on request