**PRADEEP M. VISHWKARMA**

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| **OBJECTIVE** |

To achieve working satisfaction career progression and personal development by working in a learning environment that encourages my growth and skill and to give best possible contribution to achieve goals of organization and growth of organization.

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| **ACADEMIC PROFILE** |

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| **Exampassed/**  **Appeared** | **College/University**  **Board** | **Year of Passing** | **Class** | **Major Subject** | **Result** |
| **B.com** | R.C College of Commerce | 2017 | Pass | A/C & STAT | Pursuing |
| **12th** | Utakarsh Hindi High School | 2014 | \_ | Commerce | 55% |
| **10th** | Vivekanand Vidhyalay | 2012 | \_ | English | 58% |

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| **PERSONAL DETAILS** |

**Date of Birth** : 20th Aug, 1996

**Gender** : Male

**Marital Status** : Unmarried

**Language Proficiency** : English, Hindi, Gujarati

**Hobbies** : Music, Reading and Travelling, Playing

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| **TECHNICAL SKILL** |

* **Operating system** : Microsoft XP /2007 / 2008 /2008 /8.1
* **Other software** : MS-Office (word excel power point

Internet, Tally ERP 9.0 Photoshop

DTP, Corel Draw

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| **SPECILIZATION COURCE** |

* **Course** : DCTT & DCA

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| **EXPERIENCE DETAILS** |

* 3 month worked in operator Yazaki India Pvt. Ltd.
* 4 month worked in Data Entry.
* 2 month Billing worked in Gujarat Book Agency.

**Declaration** : I hereby declare all information given above. True to the best of my knowledge and belief. So I request you to give me a chance to serve you. I assure that will try my level best.

**Date : \_\_\_\_\_\_\_\_\_\_\_**

**Place : \_\_\_\_\_\_\_\_\_\_\_ PRADEEP M. VISHWKARMA**