**CURRICULUM VITAE**

***Prakashkumar P.Patel.***

**Address:** -20, Dwarkesh Ro-House, Panchvati Area, Near Small Swaminarayan Temple, Kalol, Dist- Gandhinagar.382721 (Gujarat)

**Phone:** +91-(95740 63295), (7801888099)

**Email:** prakashpatel2742@gmail.com

**Carrier Objective:**

Hardworking and want to grow with an organization where above average performances are appropriately recognized and rewarded, learning & self- development of each individual is promoted in congenial work environment.

**Academic Qualification:**

1. Master of Commerce with 55% from Shah C.K Commerce Collage,Kalol affiliated to Gujarat University,in the year 2015.
2. Bachelor of Commerce with 54.22% from Shah C.K. Commerce College, Kalol affiliated to Gujarat University, in the year 2012-2013.
3. H.S.C. (Commerce) with 60.67% from, Smt J.M.G high School,Shertha, G.H.S.E.B. in the year 2009-2010.
4. S.S.C. with 71.00% From Gujarat Secondary Education Board in the year 2005-2006

**Experience:**

**DETAILS:**

* I have worked as **Accounts Executive.** With **Gurukrupa Consultancy, Chhatral**  since Last 6 year
* I am working as a senior Account executive in Shree Sagar Woven Pvt Ltd, Dhanot, Ta-kalol, Dist- Gandhinagar 382729. Since last 2 years

**Job Profile:**

* Day to day date entry for Tally (Bank, Sales, Cash, J.V).
* Also responsible for banking operations like cash, cheque deposit etc.
* Audit of Bank, Cash, Sales and Journal voucher.
* Cashier & day to day cash entry.
* Ledger Reconciliation of party.
* Preparation of Daily Production Report & other MIS Reports
* Total Raw Material Planning of our unit and placing, Coordinate to Import Department for RM Requirement
* Preparing Data and return of GST.

**Computer Knowledge:**

MS Office, Tally, Internet etc

**Personal Information**

**Father’s Name :**     Mr. Prabhubhai Patel.

**Date of Birth :**     20.09.1990.

**Sex :**    Male.

**Marital Status :**     Unmarried.

**Nationality :**    Indian.

**Language Known :**    Gujarati, Hindi, and English.

**Hobbies**

Traveling, Reading.

**Date:**

**Place: Kalol**

**I accept all the particulars furnished by me are legitimate and correct to the best of my knowledge.**

**(Prakashkumar P.Patel)**