**Raj Kotia**

|11-82,Unnat Nagar No-3,Behind Shabari Hotel,M.G Road,Goregoan(W) 380013|

Email: [rjkotia@gmail.com](mailto:rjkotia@gmail.com) | Contact- +91 9167922003 |

**CAREER OBJECTIVE**

I intend to obtain an accelerated career path in a leading Organization. A career based on integrity, hard work, and sincerity, to significantly contribute in organizational goals and achievements. Further to excel in what I do and always work for the best results.

**PROFESSIONAL AND EDUCATIONAL QUALIFICATION**

|  |  |  |  |
| --- | --- | --- | --- |
| **Examination** | | **Month & year of Passing** | **Percentage** |
| B.Com | Gujarat University | 2012 | 46.00 |
| Laptop Repairing | J.J School Of Arts | 2010 | 2nd in Maharashtra |
| HSC | Gujarat Board | 2009 | 68.00 |
| SSC | Gujarat Board | 2007 | 58.00 |

**WORK EXPERIENCE**

Assistant Editor At Balaji Telefilms For Six Months

Projects done

* **Gumrah Season-2**
* **The Serial**-No Of Episode Done-**15**

Freelancer Work Of **Sungold Entertainment Fashion Calendar 2012-13 & 2013-14**

Laptop Engineer At **APEX Techno** Ahmedabad for six month

Laptop Engineer & Hardware Engineer At **Ever-N-Ever Distributers**, Ahmedabad 5 Years

**Event Organizer** At G.L.S College Ahmedabad in 2012

Volunteer At Reliance Broadcast Media Ltd

**COMPUTER PROFICIENCY**

* Functional knowledge of MS Office, Word, Excel, Power Point
* Hardware & Software fine knowledge

**EXTRA-CURRICULUM ACTIVITIES**

* Active participation in Cricket
* **Trekking Event at** **Ladakh**

**STRENGTHS**

* Quick learning ability
* Commitment and systematic approach to work
* Quest for learning and accepting new challenges
* Determination to perform and deliver the best within deadlines

**PERSONAL INFORMATION**

Name : Raj Rajiv Kotia

Date of Birth : 9th April 1992

Sex : Male

Marital status : Single

Hobbies : Listening music, Cricket

Linguistic Skills : English, Hindi, Gujarati

**DATE: 05.06.2013**

**PLACE: Mumbai Raj Kotia**