**Curriculum Vitae**

**Rajvi Mehta**

20, Om Shree Ambika Society,

Near Jawaharchock,

Maninagar,

Ahmedabad-380008

**Contact:** 8401853998

**E-mail ID**:Rajvimehta15@gmail.com

**Career objective:**

To exhibit skills and abilities in the best possible way and gain more practical knowledge and contribute it in the organization.

**Personal skills:**

* Hardworking and outspoken
* willingness to learn new things
* Honest
* Specialization in human resource and finance

**Educational Qualification:**

**2014 -** Masters in business administration from Kalol institute of management

**2012** –Bachelor in business administration from BKMIBA (Ahmedabad University) with **B** grade

**2009** –Higher secondary school education (Gujarat board) from J.L. high school with **81.57%**

**2007** –Secondary school education (Gujarat board) from J.L. school with **74%**

**Additional skills:**

* Had won first prize in drawing competition
* Had won essay writing competition

**Research project:**

* Worked on research project “Effectiveness of mid day meal scheme in municipality schools”.
* Had done Summer Internship Program on “Training and development & Wages and salary distribution at Meghmani Organics Ltd”
* Completed comprehensive project(CP) on “Stress level being faced by BRTS guards in Ahmedabad”
* Had done global country report on(GCR) “Tourism industry of republic of Malawi”-business opportunities for Gujarat

**Industrial projects and visits:**

* Visited zydus cadila group in sanand (2009)
* Visited JMD oil limited in Gandhidham(2010)
* Covered Britannia Company’s project based on finance
* Visited Mundra Port – Adani in 2013

**Key skills:**

* Microsoft office
* Tally 9.1

**Contribution to College:**Volunteer of Anand Mela in social service forum

**Personal detail:**

**Name**: Rajvi Nilesh Mehta

**Date of birth**: 8/7/1992

**Gender**: Female

**Marital status**: single

**Nationality**: Indian

**Area of interest**: Tennis, Bad Minton, Music, social service activity

**Languages known:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **English** | **Hindi** | **Guajarati** |
| **Read** |  |  |  |
| **Write** |  |  |  |
| **Speak** |  |  |  |

**Reference:**

Available on Request