**Cell: 9974623154**

**E-mail**: **chavansarang1@gmail.com**

**SARANG CHAVAN**

**Professional Synopsis**

* A competent professional with **more than ten years** of post-qualification experience in the **areas of SAP accounting, fund raising, Liaoning with bank , Renewal of CC , LC and factoring limit with most concessional rate, buyer credit, GST, indirect taxation, direct taxation, Accounts, Costing, MIS & Inventory & Production data related management.**
* **Experienced in Accounts & Finance, GST compliances and rules and regulations and Cost accounts activities, encompassing Costing, MIS, and Auditing of all kind.**

**Education / Qualification**

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| *●* ***Professional***:  **Company Secretary (CS)**  from institute of company secretaries  of India in **2009**.  **Chartered Accountant (CA):**  from Institute of Chartered Accountants of India in **2011.**  **Cost Accountant –final(Only One Group Left)**  From Institute of Cost and Works Accountant |
| ● ***Academic:*B.COM** from Gujarat university in 2005.  ● Also have participated in the programme on value engineering conducted by Ahmadabad management association. | |

**Academic Achievements**

* **Achieved 10th highest in PE-1 exam conducted by ICAI in ahmedabad.**
* **Cleared C S final in one attempt i.e, cleared all four module of professional programme & also ICWA inter in first attempt.**
* **Cleared ICWAI Inter in first attempt.i.e both group simultaneously and also cleared one group in ICWA final, only group is left to complete ICWA.**

**Computer Proficiency**

* **Through with SAP R3 module encompassing all modules like finance, accounts, inventory, production, dispatch related modules.**
* **Currently Working in SAP R3 module in Vishal Fabrics Ltd of Chiripal Group of Companies.**
* Through with **Tally ERP9** online with **latest release.**
* Proficient working with latest MS office, especially Excel and word.
* Have successfully completed computer training as per the guidelines of ICSI & ICAI.
* Well conversant with O/S:**Windows8 ultimate**.
* Well versed with internet.

**Professional Experience**

Working with Vishal Fabric Limited as Senior Accounts and Finance Manager from February 2016 to till date

* **I am working in Chiripal Group of Companies having over all group turnover more than 1000 crores.**
* **Presently working on SAP Saavic R3 MODEL.**
* **Presently working on GST Rules, regulations and compliances.**
* **All compliance related to GST Return filing like GSTR 3B, GSTR1 etc.**
* **Raising fund for project , Term loan disbursement through Lenders Confirmation note through consortium bank arrangement, CC limit renewal, term loan sanction.**
* **L/C discounting, Opening of LC at Sight, fund arrangement through factoring, Bank stock statement and quarterly MIS Preparation.**
* **Liasoning with bank for Interest, charges reversal.**
* We are having Vishal Fabrics Ltd, Nandan Industries Pvt ltd, Chiripal textile Mills Pvt ltd and DholiSpintexPvt Ltd under over supervision.
* Finalizing Profit & Loss & Balance Sheet of Company from company law and income tax law point of view. Also Capable of Streamlining Accounts & Finances with Proper records and systems.
* Bank Stock audit, Coordination for valuation report and credit rating through crisil, icra etc.
* Handled ICRA credit rating for the purpose of Renewal of CC limit and also year before has shifted the our Primary bank from OBC bank to HDFC Bank along with fexible limit.
* Dealing with Merchant Banker related work for merchant export documentation along with bank for generation of E-BRC online.
* Doing project related work and getting Bankers visit, LIE Visit at plant site and getting timely disbursement of Term loan as per sanctioned limit for particular project.
* Handling team size of six person reporting to me (including two senior accountant , two CA inter and two senior executive ).
* MIS/Business review meeting – monthly detailed discussion with plant team,CEO& MD.
* Yearly budget and its deviation analysis.
* Cost audit records & reports.
* Product costing , standard costing & its deviation analysis with Actuals
* BPM / MBP (Business plan meeting) , Projections , Standards & its benchmarking
* Inventory management.
* Cost cutting measures.
* Logistics for incoming & outgoing materials
* Periodic submission of stock statement and QIS to bank.
* Dealing with day to day RTGS & Other banking work.
* Dealing with import & export work in our company.
* Due diligence for acquisition of existing units in markets for synergic gain.
* Maintaining internal cost records in including cost sheet in order to get the periodic reviews of production department, selling department, maintenance department efficiency.

Working with Meghmani Pigments as Senior Accounts and Finance Manager from February 2014 to January 2016

* **I am working in Meghmani Group of Companies having over all group turnover more than 500 crores.**
* **Presently working on SAP B1 MODEL.**
* **Presently working on GST Rules, regulations and compliances.**
* **All compliance related to GST Return filing like GSTR 3B, GSTR1 etc.**
* **Migrated all data related to supplier and customer in pursuance in smooth execution including GSTN numbers of supplier and customers of all business units.**
* **Executed all formalities related to transitional period for starting gst rules and regulations.**
* We are having Meghmani Pigments, Meghmani LLP &Ashish Chemicals under over supervision.
* Finalizing Profit & Loss & Balance Sheet of Company from company law and income tax law point of view. Also Capable of Streamlining Accounts & Finances with Proper records and systems.
* Dealing with Merchant Banker related work for merchant export documentation along with bank for generation of E-BRC online.
* Direct liasoning with DGFT officers for EPCG licence closure, Advance Licence closure, Application of EPCG licence and Advance Licence and coordination along with our consultant for the same.
* Also, I fix norms for our products which are decided in the committee of DGFT.
* Conversion of 100% EOU Unit to Normal Domestic Unit by complying all stringent procedures and rules as per central excise at central excise bhawan and custom laws

atkandla SEZ of Ashish Chemicals**.**

* Dealing Income tax Scrunity Assessment cases of All Meghmani Pigments, Meghmani LLP &Ashish Chemicals including cases related transfer pricing.
* Cultivating systems to be implemented along with internal audit department.
* All our units are having more than 90% sales is export whether direct or indirect export so export benefit like duty drawback refund , merchant exports from india scheme are done by us.
* Also ALL DGFT related work is dealt by me including application for Advance Licence, EPCG licence and their compliance as per DGFT norms and after that their redemption.
* We are having four advance authorization licence and seven EPCG licence under zero duty scheme for which we monitors its export obligation , re-fix its export obligation, extent EO period as and when required and finally redemption of advance authorization licence and EPCG licence by submitting Orignal EP copy of shipping bills against such licence and their Bank Realization statement.
* Also we do excise audit of all units under over supervision on yearly basis in which we have to directly interact with central excise assistant / deputy commissioner, superintend of central excise audit, inspector of central excise etc.
* One of our unit in Meghmani LLP is SEZ Unit which is located in Dahej SEZ.
* We have to adhere all formalities related to SEZ Like Job work permission, filing Bill of Entry online, in case of purchase registering details in Inward register of SEZ, also we clear goods from SEZ TO DTA.
* Liasoning directly with preventive officer, appraising officer and Specified officerof SEZ UNIT.
* Year end ledger reconciliation with our group companies like meghmani organics limited, meghmanifinechem limited and meghmani industries limited.
* We belong to sames owners of meghmani organics limited, meghmanifinechem limited and meghmani industries limited.
* Streamlined Inventory system in organization with proper check point at various level of stages.
* Excise related records and returns to be filed on timely basis.
* MIS/Business review meeting – monthly detailed discussion with plant team,CEO& MD.
* Yearly budget and its deviation analysis.
* Cost audit records & reports.
* Product costing , standard costing & its deviation analysis with Actuals
* BPM / MBP (Business plan meeting) , Projections , Standards & its benchmarking
* Inventory management.
* Cost cutting measures.
* Logistics for incoming & outgoing materials
* Periodic submission of stock statement and QIS to bank.
* Dealing with day to day RTGS & Other banking work.
* Dealing with import & export work in our company.
* Due diligence for acquisition of existing units in markets for synergic gain.
* Maintaining internal cost records in including cost sheet in order to get the periodic reviews of production department, selling department, maintenance department efficiency.

Working with Komaltexfab Private Limited as Accounts and Finance Manager from May 2009 to January 2014

* Finalizing Profit & Loss & Balance Sheet of Company. Also Capable of Streamlining Accounts & Finances with Proper records and systems.
* We have group turnover more than **250 crores** a year.
* Streamlined Inventory system in organization with proper check point at various level of stages.
* Excise related records and returns to be filed on timely basis.
* Timely filing of Excise returns ER 1 & ER 6 on monthly basis. Maintenance of RG 23 Part I &II along with part A & C as per the requirement of central excise act.
* Opening letter of credit with bank and also coordinating with bank for LC related work.
* Dealing with foreign currency along with online trading.
* Working on CMA data for overall CC, term loan and LC work. Also, we have present overall limit with HDFC bank of 35 Crores.
* MIS/Business review meeting – monthly detailed discussion with plant team,CEO& MD.
* Logistics for incoming & outgoing materials
* Periodic submission of stock statement and QIS to bank.
* Coordinating and completing all statutory audit and liasoning directly with government officials for the purpose of audit like sales tax audit, excise audit, service tax audit & income tax scrutiny cases.
* Systematized material management and rate confirmation of item by purchase order without which we do not allow item to enter in factory.
* Maintaining Minute books of Board Meeting, Annual general Meeting and Extra Ordinary General Meeting and also Statutory Registers as required by company law and also doing E filing work related to ROC work online.
* Also, doing TDS return work by ourselfthrough E TDS software reloyon (Saral) without consultant and successfully filing it without any errors.
* Also , done cost compliance work related to organization for financial year 2013-14.
* Also, done EPCG related work for import of machines without payment of import duty.
* Dealing with import & export work in our company.
* Done CMA work for CC Limit Credit Renewal cum Enhancement of Rs. 25 Crores.

**Key Contributions:**

* Implemented proper Stock related system in our organization.
* Sending day to day bank transactions MIS & CC A/c usable limit of our company to our Managing director & CFO.
* Systematized books of accounts.
* Timely payment of all statutory dues and filing of returns.
* Formated MIS for Sales, Purchase, Production, Petty Cash & Stock on day to day basis.
* Profit or Loss per Sales Order Based costing.
* ABC Analysis of Stock in Stores.
* Stage wise tracking of Stock in WIP stages along with their proper valuation.

**Personal Details**

Date of Birth : 5th April, 1985

Marital Status : Married

Nationality : Indian

Religion-Caste : Hindu

Languages known : English, Hindi , Marathi & Gujarati

I hereby declare that the information given above by me is true to the best of my belief and knowledge.

**Sarang S Chavan**