

**Mr. Tom Thomas**

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**Sex**: Male **Date of Birth**: 07/03/1988 **Nationality**: Indian

# SUMMARY:

* Project Engineer with diverse experience – both as a team player, and as an individual.
* Having progressive experience working in various EPC/ Engineering functions.
* Management expertise in diverse and multiple activities and proven ability to combine vision, ingenuity with strong leadership qualities along with experience to troubleshoot, initiate change and implement reengineering / quality improvement processes while maintaining a positive, safe and productive environment.

# EDUCATION:

* **Bachelor’s in mechanical engineering at University of Pune, India August 2006 – July 2010**
  + Elective Subject: Energy Management

# WORK EXPERIENCE:

# UTOC Engineering Pte. Ltd, Singapore Nov 2019 – June 2021

# Project Engineer (Exxon Mobil- Crisp Project)

* + Manage projects of Varying sizes and duration that incorporates business and technical aspects, creating and executing against project plan, proactively mitigating risks and managing schedule and cost performance index against planned deliverables from inception, planning, EPC to on stream.
* Assist the Project Manager in implementation of the project plan within the given schedule,

costing and quality standard.

* Prepare technical and commercial tender bid for service contracts, attending pre-tender meetings and site visits.
* Present technical proposals on modification requests respecting cost, safety and operability.
* Follow up project billing, cost estimating, control and verification of invoices for billing.
* Communicate with clients to discuss technical issues, procedures and standards requirements

and provide technical assistance to clients in reference to inspection and follow-up services.

* Review of drawings, data sheets, plant layout and P&ID.
* Coordination with Vendors and external agencies for expediting deliveries of items on project

critical path.

* Develop overall project plan and monitor project team, project risk/safety, project schedule,

and scope.

* To liaise with client’s representative on all project issues and sub-contractors to ensure safe and

efficient delivery of projects to both the company and client’s satisfaction.

* Prepare and plan daily progress, monthly progress schedule and report for productivity to be achieved and track the progress of the project.
* **Unique Hydrographic Systems Pvt. Ltd (Unique Group), India. July 2015 - Sept 2019**

**Project Engineer**

* Manage projects from concept to commissioning for all brownfield projects.
* Preparation of Method statement, Inspection Test Plan and related technical documents for the project execution.
* Assists Project Manager in pricing and negotiating changes to the scope of work with the client and subcontractors. Reviews bid documents and assists with bidder solicitation activities. Documents and executes changes in scope of project.
* Monitor proper execution of inspection activities, NDT and test based on field quality control plan.
* Ensure that all plans and specifications reflect or adhere to prescribed piping codes, API & ASME standards and practices.
* Ensures adherence to Safety policies, conduct safety "toolbox meeting" and Activity Hazard Analysis, document job safety walk on a regular basis
* Prepare regular reports on work progress, equipment serviceability and performance, work safety, overtimes, budget control and cost saving initiatives.
* Supervising the team and conducting inspection on ongoing sites and field management.
* Ensure good, safe working practices is maintained with respect to company’s HSE policies, company quality and health and safety procedures.

# Shree Sai Oil Field Services Pvt. Ltd, India March 2014 – July 2015

Mechanical Engineer.

* + Troubleshooting static and rotating equipment issues whether due to design, installation, mechanical failure or mal-operation.
  + Maintenance and overhauling of equipment’s such as pumps, compressors, valves, engines and generators.
  + Liaise with suppliers and contractors on the products, equipment or materials required for the projects.
  + Daily inspection and monitoring of site activities highlighting delays and advising recovery actions.
  + Hand on experience in preparing technical specifications, project documentation, status and service reports, material selection, preparing data sheets, selection and performance evaluation of industry equipment.
  + Assist in routine maintenance of rotating equipment issues generated by operational department.
  + Supervising, Conducting trainings to technicians, Project/Sub Contractors.
  + Follow safety/environmental HSE rules and regulations, implementing safe working practices and immediately identifies hazards and recommends and/or implement repairs.

# Deep Industries Limited, Ahmedabad, India July 2010- March 2014

Assistant Engineer-Mechanical

* + Carried out Installation, commissioning, maintenance and troubleshooting of equipment’s in Oil and Gas Industry.
  + Managing appropriate site personnel to lead, develop and deliver the group and site engineering and maintenance activities and procedures.
  + Lead team of technicians and managed the field activities as per the client requirements, project specifications & international standards.
  + Provide Engineering input and reports during visits to operational sites.
  + Preparing and maintaining technical documentation of monthly maintenance status report and daily progress report (DPR) as per ISO and as per Oil and Gas industry codes and standards.
  + Ensure adequate supervision, labor, equipment and materials are available during execution of

maintenance activity of each and every type of job and post job evaluation.

# SKILLS/TOOLS:

* + **Softwares:** Microsoft Project, Microsoft Powerpoint, Microsoft Excel, Microsoft Dynamics AX, Autocad.
  + **Languages:** English (IELTS 7), Hindi, Malayalam, Gujarati.

# CERTIFICATIONS:

# BCSS

* CSOC.
* AWSHPP.
* Fire & Safety.
* **OTHER INFORMATION:**
  + **Hobbies:** Travelling, Reading, Cooking.
  + **Driving License:** Indian Driving Permit.
  + **Expected Salary:** Negotiable.
  + **Reason for leaving:** For better career prospects.
  + **Notice Period:** Immediately Available.

# DECLARATION:

I hereby declare that the above particulars are true to the best of my knowledge and belief. If given a chance, I assure you to work the utmost satisfaction of my superiors and prove to be an asset for your esteemed organization.

**Tom Thomas.**