**Tanmay Kumar mohanty**

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**Dy. Manager (security & Admin.) in Zydus Cadila Healthcare Ltd**

**From Jan 2020 to till date,**

**Was Retired from BSF as Company commander**

**And was on deputation in National Disaster Response Force for 03 year .**

**Was an Instructor for the Indian Police Officer at National Police Academy for 05 yrs.**

**Total 21 years of Experience in security and administration**

* **Security and access control of Men & Material (RGP/NRGP), Monitoring CCTV, Vigilance, Loss prevention, Administration, inside the manufacturing plant & corporate office.**
* **Knowledge of SAP**
* **Public relation and Liaisons with Government Authorities,**
* **Security Audits on regular basis.**
* **Maintain safe and secure environment for employees &company assets by establishing and enforcing security policies and procedure with effective supervising of the security guard force.**
* **Maintained various types of agreements are in place for all security related function like manpower, security/safety equipment’s and track for timely renewal.**
* **Managing VVIP Movement liaison with Airport and all other government authorities.**
* **Managing complete security related operational activity.**
* **Conduct Investigation of incidents.**
* **Maintain awareness of guest security matter/threats.**
* **Vendor billing management for security and Administration**
* **Managing PR Activities**
* **Administration coordination:, Guest House Management,, Event management,**
* **Transport management, Material management, Procurement activities**
* **Knowledge of fire fighting & evacuation drill during emergency, Contingency arrangement**

**PROFILE & OBJECTIVE**

* ***I am an enthusiastic hard working result oriented officer interested in enhancing my security protective nature as well as faculty institutional skills in security field i.e. Security audit/Investigation/ counter insurgency operation/ commando/ VVIP security/ campus security/ Advance security checks/access control/ physical training/ unarmed Combat/ sharp shooting/ Interrogation.***
* ***To be able to secure full time employment as a security in charge where I can get opportunity to utilize the expertise gained over the years with a mutual attainment of organization and personal goals.***

**PROFESSIONAL SNAPSHOT**

* ***An astute officer with 21+ yrs experience, Including BSF, Deputation in NDRF & NATIONAL POLICE ACADEMY***
* ***As Dy. Manager in security & admin in Zydus Cadila Pharmaceutical Ltd.***
* ***Adept at performing protective security effectively and efficiently, coordinating with various offices and managing a number of people during duty.***
* ***Demonstrated acumen in managing the operations, effectively discharging the functions and achieving higher rate of result out of any circumstances.***
* ***Proficient in handling any situation efficiently, organizing process strategies and building relationship with various groups.***
* ***Professionally trained in various of security automation system access control, Material management, Investigation, Interrogation, Search(Offensive & Defensive),IR issue, Disturbance control, Vigilance & surveillance, Industrial Law, Fire safety and traffic, VIP escorting, Self Defense, First aid, Civil defense, Plant safety & Rescue operation etc.***

**COMPETENCIES OVERVIEW**

***Field Operations***

* ***Sound experience of Security & Administration as Managerial post in a manufacturing plant & in Corporate office***
* ***Rich experience in administrating, supervisory and functioning of border out post and assisting law enforcing agency in maintenance of law and order situation to create sense of security among border population.***
* ***Managed operations inclusive of implementing short / long term plans; managing teams with focus on excelling required targets.***
* ***Following the process/procedure of my organization & ensuring compliance to rules and regulations of the department including official orders of senior officials.***
* ***Ability to handle small arms weapons and experience in mob handling and crowd control.***
* ***Participated in planning of disaster migration, causality evacuation, contingency planning.***

**ORGNISATIONAL SCAN**

**Zydus Cadila Healthcare Ltd. Jan 2020– Till date**

* ***Handle all Security & Administration related matters of a large pharmaceuticals plant & corporate office***
* ***manufacturing plant of ZydusCadila Pharma Pvt. Ltd. With 3000+ of worker & employee at Moraiya & Ahmedabad,(Gujarat)***
* ***Done all liaison work with Govt. agencies & CSR activities nearby plant location as per Govt. norms.***
* ***Done Plant security Manager duty and other complex includes guest house, Other location of Zydus in City, CCTV coverage of all vulnerable points, theft/incident investigation, visitor management system, vehicle / traffic management system both inside and outside the campus, contract labor management system, monthly/daily reports regarding contractors workmen details, managing all fire fighting system, all fire extinguishers of the campus.***
* ***Managing, Controlling and accounting of inward/outward material movement in the plant area through SAP. Keeping a tight reign of pilferage, Weigh Bridge, frauds, & thefts.***
* ***Training, Induction, Supervision, and Motivation, of Loss preventions associates-Outsourced Security Manpower. Maintaining the Security MIS and Inventory records.***
* ***Handled IR related issue, In and around the plant. Incident reporting and management***

**National Disaster Response Force on Deputation from October 2008 – May 2011 & Deputation at National Police Academy from 2012-2017 .**

* ***During this period I perform my duty as team leader for approx 100+strengths.***
* ***Qualified in Nuclear Biological Chemical Response course from CISF(NISA) Hyderabad & Advanced NBC From ITBP(Noida)***
* ***Medical First Responder course from BIDR (BSF)Tekanpur.***
* ***I have vast knowledge and experience in advance security liaison, sharp skill in weapon and shooting, access to man and material, distance use of force and proximate use of force, use of technical equipment like HHMD, DFMD, Buster, Explosive Detection Equipment***

**Border Security Force as Inspector (Joined as SI on 13 February 1999)**

* ***During my 21 years of service as Post commander/Company commander in BSF which provide proximate security to international border to maintain its sanctity***
* ***Guarded vital installation, VIP residential complex, office complex, family quarter, International border, and terrorist infected areas in North-East at senior supervisory command level.***
* ***Conducted various types of anti-hijacking drills/ anti sabotage checks and worked as escort officer for VIP movement to provide securities cover.***
* ***Dealt with trance border sources/ intelligence, law and order situation, low intensity conflicts, rescue operation, surveillance, trance border crimes, border guarding troops, logistics and crisis management on various border and internal securities duties***

**Specialization**

* ***First Aid/ CPR , Fire safety and prevention , Crowd control tactics , Emergency reaction skills , Crime scene preservation, Searching techniques, Recognition of suspicious persons , Defensive tactics.***
* ***To deal with pilferage, weighbridge fraud, thefts & transport security.***
* ***Procurements, implementation and troubleshooting of sophisticated security gadgets.***

**Achievements**

* ***Achieved Special police duty medal from MHA (Govt. Of India )***
* ***Achieved 36 DG level rewards during BSF/NPA/NDRF tenure.***
* ***Platoon weapon course from central school of weapon & tactics , Indore***
* ***Achieved first position battalion level shooting competition selected by the staff selection commission competition examination.***
* ***Underwent rigorous training at NDRF Kolkata in multiple professional avenues.***

**ACADEMIC DETAILS**

* ***Diploma in fire fighting & safety engineering.***
* ***Vigilance & intelligence course from B.S.F. new Delhi in year 2009***
* ***Commando & Platoon weapon course from B.S.F Academy Hazaribagh.***
* ***Graduation from Utkal University in 1998 .***
* ***PGDCA In computer science.***

**PERSONAL DOSSIER**

**Date of Birth:** 01st sept **1977**

**Residential Address - J-201, Tivoli, Godrej garden city, Ahmedabad, Gujarat.   
Languages known: English, Hindi, Gujrati  
Nationality: Indian.**