**Utsav P. Thaker**

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09824002431

079-27456814

**Objective:**

To excel in my own profession by upgrading to new demands of the industry and taking the onus of performing something new and higher in this field.

**Educational Qualification**

* PGDFM (Post Graduate Diploma in Financial Management) from B K School of Management, 2012
* Certificate Course of Management Accounting from (AMA), 2007
* B.Com from Gujarat University, 2004

**Total Work Experience: 10+ years**

**Current Employer:**

**Intas Pharmaceuticals Ltd.,** Ahmedabad

Designation: Executive - Finance & Accounts.

Period: From July, 2006 to till date

**Job Profile:**

* Term Loan Disbursement from Banks & Financial Institutions
* Working Capital Renewal From Bank
* Ledger Scrutiny, MIS & Balance Sheet Preparation
* Bank Reconciliation, Stock Verification on Monthly Basis
* Timely submission of Bank Book-Debts Statements & FFR Report
* Availing Buyer’s Credit & Letter of Credit From Banks
* Correspondence with Bank, Fund Management, Vendor Reconciliation
* Cash Flow, Bank Payments, Bank Reconciliation in SAP
* Foreign Payments of Import & Services
* Vendor Payments & Collection Follow-ups
* Verification of Cash Vouchers
* Substantial knowledge of Excise / Service Tax / Sales Tax / WHT
* Statutory Payments (i.e. TDS / VAT/ Excise / Service Tax/ MAT)
* Supporting Work at the time of Audit & Finalizations (i.e. RPT / Provisions / CIF / Interest Working & Capitalizations / Forex Currency Details )
* Journal Vouchers Posting / Verification / Segment Reporting
* Preparation of Consolidated Balance sheet
* Due diligence work for Merger / acquisition work
* Basic Knowledge of SAP Integration

**Previous Employment:**

**R R S & Associates (Chartered Accountants),** Ahmedabad

Designation: Audit Supervisor

Period: From April 2001 to July 2006

**Functions:**

* Tax Audit
* Company Audit
* Internal Audit
* Bank Audit
* E-TDS Return
* IATA Audit

**Major units were handled up to finalization were as under :**

* **Kanchan Pharma Pvt. Ltd.** (C&F Agent of Pharmaceuticals), **Jai Bhawani Glass Works Pvt. Ltd.** (Mfg. of Tiles), **K. B. Shah & Co.** (Pharmaceuticals Distributors), **Umiya Air Pack** (Mfg. of Air Bubbles), **Kataria Transport Co. Guj. Pvt. Ltd.**, **Vimal Oil & Foods Ltd.** (Mfg. of Oil & its Product), **Aarohi Motors Pvt. Ltd.** (Eicher Truck Authorised Dealer), **Kataria Automobiles Ltd.** (Maruti Authorised Dealer), **Tirupati Roadways, Parag Roadways**, **Shivam Water Treaters P. Ltd.** (Mfg. of Water Treatment Plant)

**Bank Audit**

* Revenue Audit of Bank of India - Naroda Branch
* Internal Audit of Dena Bank - Nehrunagar Branch
* Tax Audit of SBI (Odhav Branch, Anand Branch)

**Additional Information:**

**Attended Workshops:**

* Workshop on Buyer’ Credit & L/C t & Trade Masters– Certificate from ICICI Bank
* Workshop on Buyer’s Credit & L/c and its critical Issues & Inco Terms – 2010 – Vadilal Enterprises Ltd.

**Computer Skills**

* Professional: SAP- (FI Module), Tally 9ERP, FAS, Oracle
* Substantial Knowledge of MS Excel, MS Word, Power Point & knowledge of Internet

**Personal Details:**

Name: Utsav P Thaker

Address: M-55/660, Parasnagar- 3, Sola Road, Narapura, Ahmedabad – 380 013

Sex: Male

Marital Status: Married