Viralkumar Maheshkumar Patel [veerpatel2901@gmail.com](mailto:veerpatel2901@gmail.com)

Mob: +(91)- 8488888711

|  |  |  |
| --- | --- | --- |
| **Personal summary** | **:-** |  |
| * **Date of birth** | :- | 28-01-1999 |
| * **Present Address** | :- | 25,Radhepark Society,  Opp. Asopalav Society, Vatva, Ahmedabad-382440 Gujarat, India. |
| * **Maritial Status** | :- | Unmarried |
| * **Gender** | :- | Male |
| * **Nationality** | :- | Indian |
| * **Hobbies** | :- | Fitness , Travelling, Exploring new things |
| * **Family Background** | :- | Father – Maheshbhai Chandubhai Patel |

(Electrical Technician at Meghmani Industries Ltd, Ahmedabad,

Mother- Ms. Jyotiben Maheshbhai Patel (Housewife), Elder Sister- Hinal Devenkumar Patel (Married & Moved to Australia)

# Work experience :-

* Presently I am working with one of the Dystuff Manufacturer viz Meghmani Dyes and Intermediates ltd. At their Head Office in Siddhi Vinayak Towers, 9th Floor, B-Wing, Off, Sarkhej - Gandhinagar Hwy, Makarba, Ahmedabad, Gujarat 380051 as Accounts executive since 25th May, 2019.

# My present work profile is as follows :-

* + Import bills finalization
  + Export bills finalization.
  + Purchase bills finalization
  + Domestic purchase bills finalization
  + Service bills finalization
  + Reconciliations of vendors
  + Every monthly cash ledger tally
  + Visit plants for stock audits
  + Stock audit finalization
  + Maintaining sheets of monthly expenses

# Career Objectives :-

* To Continuously Enhance my Knowledge, Skills ,and experience by getting involved in Challenging work Environments and give best performance to organisation as possible as my skills and personal growth..

# Educational Qualification :-

|  |  |  |  |
| --- | --- | --- | --- |
| **EXAMS**  **/DEGREE** | **YEAR OF PASSING** | **INSTITTUTE** | **PERCENTAGE** |
| B.C.A | 2016-2019 | L . J . Colleage Of Computer Application | 49% |
| H.S.C | 2015-2016 | Shree Muktajivan Highschool | 56.2% |
| S.S.C. | 2013-2014 | Shree Muktajivan Highschool | 58.5% |

**Industrial Training Project :-**

|  |  |
| --- | --- |
| **Project Title** | Online Mock Test System |
| **Tools &Technology** | PHP,HTML5, CSS |
| **Duration** | 6 Month |
| **Team** | 3 |
| **Company Name** | Bascom Bridge Education Pvt Ltd |

# Technical skills :-

|  |  |
| --- | --- |
| **Computer language** | HTML, CSS, FLASH |
| **Software** | MS Office |
| **Operating system** | Windows |

**Language known :-**

|  |  |  |  |
| --- | --- | --- | --- |
| **LANGUAGE** | **READ** | **WRITE** | **SPEAK** |
| ENGLISH |  |  |  |
| HINDI |  |  |  |
| GUJARATI |  |  |  |

* + **Strength** :- Accept New Challenges and Positive Thinking, Punctual
  + **Weakness** :- Ask too many questions when confused or until clear
  + **Current salary** :- Rs.12000/- + Perks
  + **Salary Expected** :- Negotiable

**Declaration :**

I hereby declare that the above furnished information is true to best of my knowledge and belief

Place : Ahmedabad

Date : Signature