# RESUme for Project Management

# VIRAL MEHTA

M.Tech, Construction & Project Management 

B.E. Civil

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* **Aim :** Toadd value to the Project by implementing academic and professional project management practices throughout the project cycle.
* **Work Experience:**
* **Job Experience:**
* Present Company : **Pacifica Companies, Ahmedabad**
* Designation & Period : Manager Planning & Monitoring . (since Apr’13- till Date)

* Work Profile :
  + Member of Central Planning & Procurement Team which handles all projects country wide
  + Defining & Monitoring Base Line Schedules for all Construction Projects
  + Preparation of Baseline Project Budgets and Monitoring the same throughout the project duration
  + Floating Tenders and Awarding Engineering Works Contracts and certifying payments for the same.
  + Leading Internal Quality Audit Team to conduct periodical audits of Projects
  + Ensuring Timely Inputs for projects in Design, Contracts, Procurement & Execution
  + Managing relevant project MIS , ERP and other Reporting Systems
  + Co-ordination with Client, Consultant, Architect & other agencies to boost progress
  + Overall Project Management Functions – Construction Approvals, Environmental Clearances, Feasibility Studies, Pre Construction Activities, Construction Activities, Contracts & Claims, Contractors’ Performance Review, Time Cost & Quality Monitoring
  + PROJECT MIX HANDLED : a Hospitality Project at Bangalore, a Residential Township & Villas at Chennai, a Highrise Residential Project @ Hyderabad, a Highrise Residential & Villa Project at Vadodara, Residential Plotting, Mass Housing, Highrise Residential, Villas and Hospitality Project at Ahmedabad.

**Worked with :**

* Company : **L &T Construction at Godrej Garden City, Ahmedabad**
* Designation & Period : Asst. Construction Manager (M1A) . (Nov’ 10- Mar’13)

* Work Profile :
  + Responsible for  the Construction of 10 Multi- Storeyed Residential Buildings in 128 Acres Township
  + Managing Team of 20 Engineers & Supervisory Staff and Labour Gangs
  + Structural Activities include Reinforcement, MIVAN shuttering (Aluform), Concreting
  + Finishing activities include Brickwork, Water proofing, Door Window fixing, Flooring, Platform, Painting, External finishes
  + Managing Safety, Quality, Time & Cost Aspects of the Project
  + Planning for Monthly and Weekly Progress Schedules for the buildings
  + Facilitating preparation of various MIS Reports i.e. Job Cost Reports, Project Performance Reports,
  + Labour Billing Finalization and Activity Costing
  + Co-ordination with Client, Consultant, Architect & other agencies to boost progress
  + Ensuring resource availability – man, material & equipment
* Company : **TATA MOTORS LTD. Sanand, Ahmedabad**
* Designation & Period : Manager - Vendor Development ( Mar ’09-Nov’10)

* Work Profile :
  + Planning & Co-ordination for 350 Acres Vendor Park of Tata Nano Plant at Sanand
  + Preparation of Base Schedule for Vendor ParkInfrastructure Activities – Roads, Sewage Lines, Electricity, Drinking Water Lines, Storm Water Lines.
  + Layout Finalization for Vendor Park as per AUDA Guidelines
  + Co-coordinating for various Govt. approvals for project ( Factory Inspector, Labor, Building Construction, Pollution Control Board, Water Supply, Power Supply)
  + Co-ordinating with Vendors for construction related activities and monitoring the Plant Progress as per agreed schedule.
  + Development of Vendor Park Guidelines Manual, covering Infrastructure, Amenities, Construction Guidelines.
  + Developing a blue print for appointment of an Apex Body & Standard Rules & Regulations for Management of Vendor Park
* Company : **Hiranandani Developers Private Ltd., Mumbai**
* Designation & Period : Business Development Manager (since Apr ’08 – Mar ‘09)

Sr. Business Development Officer (since Apr ’07)

Business Development Officer (since Nov ’05)

* Work Profile :
  + Identifying real estate opportunities - Land Acquisition & Property Development
  + Conducting Property Due Diligence and Techno-economic Feasibility of the projects
  + Preparing Base Plan for the project & monitoring of Site Progress
  + Handling Legal matters related to property acquisition & development
  + Co-ordinating with Finance, Legal & Liason Dept, & External entities.
  + Preparation & Co-ordination for Reports & Presentations for Environmental ( EIA from MoEF) & Other necessary clearances ( BMC, MMRDA, AMC, MPCB,GPCB)
* Projects Handled :
* Land Acquisition in Ahmedabad, Pune and Chennai.
* SEZ at Powai (approved) with approx. area 70 acres.
* Redevelopment of Housing Society in Suburban Mumbai
* Development of Commercial Property in Suburban Mumbai
* Company : **Simplex Concrete Piles (India) Ltd.**, **Mumbai**
* Designation & Period : Sr. Project Engineer- MIS (July’04 – Nov’05)

Management Trainee (July’04-June’05)

* Work Profile :
  + Member of Planning & Monitoring Cell for Mumbai Zone- Simplex
  + Planning and Monitoring for work progress, material supply, sub-contractors, equipment & labour resources for sites
  + Working out Claims for time-extension and loss of profit for project with govt.( FIDIC based NHAI Contract)
  + Work out Overall and Item-wise Costing for the project on monthly basis.
  + Co-ordinate with sites to satisfy above-mentioned requirements and other specific assignments for ERP Development in the company.
* Projects Handled :
* Multi-storeyed Residential Towers for Sheth Developers at Prabhadevi and Thane worth Rs. 67 Crores & Rs. 61 Crores respectively. (using MIVAN formwork)
* Widening of NH4 , Sahara- Kolhapur Section (apprx. 86 KM) worth Rs. 94 Crores
* **Training :**
* Worked as Project Management Trainee with IJM (India) Infrastructure Ltd. on “Rewa Tollway Project”, at Madhya Pradesh during 6th May to 31st July 2003.

Key Responsibilities : Activity Study, Planning for Bridge,Traffic Count Survey for the Toll collection predictions.

* Worked as Project Assistant with Nayan Parikh & Consultants on “Chemical Cluster Project for GIDC s at Ahmedabad” during 15th to 28th February 2003.

**Key Responsibilities :**Survey of Infrastructure status in GIDCs,Allocation of funds for various infrastructure facilities proposed for GIDCs.

* **Education:**

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| --- | --- | --- | --- | --- |
| Degree | College | **University** | **Year of Passing** | **Percentage** |
| M.Tech CPM | Centre for Environmental Planning & Technology, Ahmedabad | North Gujarat | July 2004 | 61 % |
| BE Civil | Birla Vishwakarma Mahavidhyalaya, Vallabhvidhyanagar. | Sardar Patel | Jan 2002 | 57.2 % (Agg.) |

* **Research Thesis:**

Dissertation on “Financing Rural Infrastructure: Drinking Water Supply in Gujarat” under guidance of Dr. Keshab Das, Gujarat Institute of Development Research.

Abstract : The study scans drinking water supply infrastructure in Gujarat with case studies covering Northern, Central and South Gujarat. It concludes with suggestive model for financing drinking water supply in Gujarat.

* **Electives Studied:**

**PG Level**

* Land & Real Estate Management
* Housing Finance & Laws
* Procurement of Contracts for ADB/World Bank
* Infrastructure Financing

**UG Level**

* Airport Planning & Design
* Foundation Engineering
* **Seminars Presented**

**PG Level**

* Risk Management for Infrastructure Projects: Roads
* FIDIC Global Contract Conditions in India : An Abstract

**UG Level**

* Design of Airport Pavement
* **Areas of Interest:** Real Estate Feasibility Studies, Planning & Contracts Administration, Project Finance
* **Computer Skills:** Primavera Project Planner, Microsoft Project, Autocad 2D & 3D,MS Office.
* **Hobbies:** Traveling, Social Service, Gardening, Participating in Group Discussions & Quiz.
* **Personal Details:**

Date of Birth : 30th June 1981

Language Proficiency : English, Hindi & Gujarati

Marital Status : Married

Residence Address : 8,ashapuri society, part-2, Ghodasar, Ahmedabad 380050

Residence Phone : 079-25352755

I hereby declare that the above information is truthful and correct.

**Viral Mehta**