**APPLICATION**

From

Jadeja Yuvrajsinh. K.

Vill: Moti Khakhar

Tal: Mundra

Dist: Kutch (Gujarat)

Mobile: 7567529837

The Manager

…………………….

…………………….

…………………….

**Sub: Application for the human resource dept. Cum Suitable any other Job.**

Respected Sir,

Being given to understand that some vacancies are lying vacant under your kind control, I most respect fully wish to apply for same post.

My bio-data is enclosed herewith for ready reference.

If I am selected I assure you I shall discharge my duties with entire satisfaction of my superiors.

A waiting your kind consideration please.

Thanking you,

Yours Faithfully

***(YUVRAJSINH JADEJA)***

**RESUME**

***Personal Details:-***

Name : - **Yuvrajsinh Jadeja**.

Father’s Name : - Kishorsinh Jadeja.

Date of Birth : - 07/08/1992

Permanent Address : - Vill: Moti khakhar

Tal: Mundra.

Dist: Kutch (Gujarat)

Present Address : - As above

Contact No : - 7567529837

Email : - jadeja.yuvrajsinh07@gmail.com

Gender : - Male

Nationality : - Indian

Marital Status : - Unmarried

Language Known : - Gujarati, Hindi, English

Hobbies : - Reading, playing

***Educational Qualification :-***

|  |  |  |  |
| --- | --- | --- | --- |
| **Exam** | **Board / University** | **Passing year** | **Percentage** |
| M.S.W | Kutch University | 2015 | 66 % |
| B.A.(ECO) | Kutch University | 2013 | 54 % |
| H.S.C | Gujarat Board | 2010 | 68 % |
| S.S.C | Gujarat Board | 2008 | 59 % |

***Extra Qualification :-***

* Computer Knowledge :-Basic, M.S. Office, Internet & Programming

Any One line Software Operating……

***Training Certificate :-***

* 1
* I haved taken a One month training in H.R.Dept.(JINDAL SAW LTD.)
* I haved taken a 20 Day’s training in Adani skill development center- (mundra)
* I haved taken a One month training in V.R.T.I –N.G.O (Mandvi)

Yours faithfully,

***(Yuvrajsinh Jadeja)***

Jadeja.yuvrajsinh07@gmail.com