**CURRICULLUM VITAE**

**JALPA L VAGHELA**

10, prashant park soc.

Opp, vastrapur rly crossing

Vejalpur ahemadabad-15

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| To be an extra ordinary with dedicated work. |
| Personal Profile: |
| In Today’s fast world women are increasingly putting their steps towards challenging jobs. I am as well a hard working, highly motivated person with an excellent personality and communication skill. If I say something about me in brief, then I must say that I have a proven satisfactory track record in my studies. To me I believe in myself and whatever I do with my hard work and loyalty. |
| **Education** |
| **Academic Qualification:**  M.B.A (finance) from GTU (2016-2018 batches). Got 7.07 SPI in SEM 3  B. Com with 47%, H.A college of commerce (Gujarat University)  H.S.C with 61.50%, R.R Dwivedi higher secondary school (GHSEB)  S.S.C with 46% R.R Dwivedi higher secondary school (GSEB) |
| **M.B.A Project Detail:**   A study on **perception of portfolio managers in Ahmadabad city at** **“finwise advisors”** regarding the market of portfolio management of Ahmadabad city and about the client. The report is that the most preferred product by the portfolio manager is equity and highest allocation to the client’s funds is given to equity. The portfolio manager looks at return expectation while allocating the client funds. |
| **Employment History**  Abroad consultancy  Position: Visa processing  Duties: All aspects of the visa and immigration service ensuring that the process runs smoothly.  Interview all clients and deal with all applications face to face and by post to ensure that the client is suitable.  I must oversee the completion of all relevant visa and immigration documents and ensure that they are received within the time limit set by the government.  I ensure that all of the information provided by the client is accurate and correct, preparing and checking all legal documents. Prepare all fee quotes and any information required by clients, colleagues or authorities.  I maintain strong working relationships with all clients and colleagues |
| **Proficiencies:**  Computer skills:  Microsoft Word, Excel, Power Point, |
| **Personal profile:**   |  |  | | --- | --- | | Name | :     JALPA VAGHELA | | Father’s Name | :      Laxmandas Vaghela | | Nationality | : Indian | | Marital Status | :       Unmarried | | Languages Known | :       English, Gujarati, Hindi | | Hobbies & Interest | :       classical dancing, watching movies, travelling | |  |  | |
| I hereby declare that the above-mentioned information is true and correct and I bear the responsibility for the correctness of the above-mentioned particulars. |

**PLACE: Ahmadabad jalpa vaghela**