

Contact

9408857402  
anupatel108@gmail.com

Skills

Gujarati  
Hindi  
English

IT Skills

Tally

Courses & Certifications

Tally

Anu Patel

Accountant cum admin | Ahmedabad  
MBA / BCA with 2 yrs experience in the Software Industry

Experience

Simran Agency

Accountant cum admin  
Sep 2016 - Dec 2020

I have admin cum accountant tenure. I handle all bank client and office teamwork. Manage tally entry of accounts, petty cases, bank work, money borrowed from clients. In bank agreement admin work is ready for new work and all bank manager handle in new work and another problem is solved.