

PRANAV PATEL
B/6, SUKHSAGAR SOCIETY,
OPP. ANANDSHIV APPTS, NR. SAFFRON,
MEMNAGAR, AHMEDABAD-380052
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EDUCATION:-

S.S.C., GUJARAT SECONDARY EDUCATION BOARD, JUN1995.
H.S.C., GUJARAT SECONDARY EDUCATION BOARD, JUN 1997.
B.Sc.(CHEM.) GUJARAT UNIVERSITY, JUN 2001.
PGDCA, AUSTRALIAN CATHOLIC UNIVERSITY, AUSTRALIA, JUL2003.
IATA/UFTAA TRAVELING DIPLOMA PASSED IN SEP 2006.

WORK EXPERIENCE:-

DESIGNATION: MARKETING HEAD

COMPANY: WALKABOUT GROUP DMC AZERBAIJAN

DUTIES: MARKETING AND SALES OF AZERBAIJAN AND GEORGIA
PRODUCT WITH SUBAGENTS, EXPLAIN DESTINATION TO AGENTS AND
CONVERT INTO SALES, HANDLING GROUP AND FIT DEPARTURE WITH
OPERATIONS TEAM, COLLECT PAYMENT AND TRANSFER TO H.O., GET
QUOTE OF HOTELS, TRANSPORTATION, SITESEEN ETC FROM H.O. AND
QUOTE TO SUBAGENTS

FROM/TO: JUL 23 TILL DATE.

DESIGNATION: TEAM LEADER RESERVATIONS AND TICKETING

COMPANY: AKBAR TRAVELS OF INDIA PVT. LTD., AHMEDABAD.

DUTIES: TEAM HANDLING, LIASON WITH AIRLINES REGARDING
COMPLICATED CASES REGARDING FLIGHT CANCELLATIONS,
CREATE ITENERARIES, FARE QUTE, HANDLE CUSTOMER QUERIES,
ISSUE AIR TICKETS, REISSUE AND REFUND PROCEDURE.

CRS KNOWLDEGE: AMADEUS, GALILEO, ABACUS.

FROM/TO: OCT 2022 TILL JUL 23

DESIGNATION:SENIOR INTERNATIONAL RESERVATIONS EXECUTIVE
COMPANY: AKBAR TRAVELS OF INDIA PVT. LTD., AHMEDABAD.
DUTIES: CREATE ITENERARIES, FARE QUTE, HANDLE CUSTOMER QUERIES,
ISSUE AIR TICKETS, REISSUE AND REFUND PROCEDUE.
CRS KNOWLDEGE: AMADEUS, GALILEO, ABACUS.
FROM/TO: JUN 2012 TILL DATE

DESIGNATION:SENIOR INTERNATIONAL RESERVATIONS EXECUTIVE
COMPANY:TSI YATRA PVT. LTD., AHMEDABAD
DUTIES:-CREATE ITENEARIES, FARE QUTOE, HANDLE CUSTOMER INQUIRIES,
ISSUE AIR TICKETS, REISSUE AND REFUND PROCEDUE.
CRS KNOWLEDGE:-AMADEUS, GALILEO, ABACUS.
FROM/TO:JUN 2011 TILL JUN 2012.

DESIGNATION:- SENIOR INTERNATIONAL COUNTER EXECUTIVE
COMPANY:-AKBAR TRAVELS INDIA LTD., AHMEDABAD
DUTIES:-MAKE ITENARIES, FARE QUOTE, HANDLE CUSTOMER INQUIRIES,
ISSUE AIR TICKETS, REISSUE AND REFUND PROCEDURE..
CRS KNOWLEDGE:-AMADEUS,GALILEO,ABACUS.
FROM/TO:-JUL 2006 TO JUN 2011

DESIGNATION:- TRAINEE CUSTOMER SERVICE ATTENDANT
COMPANY:-AIR INDIA LTD., AHMEDABAD.
DUTIES:- MAKE ITENEARIES, MAKE RESERVATIONS, LOST TKTS, MAKE
FARE CALCULATIONS, HANDLING RESERVATION CALLS, ISSUE
NEW AIR TICKETS.
FROM/TO:- JAN 2006 TO JUL 2006.

ALSO WORKING AS A FREELANCER DATA ENTRY EXECUTIVE

SKILLS: DATA ENTRY TYPING, FORM FILLING, COPY PASTE JOB,

AD POSTING JOB, EMAIL PROCESSING, SMS SENDING JOB.

PERSONAL DETAILS:-

NATIONALITY:-INDIAN

BIRTH DATE:-10JAN1980

MARITAL STATUS:- MARRIED