





JAINIK PATEL

Date of birth: 23/06/1997 | **Nationality:** Indian

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 **Home:** 105 - SALVI NO KHANCHO, RUPAPARI DARIYAPUR, 380001 AHMEDABAD, India

WORK EXPERIENCE

SENIOR PROJECT MANAGER

GREENCUBE ENERGIES PRIVATE LIMITED

15/12/2018 – Current


 AHMEDABAD, India

I HAVE TO HANDLE SALES AND MARKETING TEAM FOR GET A PROJECTS. I HAVE TO VISIT CUSTOMER'S PREMISES AND GIVE THEM DETAILED DEMO ABOUT PRODUCT AND ITS BENEFITS AND BEFORE INSTALLATION DISCUSSION FOR HOW TO INSTALL AND WHERE TO INSTALL. I HAVE TO MAKE DESIGN AND DOCUMENTATION WORK FOR THE PROJECT WITH GOVERNMENT DEPARTMENT. I HAVE TO CO-ORDINATE WITH CUSTOMER AND INSTALLATION TEAM AT THE TIME OF INSTALLATION. I HAVE TO HANDLE AFTER SALES SERVICES.

SITE SUPERVISOR

AVIGHNA POWER SOLUTION PRIVATE LIMITED

01/01/2018 – 30/11/2018


 AHMEDABAD, India

I HAVE TO CHECK ALL MATERIAL RECEIVED ON SITE BEFORE INSTALLATION. I HAVE TO CHECK ALL THE WORK HAS BEEN DONE AS PER CUSTOMER'S REQUIREMENT OR NOT. I HAVE TO CO-ORDINATE WITH CUSTOMER AND INSTALLATION TEAM FOR SMOOTHLY COMPLETE THE GOOD WORK. I HAVE TO CHECK ALL THE EXCESS MATERIAL AFTER INSTALLATION AND SEND IT TO WAREHOUSE. I HAVE TO DO ALL THE DOCUMENTATION WORK FOR THE PROJECT.

SUPERVISOR

HEEMSOL ENERGY SYSTEM PRIVATE LIMITED

29/03/2017 – 31/12/2017

 AHMEDABAD, India

I HAVE TO DO ALL THE DOCUMENTATION WORK FOR THE PROJECT AND SUPERVISE THE INSTALLATION WORK.

EDUCATION AND TRAINING

GUJARAT UNIVERSITY

BACHELOR OF ARTS

16/07/2019 – 10/03/2021

 GU BUILDING, NAVRANGPURA, AHMEDABAD, India

| <https://www.gujaratuniversity.ac.in>

GUJARAT INSTITUTE OF SOLAR ENERGY

DIPLOMA IN SOLAR ENERGY

06/10/2016 – 25/03/2017

📍 101,GIRIRAJ COMPLEX,OPP. BANK OF BARODA, NEAR SARDAR PATEL
STATUE,NARANPURA, AHMEDABAD, India

| <https://www.gise.in>

THE H B K NEW HIGH SCHOOL

HIGHER SECONDARY

12/06/2015 – 18/03/2016

📍 NEAR DELHI GATE,BHADRESHWAR SOCIETY, SHAHIBAG, AHMEDABAD, India

| <http://hbkapadia.com>

THE H B K NEW HIGH SCHOOL

SECONDARY SCHOOL

10/06/2011 – 21/03/2012

📍 NEAR DELHI GATE,BHADRESHWAR SOCIETY, SHAHIBAG, AHMEDABAD, India

| <http://hbkapadia.com>

LANGUAGE SKILLS

Mother tongue(s)

Gujarati

Hindi

Other language(s)

English

Listening



B2

Reading



C1

Spoken interaction



B1

Spoken production



B1

Writing



C2

DIGITAL SKILLS

Other

Microsoft Office (Microsoft Word Microsoft | MICROSOFT WORD
| MICROSOFT EXCEL | SKETCH UP