

CURRICULUM VITAE

Name:- Shailendra kumar singh

Permanent Address:-

Village:- Nawanagar

At post:- Gajrajganj

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Objective : To maximize and utilize, my skills and knowledge in the field of pharmacy where learning, creative proficiency and joint effort lead to effectual solution of problems.

Work Experience:

- 1) working at Alkem Lab. Ltd Sikkim as a Operator (From Nov 2007 To Dec 2009)
- 2) Working at Glenmark Generics Ltd.Goa as a Assistant Production (From Dec 2009 To Jun 2013)
Working at Glenmark Generics Ltd.Goa as a Sr. Assistant Production (From Jul 2013 To Dec 2013)
- 3) Working at Dr.Reddy Ltd FTO-3 Hayderabad as a Sr. Technical Officer Wruster (Jan 2014 To Jun.2014)
- 4) Working at Lupin Ltd. M.P As a Jr. Officer Osd production (Jul-201 To Sep-2017)
- 5) Working at Zydus Cadila Ahmedabad as a Technical Assistant (Sep-2017 To Mar 2023)
Working at Zydus Cadila Ahmedabad as a Jr. Officer (April 2023 To Till Date)

Job Responsibilities:

- Preparation of weekly coating and granulation schedule based Monthly schedule Availability of released core tablets and handling of manpower and allotment of work to the workman.
- Fulfilling different training needs.
- To train the Workers, staff regarding The SOPs, on job training and evaluation of the same.
- Cross checking of documents like batch manufacturing record, logbooks etc.
- Updation of any documents related to USFDA,MHRA,ISO,WHO,MCC etc.
- Adherence and compliance to cGMP and GMP requirements .
- Co-ordination with maintenance department for day-to day job and major breakdown.
- Carefully monitoring in order to prevent mix up and cross contaminant & microbial contamination.
- Properly good movement through supply chain management system (SCM) .
- Handling and working of Systems Applications and products in data processing (SAP).
- All calculation related to batch manufacturing process.
- Check such as area environment temperature, relative humidity.

Audit Exposure:

- USFDA
- MHRA
- WHO

Equipment Monitoring :

- FBE, WRUSTER COATER -125,500,1300 LIT.
- HSMG .
- Communiting mill.
- Roll compactor.
- FBD
- Multimill .
- IPC Blender ,V-BLENDER
- Mechanical Sifter
- Dynamill
- Spheronisor
- Extruder

Field of Interest:

- Manufacturing
- Pellet Coating
- Granulation

Educational Qualification:

University / Board	Diploma	Major Subjects	Year of Passing
Patna Board	S.S.C	Economics Science	2002
Neptune Institute of Management & Technology	Diploma engg	Mechanical	2012

Personal Assessment:

- Ability to work in a team environment and adapting new things easily.
- Good communication and interpersonal skills .

Personal Details :

Name	:	Shailendra kumar singh
Father Name	:	Late Ramjee singh
Date of Birth	:	15 January 1986
Address	:	Village Navanagar post gajraiganj bhjpur Bihar 802157
Mob	:	+91-7697583339
Language known	:	English, Hindi
Marital Status	:	Married
Nationality	:	Indian

Declaration:

I hereby declare that all the above information given by me are true and correct to the best of my knowledge and belief .

Place:-

Shailendra singh

Date:-

