

## CURRICULUM VITAE

**DAMOR SUMEET B**

Logistics Executive

+91 9913099515

Email id:- damorhsumeet@gmail.com

### Objective:-

To make the optimum use of my strength and capabilities to get the best result, contribute the maximum share in the success journey of the organization.

### ADDRESS

#### **Permanent**

DAMOR SUMEET B.  
B 195 UMIYA NAGAR  
TAXSHILA SCHOOL  
ODHAV  
AHMEDABAD 382415

### ACADEMIC QUALIFICATION

Examination	Institution & Board	Month/Year	% Marks	Class
<b>I.T.I.</b>	<b>Electronics mechanical (NCVT)</b>	<b>July- 2005</b>	<b>65.44 %</b>	<b>First.</b>
<b>H.S.C</b>	<b>G.H.S.E.B.</b>	<b>March -2001</b>	<b>40.00%</b>	<b>Pass</b>
<b>S.S.C.</b>	<b>G.S.E.B.</b>	<b>March- 1999</b>	<b>64.50%</b>	<b>First.</b>

## SOFTWARE SKILL

- Computer Basic & Excel innovation Win- Ei
- Operating Language: - Dos , Windows

## Working Experience

1. At present I am working with Controls India Pvt. Ltd. at Ellisbrige as a logistics Executive since October 2016.
2. I have an experience of six years at NAROTO GROUP - Vatva since April-2010 to September 2016 as a logistics Executive and sales service.
3. I have an Experience of 18 month at Tata Indicom – Ashram road since Aug, 2008 to March 2010 as an Engineer.
4. I Have an Experience of 3 year at Torrent Power Ltd. Since March 2005 to July 2008 as a M.M.R.

## Work Profile

- A. Maintain Inward & Out ward Material Register.
- B. Arrangement of Vehicle for Dispatch Material.
- C. Co Ordination with Marketing and Production unit for Dispatch Material.
- D. Transportation Rate Confirm with Client and Marketing Department.
- E. Tracking Material Update Regular with Client and our Back Office staff.
- F. Make Packing List and File with Client Order and send Mail to Concern Person.
- G. Checking of loading / Unloading Consignments.
- H. Maintain Inventory of Stock (Quarterly Basis).
- I. Handling Dispatch & Logistic Actives.
- J. Resolve Rejection Issues.
- K. Make an invoice as par party order.

## PERSONAL INFORMATION

- Date of Birth: 17/07/1984
- Gender: MALE
- Marital Status: MARRIED
- Nationality: INDIAN
- Language known: ENGLISH, HINDI, GUJARATI
- Physical Status: Height: 5.4” , Weight:60kg

<b>HOBBIES</b>	
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- Internet surfing,
- Travelling,
- Reading adventurous books,
- Playing cricket,

**Declaration:-**

I hereby declare that the above-mentioned information is true and best of my knowledge and I will try my best to satisfy you with honesty and hard work.

**Current salary:** - 26500pm on hand.

**Acceptation salary:** - 30000 pm on hand.

Place: - Ahmadabad

Signature,

Date: -

(Sumeet Damor)