



NISHIT JOSHI

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JOB OBJECTIVE

Assignments in material management and Import Procurement activities in a highly growth oriented organization.

PROFESSIONAL SYNOPSIS

- Over 19 (Nineteen) Years experience in the areas of material sourcing, vendor development and Purchase related activities.
 - Presently working with Parikh Packaging Pvt. Ltd. as **Purchase Manager**.
 - Proficient in materials Management activities involving Material planning, Techno-Commercial negotiations, Scheduling and procurement of equipments and raw materials.
 - Proficiency in Import related procedures from Order Placement to Clearance of Consignment.
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EDUCATION

- B. A. (English) from Gujarat University in year 2002.
 - Higher Diploma In Software Engineering from Aptech Computer Education, Kalol.
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ORGANISATIONAL EXPERIENCE

Dec'09 to till date	Parikh Packaging Pvt. Ltd., A'bad	Purchase Manager
Sep'07 to Dec'09	Sintex Industries Ltd., Plastics Division	Assistant - Purchase
Aug'03 to Sep'07	Shree Rama Multi-Tech Ltd.	Assistant – Purchase

KEY RESULT AREAS:

Material Planning:

- Material planning and managing stores operation ensuring optimum inventory levels to achieve maximum cost savings.
- Determining the minimum and maximum levels of inventory, planning for new requirements.

Purchase / Vendor Development:

- Identifying & sourcing engineering material, raw material, packing materials – formulating budget for timely procurement of materials.
- Sourcing of equivalent materials with effective costs.
- Involved in finalizing techno-commercial negotiations.

Imports:

- Import Order placement, defining delivery terms.
- Foreign remittance, L/c. opening, Documents retirement.
- Import Clearance.
- Clearance against Advance License.
- Co-coordinating with CHA for faster clearance.



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HIGHLIGHTS:

At Sintex Industries Ltd.

- Actively involved in planning of raw materials related to Plastic Sections and Rotomoulding Division of the company.
- Responsibility of all the import requirements in the company from order placement to clearance of the consignment.
- Working in fully equipped Oracle based ERP systems developed by Tata Consultancy Services.

At Constantia Parikh– (Subsidiary of Constantia Flexibles, Europe)

- Responsible for Resin Procurement for all Constantia India Plants.
- Actively involved in planning of raw materials as per the projections given by production.
- Responsibility of maintaining the optimum inventory levels of resins across all Indian Entities of Cflex.
- Working in fully equipped MS Dynamix 365 ERP system.
- Indirect Items Procurement – Ensuring full utilization of approved budget, commercial negotiations, identification of vendors. Sourcing of new materials.
- CAPEX procurement – Negotiations and Finalization of orders in co-ordination with Technical Team.
- MIS Reporting – Conducting monthly review meetings with Constantia India team. Reporting of Savings done in procurement functions.
- Group Procurement: Nominated by Group Procurement (Vienna, Austria) to handle all negotiations with Resin vendors in India. Co-ordinating closely with Resin Category Manager in Group Procurement.
- Awarded “Outstanding Performer” for the year 2021 by the company.

IT SKILLS

Operating System : DOS, Windows.

Packages: MS Office, Tally

ERP: Microsoft AX2009, Microsoft Dynamix D365

Internet Application : Microsoft Edge, Google Chrome, Microsoft Outlook, MS Teams.

PERSONAL DETAILS

Permanent Address : C205, Sharan Residency, New C G Road, Chandkheda, Ahmedabad.
Phone # 35911808

Date of Birth : 10th August 1981

Passport Details : Passport No. – N1509127 Valid upto 21st July 2025.

Hobbies : Blogging, Cooking, Photography

STRENGTHS

- ✓ Conceptual talent to see the bigger picture, pin point organizational objectives and set real time goals to succeed.
- ✓ Quick Learner and Ready to accept any positive changes/ challenges.
- ✓ Effectuating positive results in a timely and effective manner.
- ✓ Resourceful in problem analyzing and logical reasoning.
- ✓ Administrative talent to manage manpower to improve productivity. Greater convincing power to resolve complicated matters.



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