

Anjali Meena

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 Village/ Post- Jatwara, Tehsil- Mahwa, Dist- Dausa, Rajasthan
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Enthusiastic organized, detail oriented, with positive attitude, determination, creative and hardworking individual seeking employment in Medical billing organization that can utilize excellent technical, analytical and communication skill.

Work Experience:

Job title: Medical Billing Specialist
Employer: Meditab Software India Pvt. Ltd. Ahemdabad
Date Employed: 02/2021- Present

Job Responsibility:

- Manage Denials and outstanding balance,
- Identifying denied/unpaid claims,
- Re-filing the corrected claims,
- Timely insurer Follow-up,
- Work on rejections, denial and outstanding AR,
- Running weekly and monthly AR reports based upon client requirement,
- Minimizing AR days and eliminating aged AR.

Academic Qualifications:

Degree/ Certifications	Stream	Board	Institute	Passing Year	Percentage
B.Tech.	Civil Engg.	AKTU	BBD Engg. College Lucknow	2017	60
12 th	PCM	CBSE	MVM Orai	2013	59
10 th	General	CBSE	MVM Orai	2010	62.3

Training/ Project:

- Summer Training at LDA
- ECO friendly Building

Co-curricular:

- Utkarsh'14 Prop Making Event

Skills:

- MS office
- IMS
- Athena
- Communication (written & verbal)
- Ability to make deadlines
- Leadership and teamwork

Language:

- English (Proficient)
- Hindi (Fluent)
- Rajasthani (Native)

Hobbies:

- Listening Music
- Cooking