

Arjit Bhatnagar

Consultant

To be in a Position and result oriented company that seeks an ambitious and career conscious person, where acquired skills and education will be utilized towards continuous growth and advancement



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📍 Ahmedbad, India

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SKILLS

PRINCE 2 Agile

Scheduling Tools MSP, Primavera

Designing Tools AutoCAD, BIM, Revit, Navisworks

SAP

Other Tools Ms Office, Ms Excel, Ms Powerpoint

Programing Languages C and C++

WORK EXPERIENCE

Consultant Deloitte

12/2022 - Present

Ahmedabad, India

Achievements/Tasks

- Currently working in Deloitte as Consultant in risk advisory department responsible for handling different types of client such as manufacturing companies , LNG regasification and insurance broker firm,
- Responsible for conducting Internal audit in different field of audit such as Contracts and procurement, sales and marketing,
- Involved preparation of ACM review presentation for management discussions,

Project Consultant Ernst and young LLP

03/2022 - 12/2022

Noida, India

Achievements/Tasks

- Designated as lead for internal audit team of highway projects,
- Responsible for conducting monthly audits primarily responsible for technical aspects of the projects,
- Responsible for checking of Running accounts bill, site visits, physical verifications and reconciliation of different materials in each monthly cycle for any discrepancy,
- Suggesting and implementing cost saving opportunities,

Executive Billing Mahindra Lifespace Developer

08/2021 - 03/2022

Palghar, India

Achievements/Tasks

- Responsible for all preparation and verification for all different kinds of bills,
- In charge of preparation, amendment of PO and Bill booking through SAP,
- Involved in the process of BOQ preparation, vendor finalization, budgeting and estimation,
- To have an effective coordination and communication with accounts team for timely payments of contractors,

WORK EXPERIENCE

Project Engineer

Kalani Groups

02/2020 - 08/2021

Achievements/Tasks

- Responsible for on-site planning, Execution and coordination between different contractors and various stakeholders to ensure smooth functioning,
- Preparation of all site documents such as bill. DPR ,WPR, MPR, monthly billing and material plan and tracking them accordingly,
- Managing multiple responsibilities like preparing BOQ, vendor negotiation and vendor finalization,
- Responsible for preparing Different types of bill and verifying them on site,

Indore, India

Executive Billing

JP Infra Pvt Ltd

03/2019 - 02/2020

Achievements/Tasks

- Physical Checking and verification of bill on site,
- Responsible for proper documentation for the site billing,
- Involved in Tracking of activities from master plans and escalating any discrepancies which will result in delay or increase in project cost,
- Responsible for coordination between upper management and Site Team for solving site problems,

Mumbai, India

EDUCATION

PGP in Advance Construction Management

National Institute of Construction Management and Research

08/2017 - 03/2019

Pune India

Btech Civil

Manipal University Jaipur

08/2013 - 08/2017

Jaipur, India

CERTIFICATES

Axelos certification in PRINCE2 Agile Foundation and Practitioner by PeopleCert

ASCE certification in Monitoring Projects Budget Schedules

PMI Certification of MSP and Primavera by PROMAC

Participated in AutoCad and Building Information Model workshop by SW system

Participated in Aerotrix Workshop by Skyfi labs

Volunteered for Technical fest in NICMAR

Participated in Aerotrix Workshop by Skyfi labs