

PAYAL VAGHELA

“Krishna”, Block No. 23-B, Jalaram Nagar -1, Hanumanpara Road, Amreli

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CAREER OBJECTIVE

To work in environment where not only my knowledge and abilities can be best utilized but also which offers a strong foundation for learning and exposes me to new challenges.

EDUCATION

- Completed P.G.D.C.A. with 65.50% from Saurashtra University at 2010
- Completed C.C.C. with 60.25% from BAOU at 2010
- Completed B.Com. with 76.57% from Saurashtra University at 2009
- Completed 12th with 70.53% from Gujarat Board at 2006

SKILLS

- Positive Attitude
- Hard working
- Good communication skills
- Knowledge of MS Office

WORKING EXPERIENCE

Name of the Organization : Parekh & Co., Amreli

Experience : 6.10 Years (From November 15,2010 To September 30,2017)

Designation : Tax Assistant cum Data Entry Operator

Roles & Responsibilities : All Online Procedure of VAT like filling returns, Statutory Forms, 402-403 procedure & Service Tax E-Filing, GST

PERSONAL SKETCH

Date of birth : 23 May, 1989

Marital status : Single

Sex : Female

Nationality : Indian