

CURRICULUM VITAE

DIPAK SHARMA

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CAREER OBJECTIVE

To workout higher challenges, seek acceleration for betterment and to reach a higher position using my skills, commitment to perform quality work in improving the Efficiency and Growth of the Organization.

DOMAIN EXPERIENCE

Total experience of more than *Thirteen years.*

EMPLOYMENT SCAN:

M/S, Techno Weigh Systems Pvt. Ltd. (Service Division) MAY 2018 – STILL DATE

Service Manager

Roles and Responsibilities:

Office / Factory / Site Work Profile :

- Technical telephonic discussion with client / engineers and try to provide best solution regarding customize bagging / batching machine systems.
- Daily make planning for service engineer's site visit and allotted site to engineer as per complain / issue register.
- Giving to all service engineers, job / machineries related document with mechanical assembly , machine delivery challan , general arrangement drawing , electrical drawing , client purchase order copy (without pricing) , order acknowledgement copy etc. provide through service engineer's e-mail and group Whats App.
- E-mail correspondence with client regarding complain / repairing / machineries problem.
- Payment follow up for spare material , service invoice and 10% retention amount with client.
- Follow up with store , electrical , production and related department for required / shortage materials for end user / engineer at site as well as follow up for spares and service material with store and coordinate with admin / commercial department for Performa invoice and dispatch of materials.
- Some time arrange the material from supplier.
- Weekly vouchers / expenses of service engineers to check and fill to register for service engineer attendance.
- Maintain record for Leave of engineers.
- Service order booking , release and send mail to concern department after talk to engineers / client.

- Site updates and service reports received from engineers and maintain service files as well as service folders.
- Attain the site for service visit.

M/S, Prompt Equipment Pvt. Ltd. (GM Automation Division) DEC 2016 – MAY 2018

Sr. Technical Support Engineer

Roles and Responsibilities:

- Installation , Commissioning, Testing & Servicing of different types of industrial Online & Offline Check Weighers ,Different types of Bagging Controllers, Batching Controllers, Liquid Filling Controllers & Different Types of Tank Weighing Systems etc.

On Site work :

- Responsible for supervision of Installation activities of the machine and its accessories at the client's place.
- Responsible for systematic commissioning of the machine as per the client's requirements.
- Maintaining the reports of Installation & Commissioning, breakdown, quality and performance.
- Providing training to the client's personnel about the usage of the machine.
- Taking performance reports from the customer.
- Troubleshooting and carrying out required modifications in earlier models of the machines.

Office / Factory Work :

- .Service support is operate On Call & Suggest proper Solution with setting as per Machine/Site Condition from Office to Client/Dealer.
- Testing of different types of industrial Online & Offline Check Weighers, Different types of Bagging Controllers, Batching Controllers, Liquid Filling Controllers & Different types of Tank Weighing Systems etc.

M/S, Jasubhai Engineering Pvt. Ltd. (MHD Division) JUNE 2013 – NOV 2016

Service Engineer

Roles and Responsibilities:

- Erection & Commissioning of different types of industrial automatic & semi-automatic weighing and bagging machine.

Site work :

- Responsible for supervision of erection activities of the machine and its accessories at the client's place.
- Responsible for systematic commissioning of the machine as per the client's requirements.
- Maintaining the reports of E&C, breakdown, quality and performance.
- Providing training to the client's personnel about the usage of the machine.
- Taking performance reports from the customer.
- Troubleshooting and carrying out required modifications in earlier models of the machines.

Office work :

- Inspection clearance of the incoming materials.
- Assembling and testing of the machine and related accessories as per the PO.

- Inspection clearance along with the client.
- Co-ordination with the logistic team for dispatch of the machine.
- Maintenance of older controller of bagging machines.

M/S, Wensar Weighing Scales Pvt. Ltd.

JAN 2012 – JUNE 2013

Sales & Service Engineer

Roles and Responsibilities:

- Maintenance work for different types of weighing scales & scientific instruments in Corporate companies and Dealers.
- Installation, Commissioning, Calibration and Servicing of different types of weighing balance & scientific instruments.

M/S, Maruti Weigtech Pvt. Ltd.

DEC 2009 – DEC 2011

Service Engineer

Roles and Responsibilities:

- Assembly and Testing work of Different types of platform scales, table top scales, jewelry scales etc.
- Maintenance work of different types weighing scales in Corporate Company Likes, **CADILA PHARMA, DISHMAN PHARMA, INTAS PHARMA, ZYDUS CADILA, PARIKH PACKAGING, ROTOMAC PENS** for **AMC CONTRACT**.
- Installation, Commissioning, Servicing & Calibration of Different types weighing scales.

M/S, ABC Power System Pvt. Ltd.

SEPT 2006 – DEC 2009

Service Engineer

Roles and Responsibilities:

- Assembly, Testing & Maintenance work of Different types of offline & online UPS, Inverter, Servo stabilizer, Spike guard etc.
- Installation, Commissioning, Servicing & Calibration of Different types of power instruments.

ACADEMIC RECORD

Diploma

Electrical (TEB)

Government Polytechnic, Palanpur, Gujarat, India.

I.T.I

ELECTRONICS (NCVT)

I.T.I, Saraspur, Ahmedabad, Gujarat, India.

Apprentice ship in ABC POWER SYSTEM

ELECTRONICS TRADE (NCVT)

RI Class in I.T.I, Kubernagar, Ahmedabad, Gujarat, India.

PROJECT PROFILE

Timer based on IC 555 (I.T.I PROJECT)

1. Mono-stable multivibrator
2. As-table multivibrator

Stepper Motor with Chopper Driver (DIPLOMA PROJECT)

TECHNICAL SKILLS :

VFD Programming Knowledge

- ABB ACS-series.
- Knowledge of application Analytic instruments like turbidity meters, pH meters, conductivity meters etc.
- Knowledge of panel wiring and troubleshooting.

PERSONAL STRENGTHS

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|----------------------------|--|
| * Dynamic team player | * Sense of responsibility |
| * Creative and resourceful | * Excellent communication skills |
| * Internet research | * Passion for continuous learning & personnel growth |
| * Time management | * Positive attitude with learn ability |

SKILLS

- Excellent written and verbal communication skills.
- Good Interpersonal and team player abilities.
- Excellent aesthetic sense, aiding in maintaining a neat workplace.
- Supervise and work cohesively with colleagues and subordinates.

PERSONAL DETAILS

Permanent Address: 31/313, Chandrabhaga housing board, Ganesh College Road, Nava Vadaj, Ahmedabad – 380013, Gujarat, India.

Date of Birth : 19th Sept. 1986 **Languages Known:** English, Hindi & Gujarati

Nationality : Indian **Hobbies** : Listening music, reading

Gender : Male **Marital Status** : Married

DECLARATION

I hereby declare that the information given herewith is correct to my knowledge. If in future any of these is found incorrect then I will bear the onus to the same.