



## Mehta Ravi Kamlesh Bhai

E-Mail: mehtaengin@gmail.com

Mobile Phone: +91- 7016169285

### CORE COMPETENCIES

- ❖ Production Planning & Control
- ❖ Materials Management
- ❖ Quality Control/Assurance
- ❖ Man Management
- ❖ Cost Reduction
- ❖ Maintenance & Improvement
- ❖ Procurement Planning
- ❖ Team Management
- ❖ Leadership Quality
- ❖ Good Communication Qualities
- ❖ 5s System Work Area Organization

### PROFILE SUMMARY

- A dynamic production professional with 4 year 8 months experience in Production Planning & Control, Materials Management, Procurement, Quality Control and Man Management
- Currently associated with **Sheth Construction Group** as **Office Asistant**
- Acquired exposure in utilizing **SAP** for performing material planning activities
- An effective communicator with excellent relationship management skills and strong analytical, problem-solving & organizational capabilities

### ACADEMIC DETAILS

- **Diploma (Mechanical Engineering)** with 6.46 CGPA from Gujarat Technical University, Gujarat
- 12<sup>th</sup> from GHSEB, Vidya Mandir School, Gujarat with 67%
- 10<sup>th</sup> from GSEB, Vidya Mandir School, Gujarat with 60%

### ORGANISATIONAL EXPERIENCE

**Total -4 .8 year**

**Sheth Construction Group**

**Designation: Office Asistant**

**December -22 - presents**

**Acrylic limited**

**Designation: junior engineer**

**March 22-september22**

**Adani Group Mundra Solar Techno Park Pvt. Ltd.,**

**Gujarat Designation: Associate Engineer**

**Jan'18 – March 22**

#### Key Result Area:

- Setting up production targets and achieving the same within time and cost parameters and managing entire Plant Operations with a view to achieve business objectives and ensure top line and bottom-line profitability
- Planning day-to-day production related activities, production schedules, implementing quality tools and allocating work for achieving of monthly production targets
- Minimizing performance bottlenecks for high productivity with maximization of men, material & machine
- Identifying areas of quality failures and taking steps to rectify the system; managing quality assurance activities & audits
- Spearheading the development & implementation of key procurement strategies and ensuring that strategies & plans are aligned with production requirements
- Assessing the training needs of the various employees in co-ordination with the various department heads in the respective departments

### TECHNICAL SKILLS

**Operating Systems:** Windows 7, 8 & 10

**Software:** MS Office Suite

**Other Tools:** CNC (Operating & Turning), solidworks, *AutoCAD-2D/3D Design*

### PERSONAL DETAILS

**Date of Birth:** 20<sup>th</sup>December 1992

**Languages Known:** English, Hindi and Gujarati

**Address:** Kalian Pashavnath Society, Block No. 1, Vidhya Nagar, Bhavnagar, PIN-364002, Gujarat

### DECLATION

I MEHTA RAVI KAMLESHBHAI, hereby declare that the information contained herein is true and correct to the best of my knowledge and belief

MEHTA RAVI KAMLESHBHAI

Ahmedabad, Gujarat

