



Jesica Dhanak

Travel Executive

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Address : Someshwar row house, B/60, Shyamal Cross Rd, opposite City Gold Theatre, Shyamal, Ahmedabad, Gujarat.

EDUCATION

● Panache Academy

Bachelor's of Business Administration (BBA) in Aviation, Hospitality, and Travel and Tourism Management

Expected Graduation: December 2024

● P. B. Kotak Memorial English High School

Higher Secondary Certificate (HSC) in Commerce

Completed in 2022

● P. B. Kotak Memorial English High School

Secondary School Certificate (SSC)

Completed in 2020

SKILL

- Attention to Detail
- Emotional Intelligence
- Time Management
- Conflict Resolution
- Adaptability
- Calendering Skills
- Active Listening
- Documentation

ACHIEVEMENTS

- 14th February, 2023 | Panache Fest
First place winner in Debate Competition.
- 16th February, 2023 | Panache Fest
Awarded First Place in the Aviation 3D Model and Live Experience Project competition for exceptional modeling and presentation skills.

PROFILE

As a travel executive, I have developed a deep understanding of the travel industry and a strong passion for providing exceptional customer service. With Akasa Air being my dream employer, I am excited to apply for the cabin crew position and contribute to the airline's reputation for excellence.

WORK EXPERIENCE

Travel Executive | Travel Taka-Tak

2022 – Present

Travel Executive with a demonstrated history of working with corporate clients.

Communicating with clients to understand their travel preferences while also addressing any issues or concerns that may arise.

Proficient in maintaining accurate billing records, generating invoices using Tally software, scheduling and conducting meetings, and handling social media marketing campaigns.

Jewelry Business Co-owner

2020 – Present

Jewelry Designer (Corel Draw & Corel Paint)

Proficient in Corel Draw and Corel Paint for jewelry designing.

Ability to create intricate designs and patterns using Corel Draw and Corel Paint.

3 years of experience in designing jewelry using Corel Draw and Corel Paint.

Successfully designed and created custom jewelry for high-profile clients with positive feedback.

REFERENCES

Ms. Khushnum Avari

Panache Academy | Director

Phone : +91 98791 06350

Email : Panache.amd@gmail.com

Mr. Shivang Anand

Travel Taka-Tak | Director

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