



kruti.kotak5121998@gmail.com



+91-81280-48903



202-Shreenathji flats, Amabavadi,
keshod-362220

Kruti Kotak

Operation Manager, Banking & Finance

- Proactive professional with a track record of driving process improvement initiatives, team growth and motivation, and customer satisfaction enhancement.
- Capable of understanding and adapting to changing business situations quickly with a successful track record of developing and implementing financial plans. as well as expertise in efficiently reporting financial data to internal and external stakeholders, developing and implementing financial plans, and risk management.
- Excellent problem-solving and communication skills.

Proficiency



- Risk Mitigation Strategies
- Strong interpersonal skills, including the ability to form and maintain client and business relationships
- Knowledge of all the banking products, market trends, and/or loan procedures.
- Attention to detail.
- Analytical and critical thinking skills.

Certification



- Equity Research & financial modeling- Certification
- Banking Products and its fundamentals- Certification
- Stock Markets and its Pattern- Certification

Languages



- English
- Hindi
- Gujarati

Experience



JANUARY '2021-CURRENT- Ahmedabad

"HomeFirst Finance Company India Ltd"

Customer Service manager

- Provided coaching and consultation on credit analysis, financing techniques and other matters to customers for their proper credit repayment on the basis of their credit records and payment histories.
- Provide assistance to the end users about their loan application and authorization processes

Education



- **PGDM- Finance in Banking**
- IBS Mumbai
- 2019-2021
- GPA-7.89
- **Bachelor of Business Administration**
- Shri Chimanbhai Patel Institute of Business Administration
- 2017-2019
- Percentage:- 75%

References

