



Priyanka H Sapra

Customer service executive professional with 3+ years of experience, I seek challenging opportunities where I can fully use my skills for the success of the organization.

✉ priyankazapadiya@gmail.com

☎ 63557 38400

📍 South Boopal, Ahmedabad, India

WORK EXPERIENCE

Customer service executive Arrowtouch Pvt Ltd.

05/2019 - 11/2022
Internet services provider

Jasdan, Rajkot, Gujarat

SKILLS

Accounting

Team Work

Tally

Creativity

Basic Computer

MS Office

Miracle software

CERTIFICATES

Certificate Of Tally Course

EDUCATION

B.Com Saurashtra Uni.

07/2017 - 03/2020

Jasdan. Rajkot, Gujarat

H.S.C.E H.S.C.E Board

07/2016 - 04/2017

Jasdan. Rajkot, Gujarat

SUMMARY

3+ years of experience in this field.

Experience to work on Bill management, Customer support, and Account management

Ability to manage customer communication.

Smart working, reliable, well-mannered and dedicated professional.

LANGUAGES

Gujarati

Native or Bilingual Proficiency

Hindi

Professional Working Proficiency

English

Limited Working Proficiency

INTERESTS

Drawing

Listening Music

Reading

Travelling