



Shubham Jadhav

MIS Executive & RTO Work Associate

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D-108, Part 10 Parshwanath Township,
Krishnanagar Road, New Naroda, 382330,
Ahmedabad, INDIA

Achieve a goal-set within myself along with company targets & vision in mind; achieve it by contributing through logical thinking and practical planning. A total of 04 years 03 months of working experience.

WORK EXPERIENCE

Executive

Aditya Enterprise (Yamaha Showroom)

04/2021 - Present

Achievements/Tasks

- DMS Billing
- Insurance
- RTO

RTO MIS Executive

ARKE Suzuki

08/2019 - 04/2021

Achievements/Tasks

- All RTO Paper Work
- Number Plate Work
- Insurance
- Billing

RTO MIS Executive

Singal Honda Pvt Ltd

07/2018 - 07/2019

Achievements/Tasks

- New Vehicles Passing Work & Registrations

Sales Executive

Shivam Sales Agency

05/2017 - 06/2018

Achievements/Tasks

- Worked as Sales Executive

SKILLS

Sales MIS RTO Paper Work DMS Billing

Number Plate Work Insurance

Accounting - Tally ERP 9.0 MS Office

Good Inter-Personal Communication

LANGUAGES

English
Professional Working
Proficiency

Gujarati
Native or Bilingual Proficiency

Hindi
Native or Bilingual Proficiency

Marathi
Native or Bilingual Proficiency

INTERESTS

Public Relationship Networking Reading

Sports Travelling

EDUCATION

Bachelor of Commerce (Appeared)

Gujarat University

H.S.C.

Nobel High School / Ahmedabad

06/2012 - 04/2014

S.S.C

Nobel High School / Ahmedabad

06/2010 - 04/2012