



Tanya Shah

Date of birth: 27-08-1998 **Nationality:** Indian **Address:** Ahmedabad
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Highly motivated and detail-oriented Internal Audit Associate seeking a challenging position to utilize my skills and knowledge. With a strong background in conducting audits and analyzing financial statements, I am committed to ensuring compliance with regulations and identifying areas for improvement. Eager to contribute to a dynamic organization and drive operational efficiency through effective risk management strategies.

Work Experience

10/2022 – present
Ahmedabad, India

Internal Audit Associate **MAS Financial Services Limited**

- Conducted comprehensive financial and operational audits to assess internal controls, identify risks, and ensure compliance with company policies and industry regulations.
- Developed and executed audit programs, including planning, fieldwork, and reporting, leading to timely completion of audit engagements.
- Conducted comprehensive co-lending audit engagements, meticulously examining partnership agreements, loan origination processes, risk assessment frameworks, and regulatory compliance. Leveraged expertise in financial analysis and auditing standards to assess the accuracy of financial statements, identify potential areas of improvement, and provide strategic recommendations to enhance co-lending practices.
- Collaborated with cross-functional teams to evaluate business processes and recommend improvements, resulting in enhanced efficiency and effectiveness of controls.
- Prepared clear and concise audit findings reports, outlining issues identified, potential impact, and actionable recommendations for management's consideration.

09/2021 – 10/2022
Ahmedabad, India

Senior Audit Associate **Bihari Shah and Co.**

- Led and executed financial audits for a diverse portfolio of clients, ensuring compliance with regulatory standards and demonstrating exceptional skills in planning, executing, reporting, and clearing audit work.
- Conducted detailed analysis of financial statements, identified areas for improvement, and provided strategic recommendations to optimize financial performance.
- Established and fostered robust working relationships with client personnel, promoting open communication and productive collaboration throughout the audit process.
- Assisted in conducting thorough tax audits for clients, identifying potential tax savings, and ensuring compliance with relevant laws and regulations.
- Assumed an on-site coordination role for audit clients, overseeing all aspects of the audit team's activities, maintaining strong client relationships, and successfully completing audit assignments.
- Collaborated with partners to devise and execute comprehensive audit strategies, effectively resolving audit matters and providing guidance to clients regarding remediation solutions.
- Implemented a best practice approach in all audit work, ensuring adherence to industry standards and regulations.

Education

12/2016 – 05/2022
Ahmedabad, India

Commerce | Chartered Accountant
Institute of Chartered Accountant of India

04/2016 – 03/2019
Ahmedabad, India

Commerce | Bachelor of Commerce
GLS University

Skills

Communication skills



Data analysis



Risk assessment



Process improvement



Strengths

Analytical skills

Attention to detail

Problem solving

Leadership qualities

Time management

Hobbies



Exploring distant
lands



Capturing moments



Feeling the music