

Nandni Matlani

KUBERNAGAR

AHMEDABAD

MOB: 9727568661

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WORK EXPERIENCE & EMPLOYEE HISTORY

- HAVE WORKED AS AN ACCOUNTANT WITH JAI TEXTILE FOR THE SPAN OF 1 YEAR.
- WORKING WITH FINANCIAL HUB SINCE 2 YEARS.

PERSONAL STRENGTHS

- POSITIVE ATTITUDE, PUNCTUAL, DISCIPLINED
- GOOD LISTENER AND LEADERSHIP SKILLS.
- CAN LEAD AN ORGANIZATION IN THE BEST AND POSITIVE WAY.
- HARD & HONEST WORKING.

COMPUTER SKILLS

- MS-OFFICE WORD, MS-EXCEL, POWERPOINT, BASIC KNOWLEDGE
- TALLY ERP9

HOBBIES AND EXTRA CURRICULAR ACTIVITIES

- Music.
- Dancing
- Social Media

EDUCATIONAL QUALIFICATION

DEGREE / CLASS	INSTITUTE	UNIVERSITY / BOARD	YEAR OF PASSING	PERCENTAGE
S.S.C.	MAHATMA GANDHI HIGHER SECONDARY, AHMEDABAD	G. S. E. B.	2013	84%
H.S.C.	MAHATMA GANDHI HIGHER SECONDARY, AHMEDBAD	G.S.H.S.E.B.	2015	84%
B.COM	SOMLALIT COMMERCE COLLEGE, NAVRANGPURA, AHMEDABAD	GUJARAT UNIVERSITY	2018	74%
M. Com	NATIONAL COLLEGE	GUJ. UNIV.	---	PURSUING

PERSONAL INFORMATION

DATE OF BIRTH : 20/03/1998
LANGUAGES KNOWN : HINDI, ENGLISH & GUJARATI.
MARITAL STATUS : UNMARRIED
NATIONALITY : INDIAN
FATHER'S NAME : VIJAY MATLANI

DECLARATION

THE ABOVE DETAILS GIVEN BY ME IS TRUE AND CORRECT AS PER MY ACKNOWLEDGEMENT.

DATE 19/07/2018

YOURS FAITHFULLY

PLACE. AHMEDABAD

(NANDNI MATLANI)