

Krunal Jarsaniya

B.com, CS Executive Programme (Running)

Contact: 7874556338

Email : krunaljarsaniya@gmail.com

Objective

To join a progressive organization where I can contribute to the organizational objectives and at the same time find learning opportunities and growth prospects for individual enhancement. I want to be an asset to the organization by putting in my hard work, enthusiasm and honesty.

Educational Details

EXAMINATION	SCHOOL /COLLEGE/ INSTITUTE	BOARD / UNIVERSITY	PERCENTAGE
C.S. Executive Programme (Running)	Institute of Company Secretary of India	ICSI	Awaiting
B. Com	J.G. Collage of Commerce Ahmedabad	Gujarat University	58%
HSC	Eklavya Public School Junagadh	Gujarat Secondary and Higher Secondary Education Board	75%
SSC	M.L. Patel Vidhyalay Junagadh	Gujarat Secondary and Higher Secondary Education Board	61%

Computer Skills

- M.S. Office – (MS Excel, MS Word, MS PowerPoint)
- Tally - all versions
- SAP
- Other Software related to Income Tax

PROFESSIONAL EXPERIENCE

Name of Firm	Designation	Period
NDVR & Co. [Chartered Accountant Firm]	Worked as an assistant in several area of Auditing, Accounting, Income Tax, VAT, Service Tax etc.	Oct-2015 to Dec- 2016
ASTRAL POLY TECHNIK LTD	Worked as an assistant Accountant in area of Accounting, VAT, GST, etc.	Dec-2016 to Continue

Key Skill

During my tenure, I got an experience in area of audit of company and trusts, statutory audit, Income tax return preparation and filling, VAT and Service Tax Return Filling, TDS Return Filling, ROC Filling etc.

Accounting Management:

- Preparing and Maintaining Statutory Books of Accounts, manage and Co-ordinate in statutory / Internal / Tax Audits and ensuring compliance of all relevant Laws.

Taxation:

- Ensuring Assessment & filing of Tax Returns in compliance with Statutory Tax Acts.
- Computation of income tax of company, individuals and Firm.
- Preparation and Computation of TDS for Payroll Processing.

Personal Details

Address : D-308, Ridhhi Apartment
Near Lotus School, Jodhpur Gam
Ahmedabad-380015.
Date of Birth : 07th January 1993
Languages known : Gujarati, Hindi, English

Declaration

Original Document will be provided on Request and reference can be made available.

I declare that the above details are true to the best of my knowledge & belief.

Place: Ahmedabad
Date:

Krunal Jarsaniya