

Mayank patel

Ahmedabad, Gujarat

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Leadership Quality,
Management Skills, Hospitality Management
Staff Training-management

Willing to relocate to: Gandhinagar, Gujarat - Ahmedabad, Gujarat - Himatnagar, Gujarat

Work Experience

Manager

Shaishav neonatal & children hospital - Ahmedabad, Gujarat

June 2023 to Present

Hospital need , Documentation, staffing requirements and Handling,
Management of hospital

Admin Executive

Hoc Vedanta hospital - Ahmedabad, Gujarat

March 2023 to June 2023

Supervisor

Shaleen hospital - Ahmedabad, Gujarat

August 2021 to May 2023

I manage all staff of house keeping and attendant too, lead them all and train for work and and manage
sift also,,

Also supervision of patients need, complain and resolve that,

And hospital's maintaining too,

Under my work Hospitals maintenance, problems, stock management, purchase,

Hospitality Trainer

Dwaith Infotech Pvt Ltd - Gandhinagar, Gujarat

Education

HoSpitality and tourism management in Hospitality

Academic asia - Singapore

April 2014 to September 2016

Safety in Fire & safety

C.b.t.c - Sanad

2011 to 2013

B.A in Arts

Gujarat university - Ahemdabad

Skills / IT Skills

- Hospitality (1 year)
- Hotel Management (2 years)
- Microsoft Excel
- Communication skills
- Microsoft Word
- Microsoft Office
- Travel planning
- Hindi
- English
- Gujarati
- Computer skills
- English
- Hindi

Languages

- Hindi, english, Gujarati - Fluent

Certifications and Licenses

Hospitality