

## **CURRICULUM VITAE**

### **YASH MAKHIJA**

#### **Email ID:**

yashmakhiya19@gmail.com

#### **CONTACT NUMBER**

Mobile: 9898667037

#### **PERSONAL PROFILE**

Date of Birth: 19th May, 2000

Sex: Male

Nationality: Indian

Marital Status: Unmarried

#### **LANGUAGES KNOWN**

- English
- Gujarati
- Hindi
- Sindhi

#### **HOBBIES**

- Want to know more about our World's History, Geography, Economy, Religion, and Culture etc.
- Listening music.
- Interacting with new people.
- Watching Movies.

#### **AIM**

- To Serve The Best & To Get The Best.

#### **CAREER OBJECTIVE**

To achieve my goals and to get a good position in a corporate world as well as in society. To effort my best from the base to achieve high results and to acquire a challenging position in an organization where my expertise can be fully utilized.

#### **AREAS OF INTEREST**

- Accounting & Finance
- Banking Sector
- Administration and Management

#### **MAIN WORK AREAS (From total experience)**

- Public Relations
- Business Development
- Monitoring whole Administrative work

#### **MY STRENGTH**

- Good Communication Skill
- Hard worker, Honest & Enthusiastic
- Leadership Qualities
- Effective People Management Skills
- Positive Attitude & Team work
- Self confidence

#### **EXPERIENCE**

- I am working as an Accountant, Since June 2018 in Govinda And Co, a wholesale supplier of hardware material & bathroom accessories in Ahmedabad, Gujarat

#### **RELEVANT SKILLS**

- TALLY E.R.P. 9 (From an I.S.O. certified institution.)
- Basic & Operational Knowledge of Microsoft Word & Excel

## EDUCATIONAL QUALIFICATION

Degree	Month & Year of Passing	Percentage/ Grade Points	Name of University/ Board
B.Com.	Pursuing S.Y	-----	GUJARAT COLLEGE
H.S.C.	March-2018	75%	G.H.S.E.B
S.S.C.	March-2016	80%	G.S.E.B

## EDUCATIONAL PROFILE:

## PERSONAL ATTRIBUTE

I believe in responsibilities & commitments and appreciate an environment where hard work, dedication & teamwork are encouraged. In nutshell this is what I have to offer you to prove my ability in prosecuted fields reaching towards a new horizon.

I sincerely hope that I will get a chance to prove myself.

**YASH MAKHIJA**

**PLACE:** Ahmedabad