

MANISH DAYMA

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ACADEMIC BACKGROUND

Year (s)	Qualification – Degree Certificate	University	College/ Institute	Percentage
2011 - 2015	B.Tech (Mech. Engineering)	Rajasthan Technical University, Kota	Biff & Bright College of Engg.And Technology, Dudu, Jaipur	68.70
2015	M.Tech (Production Engineering)	Rajasthan Technical University, Kota	Yagyavalkya Institute of Technology, Jaipur, Rajasthan	67.31

EXPERIENCE

Employer - Heeru Corrosion Protection Services (I) PVT. LTD

Position - Mechanical Engineer (Tendering & Estimation)

Experience – From 15.02.2023 Till date

Nature of Duties -

- Preparation of Tenders, Request of Proposal (RFP), Letter of Intent (LOI), Work Order (WO), Purchase Order (PO) etc,
- Technical and Commercial bid evaluation of vendors and Identification of potential bidders who meet the requirements,
- Strategizing and negotiating with suppliers / vendors in order to acquire the most cost-effective deals and to reduce procurement expenses,
- Planning and monitoring Inventory at Site, managing the procurement budget and Material management.
- Monitoring of Daily Progressive Report (DPR) / MIS report,
- Selection of bidding process, preparation of vendor selection / evaluation criteria,
- Preparation of Project Schedules of the Contract and cost estimation,
- Handling operations, Conducting inspection and quality maintenance inspections/tests,
- Identifying potential risks,
- Implementation & improvement of quality & HSE Standards.

Employer - Head Office, Maharaja Sayajirao University (MSU) Vadodara, Gujarat

Position - Program Officer

Experience – From 20.10.2020 To 08.02.2023 (2 Years 4 months)

Nature of Duties -

- Handling of Government-e-Marketplace (GeM) for procurement of Goods and service.
- Handling all the technical know-how of the Organization.
- Liaising with Government Departments for government schemes and facilities.
- Troubleshooting, resolving technical issues and ensure systems efficiency.
- Developing programs, implementing standard procedures, and evaluating systems to ensure that they meet the goals of the organization.

Employer - Hardayal Polymer(Vadodara)

Position - Mechanical Engineer

Experience – From 01.10.2017 To 30.09.2020 (3 Years)

Nature of Duties -

- Planning of maintenance works as per availability of plant and available man-power.
- Monitoring and execution of work as per design / specification to meet the technical requirement of the project, operation, and production.
- Planning of breakdown / shutdown / machinery restoration / troubleshooting and ensuring efficiency of machinery and maximum production.
- Also doing timely predictive maintenance of machines (PDM) so that production is not affected and fixing the machines or equipment before failure.
- Coordination for daily production, raw material issue, product packaging, material dispatch with consultants, contractor and vendor.
- Handling Material Management and Supply Chain Management.

INTERNSHIP

Gujarat Narmada Valley Fertilizers & Chemicals Limited (GNFC), Bharuch (2014)

Plant - Nitro-Phosphate Plant Maintenance

Position - Worked as Maintenance Engineer at Nitro Power Plant of the Company

Role - Participated in the maintenance activities of heavy chemicals of the Company. Worked on Centrifugal Pump, Compressors, Boiler, Pumps and Chillers, material handling equipment.

PROJECTS UNDERTAKEN

- Exo-Cycle–Motor-powered cutter and energy generator (B. Tech Final year Project)
- Solar cooler.
- Hydro-Electric Power Plant.
- Real Time Automatic Paint Job Inspection System (M. Tech Thesis Project)

CO-CURRICULAR ACTIVITIES

- In charge of Placement Fair 2021 for Vadodara District, Deal with Various Companies involved in the Placement Fair as a Company Coordinator. Managed the Placement Fair online and offline and Coordinate with the Company Delegates.
- Presented a Research Paper on “Real Time Automatic Paint Job Quality Inspection System” in IJRASET (International Journal for Research in Applied Science & Engineering Technology).
- Presented a Research Paper on “Disaster Management” in National Seminar on Professional Ethics & Disaster Management.
- Completed Course on “Auto-CAD”, “Pro-E” and “3D-Print”, organized by RVMCAD.
- Participated in a two-day Workshop on “Android Controlled Robotics” conducted by Appin Technology Lab, Jaipur.
- Organized various Events in the college being an active member of Events Committee of the Collage.

SOFTWARE SKILLS / CERTIFICATES

- Knowledge of MS office, PowerPoint, Excel
- Auto-CAD
- Pro-E
- 3D-Print
- Business Cost Management, Procurement & Tendering

INTERPERSONAL SKILLS

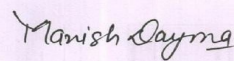
- Hard-Worker & Team Player
- Quick Listener
- Decision Making

REFERENCES

- Himani Chouhan, Adani Group (M) :- 9574426701
- Ami Patel, MSU, Baroda (M) :- 7623955839
- Naveen Kumar, Heeru Group, Baroda (M) :- 9998988804

DECLARATION

I declare that all the above-mentioned information is true to the best of my knowledge and belief.



Place: Vadodara

Manish Dayma
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