

## Alpa Abhishek Chauhan

B- 303, AMIMANGAL 5,  
NR SANDHIYA ROYAL FLATS,  
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AHMEDABAD 382424  
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## Personal Information

Date of Birth : 2nd June 1997  
Sex : Female  
Marital Status: Married  
Citizenship : Indian  
Mother Tongue: Gujarati  
Languages Known: English, Hindi, Gujarati

## Skills

Working Knowledge of Windows based applications such as MS Word, MS Excel, MS PowerPoint and Internet

Capability of building good teams  
Problem Solving Skill  
Administration  
Result oriented and creative nature  
Effective communication skill

## Experience

June 2020 – Present

**ROINET SOLUTION PVT LTD, THALTEJ – BDOPS GUJARAT (FI –COORDINATOR)**  
(Work with Bank of Baroda, Bank of India, Baroda Gujarat Gramin Bank)

Jan 2020 - March 2020

**Mascot Enterprise, Iskon-** Back Office admin

## Education

April 2017

**Umiya Campus, Sola Ahmedabad** - *Bachelor of Arts*

April 2019

**Shree H.K arts & commerce college Ashram Road Ahmedabad** - *Master of Arts*

June 2017

**CCC**      **C-GIST**

**Date:**

**Place:** Ahmedabad

**Alpa Abhishek Chauhan**