

RESUME of SHIVANGI PATEL

PERSONAL DETAILS :

FULLNAME: MISS SHIVANGI DHARMESHKUAMR PATEL

POSTAL ADDRESS: E-10, Shivkedar apartment, Near Auda lake, Chandlodia,
Ahmedabad- 382481, Gujarat, INDIA.

EMAIL ID: shivangipatel615@gmail.com

CONTACT NO.: +91-8347816675

DATEOFBIRTH: August, 29, 1996

NATIONALITY: Indian

MARITAL STATUS: Unmarried

HOBBIES: Reading, Listening Music, etc.

LANGUAGES KNOWN: English, Gujarati and Hindi

EDUCATIONALDETAILS:

<u>EXAMINATION</u>	<u>INSTITUTE</u>	<u>YEAR</u>	<u>%AGE or GRADE</u>
SSCE	GSEB	2011	82%
HSCE	GHSEB	2013	70%
CS Foundation	ICSI	2014	Pass
B. Com	Gujarat University	2016	Second Class
M. Com	Gujarat University	On going	

Distinctions and Achievements

- Tally E.R.P.9 October Conducted by InfoTech (2015)
- C.S Foundation Conducted by ICSI (February 2014)
- “Accounting & Finance” Conducted by AMA (Jan 2018 - March 2018)

CAREER OBJECTIVE:

- I wish to be more proficient person by continuous evaluation of myself and improving my paucity in accordance with excrescence of the Institution.

EXPERIENCE:

- Nov 2016– To Date Avenir (Home Automation firm), Satellite, Ahmedabad
Accounting & Finance management, Administration work
- April 2017 – To Date Establish Designs (Architecture & Interior firm), Satellite, Ahmedabad
Accounting & Finance management, Administration work
- May 2016 – Oct 2016 Navkar Fab (Men’s Clothing Fabric firm), C.G. Road, Ahmedabad
Accounting & Finance management, Administration work

PERSONAL STRENGTH:

- I’m autonomous, enthusiastic, hard- working with a little shy, bit talkative, punctual, result-oriented person having Clear Vision.
- Quick Decision maker & quick Learner.
- Strong communication skill, Optimistic Attitude.
- Work is my passion & like to accept challenges.
- I do believe that Humanity is more crucial than Money.

MYMOTTO:

- Work while work, Play while play
- Live & let live, peacefully and not Piece-fully.

DECLARATION:

- I am confident of my ability to work as a Team.
- I Do Here by declare that the Information furnished above are True & Correct to the best of my Knowledge & Belief.

PLACE: Ahmedabad, INDIA

SHIVANGI PATEL