

RITESH ASHOKBHAI PRAJAPATI

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An achievement-oriented professional targeting senior-level assignments with an organization of repute in **Project Management**

CORE COMPETENCIES

- Project Management
- Installation, Commissioning
- Construction Management
- PS Structure
- Customer Engagements
- Technical Reporting and Documentation
- Process Improvement
- Site Coordination
- Risk Assessment and Mitigation
- Cost Controlling
- Quality Control & Assurance

EDUCATION

- B.E. (Mechanical) from K.S.K.V.Kachha University, BHUJ in 2009 with 62.57%
- Intermediate from Gujarat Board in 2004 with 45.70%
- High School from Gujarat Board in 2002 with 73.57%

PROFILE SUMMARY

- A result-driven professional with rich experience of 10 **years** in Project Management, production planning.
- Managed project management operations** with key focus on profitability & optimal utilization of resources
- Initiated several concurrent projects for different applications**, responsible for coordination, timely development, production functioning and smooth implementation of system.
- Effective planning, alignment of internal department calendar, 3 month rolling plan, overall costing of the projects.
- Established the commissioning functional specifications** to achieve technical integrity in-line with the work break down schedual.
- Implemented continuous improvement processes**, assessed & accelerated employees' strengths and built, managed & led teams towards the accomplishment of cost, profit, service & organizational objectives
- Represented as a key link between engineering and manufacturing centres**, reliability, and maintainability and quality
- An **excellent communicator with exceptional interpersonal, negotiation and decision-making skills**

ORGANISATIONAL EXPERIENCE

BECTOHEMLOEDIGE, Ankleshwar, Gujarat

Growth Path:

Seniour Executive Project

Sr. Project Engineer

March '17 Present

Jun'14

Roles:

As Seniour, Project

- Managing project development from beginning to end containing defining project scope, deliverables supporting business goals in collaboration with executive management and developing project plans / schedule
- Communicating project expectations to team members in a timely and clear fashion and communicating with customers on an ongoing basis (internal department and client).
- Drafting & submitting budget proposals and recommending subsequent budget changes where necessary; ■ Identify and manage project dependencies and critical path
- Tracking project milestones and deliverables
- Delivering progress reports, proposals, requirements documentation and presentations
- Issuing status reports to the project team, analysing results and troubleshooting problem areas
- Managing changes in project scope, identifying potential crises, and devising contingency plans according to resource or plan to resource as per priority / committe for execution.
- Coaching, mentoring, motivating and supervising project team members and subcontractors, and influence them to take positive action and accountability for their assigned work
- Sheet metal and heavy fabrication (Pharma process, chemical proces).
- Identifying scope for implementing & monitoring technological changes to enhance productivity
- Conducting project "lessons learned" meetings and create a recommendations report in order to identify successful

and unsuccessful project elements; Developing best practices and tools for project execution and management Knowledge on functionality of pharmaceuticals equipments like RMGs, Coaters, FBDs, Blenders, Material Handling System, etc.

- Job costing and budget allocation through SAP
- Developing Project Quality Plan (PQP) for complete project & submission of same to customer.
- Completing project tracking through SAP-PS Module and MS Project tools.
- Spearheading installation and commissioning of complete projects
- Site closure after successful installation, commissioning & performance trials.
- Ascertaining the working on project execution & site coordination with appropriate delivery of materials & installation and testing & commissioning operations

KEVIN , Changodar, Gujarat

Growth Path:

Planning Enginner

Jun'12 to June '14

Roles:

As Planning Engineer

- Responsible for production planning & control.
- Study the drawing and decide particular component's process (routing) for manufacturing (in house / vendor) or purchase each & every component.
- Ensuring for material availability, releasing the job orders in QAD & timely consumption of material in system, familiar with ERP system.(QAD system)
- Releasing the daily manufacturing plan & ensuring for its completion, co-ordination with team, production supervisor, supply chain management & design.
- Execution & process monitoring. Control of manufacturing, machining & purchase component with the help of QAD system.
- To make report of monthly & quarterly scheduling & planning. forecast planning.
- Work load set each dept at week end & system clean up with the help cancel message.
- To control inventory parts & utilize the non moving parts

CITIZEN INDUSTRIES LTD , Changodar, Gujarat

Growth Path:

Jr.Production Enginner

April '11 to June '12

G.E.T.

March'10

Roles:

As Production Engineer

- Planning for a qualitative & quantitative production.(daily & monthly)
- Process monitoring & control of manufacturing parameter in plant.
- Prepare daily production progress report.
- Estimating and Costing for manufactured parts in special cases.
- Monitoring of process rejection, analysis & take corrective action & preventive action.
- Time study of all parts & calculate minimum time for manufacturing process.
- Knowledge of Paint & powder coating.
- Man power handling & Movement.

KNOWLEDGE PURVIEW

TRAINING

Organization SAHJANAND INDUSTRIAL SERVICES

Position Graduate Trainee Engineer

Period July'09 – Feb'10

Learning NDT Testing.

IT SKILLS

- MS Word, Excel, SAP,QAD,MSP

PERSONAL DETAILS

Date of Birth 16th April 1987

Languages Known English, Hindi and Gujarati

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