

Encouraging manager and analytical problem-solver with talents for team building, leading and motivating, as well as excellent customer relations aptitude and relationship-building skills. Proficient in using independent decision-making skills and sound judgment to positively impact company success. Dedicated to applying training, monitoring and morale-building abilities to enhance employee engagement and boost performance. Strong leader and problem-solver dedicated to streamlining operations to decrease costs and promote organizational efficiency. Uses independent decision-making skills and sound judgment to positively impact company success. Detail-oriented team player with strong organizational skills. Ability to handle multiple projects simultaneously with a high degree of accuracy. Hardworking and passionate job seeker with strong organizational skills eager to secure entry-level position. Ready to help team achieve company goals

Skills

Strategic planning

Project Management Relations

Business planning

Negotiation

Budget development

Inventory management

Professional Experience

Business Owner

Government tendering and export Import, ahmedabad

Put together realistic budgets based upon costs and fees for successfully operating business

Oversaw business budget planning and administration, accounting functions, purchasing, and bi-weekly payroll to handle financial needs.

Trained and motivated employees to perform daily business functions.

Consulted with customers to assess needs and propose optimal solutions.

Managed purchasing, sales, marketing and customer account operations efficiently.