

RESUME

Diyodra Ashvin Aljibhai

Address :

B/147, Kashi Vishwanath Society Part -1,
Isanpur, Ahmedabad – 382443

E-mail : ashvindiya@gmail.com

Mobile : 91-9714852111

CARRER OBJECTIVE :

To pursue a dynamic and challenging career with an organization of repute, which gives value addition to the organization as well as offers opportunity to enhance professional skills while getting a high level of satisfaction and recognition.

QUALIFICATION :

Degree	Board / Uni.	Percentage/Class	Year
SSC	GSEB	52.57 %	2001
HSC	GSHEB	53.33 %	2004
B. A.	Guj. University	54.77 %	2008
S. I.	AIILSG	55.75 %	2012

STRENGTH :

- Excellent Communication, Hardworking, Honesty, Sincertiy
- Excellent Learning Ability

COMPUTER KNOWLEDGE

- Basic, Internet
- MS Office
- CCC from Baba Saheb Open University

EXPERIENCE

1. Name of Employer : Kaizen Engg System Pvt. Ltd.
Designation : Station Ticket Assistant
Duration : 3 years
Job Responsibility : Handling of Cash and Manager BRTS Station Customer.
2. Name of Employer : LIC Agent Office
Designation : Back Office
Duration : 1 year
Job Responsibility : All admin related work.
3. Name of Employer : Growmore Insurance Service Pvt. Ltd.
Designation : Renewal Executive
Duration : 2 years
Job Responsibility : Customer Handling for Insurance Renewal
4. Name of Employer : Troth Risk Management LLB
Designation : Operation Executive
Duration : 1 years
Job Responsibility : Policy Issued & Query Solve

PERSONAL PROFILE :

Date of Birth : 09-12-1985
Gender : Male
Religion : Hindu
Languages Known : English, Hindi, Gujarati
Marital Status : Unmarried
Hobby : Reading, Music, Travelling
Nationality : Indian

DECLARATION :

The above information is correct to the best of my knowledge.

Thanks & Regards

Ashvin Diyodra