RAKESH RAMI

206 - Maruti 3, New CG Road, Chandkheda, Ahmadabad 382424, Gujarat, India
Cell : +91 8530388338 / 94263 66495 , Email : rakeshgorajia@gmail.com
LinkedIn Profile: **https://in.linkedin.com/in/rakeshrami**

IT PROJECT MANAGEMENT | IMPLEMENTATION AND SUPPORT | DELIVERY MANAGEMENT| EXPERIENCED LEADER

Skills

- Over 17 years of experience in IT industry and over 10 years of experience in Project Management, Business analysis, Resource Handling, Implementation and Successful Delivery.
- Expertise in Project Management and Implementation, Deployment and Troubleshoot
- Wide experience Web Based ERP Development and Implementation
- Client Management and Skilled Negotiator
- Expertise in Requirements Gathering, Software analysis and Business Analysis
- Project Scheduling and Process Improvements
- Resource Management - Resource Planning and allocation
- Ability to provide leadership, motivation and strategic direction to a multifaceted team
- Confident Decision Maker, Proficient Communicator, Goal Oriented IT Project Lead
- Preparing of SRS documents
- Proven ability to achieve results in very high pressure environments and to keep teams motivated
- Good Analytical and Good Problem Solving Skills
- An open and positive mind towards new challenges
- Domain Knowledge of E-Governance Projects
- Expert Domain Knowledge in Human Resource Management (HRMS - HRIS)
- Expert Domain Knowledge in Payroll Management and Time office Management
- Domain Knowledge of SAP Business One

Professional Experience

Assistant Project Manager   **Feb-2018 To Till Date..**
Silver Touch Technologies Limited – Ahmedabad, Gujarat, India

- Project Management
- Project Requirement Gathering, analysis and estimation
- Project Document Preparation
- HRMS – PAYROLL Product Handling
- Resource Planning, Evaluation and Work Assign to them
- Managing staff to ensure that all milestones are achieved within the agreed timeframes.
- Responsible for identifying, analyzing, measuring and managing Project risks.
- Maintaining client relationships and Single point of contact for all communications between the customer
- Bringing to the attention of senior managers any circumstances causing delays, concern or requiring higher level authority to proceed
- Project Reporting and Reviews
- Project Implementation, Delivery and Support

Project Manager   Oct-2017 to Feb-2018
XMX Solutions – Ahmedabad, Gujarat, India

- Responsible for the Project Management throughout the entire project lifecycle, including project pre-sales initiation/proposals, project delivery, business liaison / stakeholder management, post implementation review and project close out / handover.
- Evaluate Project requests to create time estimates, resources planning and schedules.
- Managing Project Reporting, Project Reviews and Project Steering Meetings.

Assistant Project Manager   June-2016 to Sept-2017
Silver Touch Technologies Limited – Ahmedabad, Gujarat, India

Project Leader   June-2014 to May-2016
Silver Touch Technologies Limited – Ahmedabad, Gujarat, India

Assistant Project Leader   May-2010 to May-2014
Silver Touch Technologies Limited – Ahmedabad, Gujarat, India

System Analyst   Sept-2002 to April-2010
Hindus Software – Ahmedabad, Gujarat, India

- Pre-Sales Activity
- Project Management
- E-Governance Projects development and Implementation
- Requirements Gathering and User Requirement Study
- Designing of Database
- Resource Management and Work allocation
- Quality Analysis Client Support
- Implementing and deploying ERP software systems

Education

- **Master of Computer Application**   Year : 2002
  L.D. College of Engineering
  Gujarat University, Ahmadabad, Gujarat, India

- **Bachelor of Commerce**   Year : 1999
  L.J. College of Commerce
  Gujarat University, Ahmadabad, Gujarat, India

- **Professional Diploma**
  - **Diploma in Management**   Year : 2005
    IGNOU, India
  - **Post Graduate Diploma in Management**   Year : 2006
    IGNOU, India
  - **Post Graduate Diploma in Finance Management**   Year : 2007
    IGNOU, India

- **Training / Course**

    - **Scrum Master Accredited Certification (SMAC)**   **Year : 2018**
      Certification Authority - WWW.SCRUM-INSTITUTE.ORG
      License Number: 27011123680975

    - **Scrum Fundamentals Certified (SFC)**   **Year : 2018**
      Certification Authority - SCRUM study - Accreditation Body for Scrum and Agile
      Certificate ID: 659749

    - **SAP Business One 9.0 Training Workshop**   **Year : 2013**
      Conduct by SAP Partner University Asia Pacific Japan at Ahmedabad, Gujarat, India

References

- Available Upon Request