

NEHA DHAKAD

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Contact Number: 6377741982

Qualification: UG - B.Tech (ECE)

Company: Welspun Corp Limited(Steel Division)

Department: Commercial- Procurement

Permanent Address: Neemuch, MP

DOB: 21 July 1999



Electronics & Communication Engineering graduate & Green field Project Experienced Technocommercial, Service oriented Associate Manager with commitment to excellence and forward thinking, Assisted in organizing and overseeing assignments to drive operational excellence. Willingness to learn, follow instructions and work cooperatively.

EDUCATION

S.No	Qualification	University/Board	Institute/School	Passing Year	CGPA/ Percentage
1	UG- B.Tech (E&C)	RTU- Kota	MLVT Govt. Engineering College, Bhilwara, Rajasthan.	2021	7.2 CGPA
2	PG-PGDM (SCML)	MIT-Pune	MIT School of Distance Learning	-	Pursuing
3	12th	MPBSE	Children's Academy School, Jawad	2017	64.66 %
4	10th	MPBSE	Aditya Birla School, Khor	2015	84.33 %
5	DCA	Aisect University	ASET Jawad	2019	A Grade

WORK EXPERIENCE

1. WELSPUN METALLICS & DI PIPES LIMITED, ANJAR (GUJARAT)

1st September 2021- Present

Designation: Associate Manager-Commercial(Procurement).

A green field project of Welspun Corp Limited, Steel vertical, sustainability-oriented, vertically-integrated manufacturer of Steel & Ductile iron pipes. Second largest manufacturer of large diameter pipe in the world.

Working Area/Dept.

- Techno-commercial- Commercial, Project, Procurement.
- SAP- 650 & 107(HANA)-MM,PP
- Technical Services, MHE, Civil Services, Contracts, Plant Equipment.
- MIS- Reports & Presentation ,Cost Saving, Data Analysis.
- Sinter Plant, Blast furnace, Coke oven, Di Pipes- Services.
- Worked as a Technical & executive Assistant under the Head-Commercial(Senior Vice President) & (AVP) -Head- Material and Store(All units of Welspun Pipe & Steel vertical).

Roles & Responsibilities:

- **Technical Services:** Worked as a GET in new Green field project of steel industry, Manage day to day activities and help in erection & commissioning of the plant.
- **SAP-650 (PP,MM) and SAP HANA(MM):** Working On SAP-MM Module both in Project or Operation, Procurement of Plant related spare parts, Materials.
- **Purchase order:** Manage and create purchase order of project & operations, Prepare techno commercial comparison(QCS) ,Tracking follow up of PR and PO, PR to PO cycle.
- **Material Tracking:** Prepare reports of Pending PO & Follow up with various vendor & departments.
- **Service order:** Services & contract management, Service Purchase order creation and management.
- **MHE:** Material handling equipment, **Civil Work** :Services, Contract work and PO, Tracking.
- **Vendor Development:** New vendors creation & Evaluation of vendors.
- **Logistics & By Product:** Prepare Presentations, Purchase order creation, Stock inventory, Monitoring.
- **MIS:** Prepare various type of MIS reports on daily and weekly basis, Prepare presentation for review meeting of commercial-Purchase department, PR-PO reports & MIS.
- Data analysis using **MS Excel**. Good command over advanced excel including pivot table, Macro etc.
- Worked in High tension sub station(HTSS) for erection and commissioning of the transformer(33Kva).
- Worked as a GET in **Blast furnace E&I**, Erection and commissioning of various type of equipment (BLT, Proper, Panel's) etc. Worked in Instrumentation & Automation department of Blast furnace, Stock House, RMHS, Cast House and GCP, Conveyor Belt testing, Project monitoring.

INTERNSHIP

1. **SOFCON INDIA PVT LTD, BHOPAL** **6 Months**
March 2021- August 2021
Industrial Automation Engineer Trainee
 - PLC, SCADA, DCS, DRIVES MOTORS,HMI, INDUSTRIAL INSTRUMENTATION, INDUSTRIAL AUTOMATION, PANEL DESIGN, NETWORKING, AUTOCAD.
2. **KEY FILL LIGHT PVT LTD, NOIDA** **1 Month**
May 2020- June 2020(Virtual)
Event Executive
 - Manage program and data day to basis, Help and plan to organize the event.
 - Communicate with candidates and accordingly plan the event.

TECHNICAL TRAININGS & CERTIFICATIONS

1. **INDUSTRIAL TRAINING IN TELECOM & NETWORKING**
BSNL- INDORE, MP
Completed industrial training in Advance Telecom and Networking with specialization in “ Fiber optics & transmission line”.
2. **INDUSTRY 4.0 (IIOT)**
IIT-KHARAGPUR
Certified in Industry 4.0-(Industrial Internets of Things) from IIT-Kharagpur through NPTEL.
3. **ANALOG CIRCUITS- IIT BOMBAY**
Certified in Analog circuits from IIT-Bombay through NPTEL.
4. **ISO(14001:2015)**
BSI: bsi Training Academy
Environmental Management Systems (EMS) Internal Auditor Training

ACHIEVEMENTS- SCHOLASTIC/COLLEGE

1. **TP CELL-** MLVT GOVT. ENGINEERING COLLEGE, BHILWARA
Training & Placement cell coordinator, Branch representative (ME-ECE Branch).
2. **Paper on SAQM Sensing Device-** IJRASET (Paper ID: IJRASET37857).
(International Journal for Research in Applied Science & Engineering Technology).
3. Outdoor sports coordinator, Technical club member- MLVTGEC, Bhilwara.
4. **State Level** Science Quiz Winner -2012-13.
5. **State Level** Nukkad natak performer 2015.
6. **NGO:** Member of Feed Bhilwara, Appreciation certificate- The Joy Maker Foundation, Bhilwara.
7. **Superior** GET (Welspun group -2021), **W-Band** Performer (Music Band).
8. **SSB:** Indian Navy (SSC-TECH,Electrical) 2023.

SKILLS

★ Technical Skills:

- *SAP (MM,PP)- Project, S/4 HANA
- *MS- Excel, Office, Power Point, Word
- *MIS- Reports, Material Management
- *Data Analysis, PPT
- *Programming Skill-C-C++, Kotlin

★ Personal Skills:

- *Management Skill
- *Reliable & Professional
- *Leadership, Team Management
- *Creative, Versatile, Motivated

HOBBIES

- 🎵 Music, Singing
- ✂️ Script, Story writing & Art and Craft
- 🏸 Outdoor Sports: Cricket, Badminton
- 🤝 Social Working: Worked in NGO(Feed Bhilwara, The Joy Maker Foundation).