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ROHIT RATHOD

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Experienced Professional in Inventory | Warehouse | Administration | Loss Prevention | Operations | Audit

Technical Skills

- ✳ SAP (ECC-6 & Hana7.2)
- ✳ M-S-Office
- ✳ Retailix
- ✳ TPL Ekbase
- ✳ Amazon SFS
- ✳ Adobe Photoshop
- ✳ Tally 7.2
- ✳ Web-Centric Computing in NIIT Education Centre 2002 – A Grade

Strength & Skills:

- ✳ Confident .Transparent , ,Operations Expertise
- ✳ Process Optimization & Improvement
- ✳ SAP Utilization Inventory Audit & Management , Shrinkage Control & Shrinkage Reduction Strategies, Data Analysis
- ✳ Compliance and Audit Preparedness ,Warehouse Operations , MIS Reporting
- ✳ Positive Leadership and Management ,Problem Solving ,Cross-Functional Collaboration
- ✳ Budgeting and Cost Control ,Vendor Management

Work Experience

Indi Business Group (IBG) Company

Working as Senior Manager- Operation & Admin

- ✳ Implemented efficient SOPs, enhancing store processes
- ✳ Managed Security, Housekeeping, Vendors, R&M, and store operation
- ✳ Oversaw VRF, PO creation, R&M, AMC, and cost control
- ✳ Ensured a secure environment for employees and customers through audits and controls
- ✳ Managed purchases, billing, and dispatches

Reliance Retail (Centro Format)

Inventory Manager from March 2022 to April 2023

Future Lifestyle Fashions Ltd. (Central - Future Group)

Inventory Manager from October 2015 to February 2022

Inventory/Warehouse/ Admin/Loss Prevention

Key Accomplishments and Responsibilities:

- ✳ Successfully established streamlined store, warehouse and inventory processes, resulting in enhanced operational efficiency.
- ✳ Effectively controlled negative inventory, manual punch errors, wrong billing and shrinkage, contributing to improved accuracy and financial performance.
- ✳ Managed inventory for over 380 brands, demonstrating meticulous attention to detail and effectively minimizing shrinkage.
- ✳ Achieved 100% compliance during internal and external audits, underscoring dedication to quality and accuracy.
- ✳ Independently managed Amazon SFS (Ship from Store) service, maintaining a perfect 100% dispatch ratio.
- ✳ Conducted daily/weekly global physical stock counts to reduce shortages and ensure accurate stock levels.
- ✳ Led inventory transaction tracking and daily reporting, encompassing exchange, return, damage, in-out, negative inventory, CCPI, and GCR.
- ✳ Implemented effective training programs for inventory and shrinkage control for both front-end and back-end teams.

- ⊗ Successfully oversaw barcode control measures, significantly reducing wrong article billing and lower MRP errors at POS.
- ⊗ Audited warehouse operations, covering receipt, dispatch, stock movement, inventory, and accounting records using SAP.
- ⊗ Collaborated with cross-functional teams to ensure optimal stock fill rate on the sales floor.
- ⊗ Coordinated with Category Managers and Inventory Head to manage stock inflow and outflow, ensuring a consistent 100% fill rate.
- ⊗ Expertly handled (GST) E-way bill generation and provided troubleshooting support for store colleagues.
- ⊗ Managed coordination with DMs and ADMs to ensure 100% floor fill rate, overseeing stock inflow/outflow.
- ⊗ Facilitated follow-ups with Warehouse and vendors to ensure efficient stock replenishment.
- ⊗ Produced and managed store MIS reports, providing accurate and timely insights to support decision-making.
- ⊗ Served as a troubleshooter for store-related concerns, consistently providing effective solutions.

Additionally, handling Admin & LPC Role (4 years)

Key Accomplishments and Responsibilities:

- ⊗ Successfully managed security, housekeeping, maintenance, and store operations, maintaining a safe and conducive environment for staff and customers.
- ⊗ Led monthly audits of store operations, including SOP, inventory transactions, safety, and commercial audits, ensuring adherence to standards and regulations.
- ⊗ Proactively handled shoplifting and theft cases, implementing robust loss prevention measures that significantly reduced inventory shrinkage.
- ⊗ Managed budget allocations for store planning, consistently achieving cost effectiveness and contributing to overall financial efficiency.
- ⊗ Maintained Internal and commercial audit scores above 90%, reflecting a commitment to operational excellence and compliance.
- ⊗ Conducted regular risk assessments and audits to identify vulnerabilities, leading to the implementation of targeted security measures that deterred theft and fraud.
- ⊗ Monitored security cameras and alarms, responding promptly to any suspicious activities or breaches to prevent theft and unauthorized access.
- ⊗ Seeking to leverage my expertise in security, risk assessment, and team leadership to contribute to a dynamic organization's loss prevention efforts.

Nufuture Digital India Ltd (Future Group)

Worked as Stock Auditor (IAS-Inventory Audit Services)

DEC-2009 TO FEB SEP-2015

Previously Joined Future Group at their back-end service vertical (Nufuture Digital India Ltd)Ahmadabad as Stock Auditor

Key Achievements and Responsibilities:

- ⊗ Managed inventory audits for diverse Future Group formats, covering Central, Big Bazaar, Pantaloons, Fashion @ BB, Hometown, E-zone, Brand Factory, Food Bazaar, aLL, and more.
- ⊗ Skillfully led a team of 15 auditors, providing training, managing travel logistics, and planning shifts to ensure seamless end-to-end stock audits.
- ⊗ Conducted comprehensive stock-take activities, ensuring accuracy and completeness in inventory assessment.
- ⊗ Produced detailed shrinkage reports, conducted thorough shrinkage analysis, and implemented effective reconciliation measures.

- ⊗ Generated comprehensive store audit reports, highlighting findings and recommendations to optimize inventory management practices.
- ⊗ Played a pivotal role in training front-end teams on various modules of the organization, enhancing their operational knowledge and contributing to team development.

BigFlix (Reliance Big Entertainment)

Worked as Store Associate

APRIL 2008 TO OCTOBER 2009

- ⊗ Looking after individual store's Inventory management & upkeep
- ⊗ Customer service & requirements & do the promotional activities
- ⊗ Taking care of Stock Take & Inventory for the Store

Reliance Fresh Super Market

Worked as Customer Service Supervisor

JUNE 2007 TO MARCH 2008

- ⊗ Looking for a store overall responsibility.
- ⊗ Taking care of Stock & store Display, Ambiance, Staff & Promotional activities
- ⊗ Responsible for Customer (Service) Query/Problems Solution.
- ⊗ Responsible for Profit & Loss for the store.
- ⊗ Responsible for Stock Take & Inventory for the store.

Education

- ⊗ B.A – Gujarat University (April -2002 with 69%)
- ⊗ HSC - Gujarat Higher Secondary Education Board (March -1999 68%)

Personal Details

Date of birth	:	10 th July '1981
Hobbies	:	Learning new things & Technologies, Music
Languages	:	Hindi, English, Gujarati

Achievements

- ⊗ Earned a consistent record of excellence with "Inspirational" (Outstanding) ratings five times and "Excellent" Performer ratings thrice throughout 12-year tenure, highlighting sustained dedication and high-quality contributions.
- ⊗ Significantly reduced shrinkage levels to as low as -0.05% through meticulous control and operational measures, earning recognition as a benchmark store for controlled shrinkage nationwide.

Rohit Rathod