

VISHAL R PREMLANI

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CAREER OBJECTIVE:

To pursue a really demanding, challenging and reward oriented career in a professional organization where I can make a fruitful contribution in attaining organization's goals.

PROFESSIONAL EXPERIENCE:

- ❖ **CURRENTLY WORKING IN DUBAI DUTY FREE AS ASSISTANT SUPERVISOR.**
- ❖ **JOINED AS SALES IN DUBAI DUTY FREE ON JULY 2007.**
- ❖ **THEN PROMOTED AS AN ASSISTANT SUPERVISOR.**

JOB PROFILE :

- To handle 35 staff
- To make sure that staffs are properly groomed when they arrive to the work.
- To maintain the stock situation in the area and make sure that nothing goes out of stocks.
- To make sure of the visibility in the area as per the agreement.
- To make sure that the assigned external merchandisers visit the area regularly.
- To activate monthly promotions as per the customer promotion calendar year.
- Try to solve the customers' problems as quick as possible.

WORK EXPERIENCE IN CHOITHARAM:

Worked in **T.CHOITHRAM & SONS** a leading supermarket and department stores chain U.A.E from Nov 2001 to Nov 2007

- Joined as a **Cashier** and work for 1 year.
- Promoted as **Team Leader** for 1 year.
- After promoted **Store Keeper** for 2 years.
- Promoted as an **Manager** for 2 years.

JOB PROFILE AS ASSISTANT MANAGER

- To manage the staff of 60
- To order goods from local suppliers and overseas products
- To maintain out of stock reports
- to get credit notes from local suppliers

PROFESSIONAL STRENGTHS

- Ability to work under pressure and handle multiple tasks, good interpersonal skills.
- Ability to possess the skills required in achieving targets of business within time frames.

EDUCATIONAL QUALIFICATIONS

- Successfully completed Second year of **B.COM.** from Gujarat university in 2000.
- Successfully completed Higher Secondary examination from Gujarat board in 1998
- Successfully completed Senior Secondary examination from Gujarat board in 1996.

COMPUTER SKILLS

- Basic knowledge of computer, MS Office and Internet

LANGUAGES KNOWN

- English, Hindi, Gujarati, Sindhi

PERSONAL DETAILS

Date of Birth	:	09/06/1983
Marital Status	:	Married
Nationality	:	Indian
Passport No.	:	T2205859