



PROFILE

Vast experience with various financial and debt collection procedures. Currently seeking opportunity in the other organization to use my skills and be able to contribute in growth of the institution.

CONTACT

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HOBBIES

- Cooking.
- Singing
- Playing carom
- Watching movies

KHUSHBOO SHREYA

DEPUTY MANAGER II

EDUCATION

POST-GRADUATION DIPLOMA IN BANKING & FINANCE
2018
Manipal University Bangalore, Karnataka

SYNERGY INSTITUTE OF ENGINEERING AND TECHNOLOGY
2016
Computer science and Engineering
Dhenkanal, odisha

INTERMEDIATE: 2012
D.A.V. Public School Ara, Bihar

HIGH SCHOOL:2010
D.A.V. Public School Ara, Bihar

WORK EXPERIENCE

- OCT 2018 – till now**
DEBT SERVICE MANAGEMENT GROUP • Manager • ICICI Bank Ltd.
- Established debt collection procedures and set weekly performance goals.
 - Assisted with account closing.
 - Monitored collections team activities..
 - Performed regular internal Audits to ensure compliance with industry regulation
 - Oversaw client communications to resolve debt issues.
 - Strong knowledge of Microsoft office and related applications (CAPS,MARC,IVIEW,FCRM,VYMO).
 - Assisted with the negotiation of payment plans to settle account delinquencies.
 - Agency as well as OSP handling.

SKILLS

- Good time Management.
- Good leadership quality.
- Interpersonal skills, excellent prioritization and organization skills.
- Strong analytical and problem solving.