

HARDIK SOLANKI

SENIOR DATA ANALYST

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SUMMARY

I am a highly passionate individual who thrives upon seeking new challenges through my career as a Data Analyst. My initial years of working in the business industry push me to go further in discovering more things in it. Of course, I am motivated to join a group of seasoned and experienced Data Analyst professionals in the industry respectively.

EXPERIENCE

01/2021 – Present

MOTILAL OSWAL FINANCIAL SERVICES LTD

Senior Data Analyst

- **User Management:** Efficiently managed user accounts, creating login IDs and ensuring seamless access to the platform.
- **Webinar Management:** Updated LIVE webinar schedules, integrated links into the platform, and generated buzz to maximize participation.
- **Course Certification:** Oversaw the issuance of course certifications upon completion, ensuring accuracy and timely delivery.
- **Sales Employee Data Management:** Effectively organized and tracked sales employees' performance data for evaluation and record-keeping.
- **Data Analysis and Tracking:** Analyzed and tracked client data on a daily basis, including course completion ratio.
- **Sales Team Support:** Coordinated with the sales team, providing them with specific client data for calling and sales purposes.
- **Data Collection and Preparation:** Gathered, cleaned, and prepared raw data for analysis and reporting, ensuring data integrity.

EDUCATION

2018 – 2020

- BACHELOR OF BANKING AND INSURANCE

2015 – 2017

- BAL BHARTI JR COLLEGE

AWARD & CERTIFICATES

MOTILAL OSWAL FINANCIAL SERVICES LTD

- Best Data Analyst Award For the Outstanding Performance January'23
- Diamond of the Month February'23
- Super Champion of the year FY 2022 – 2023
- Beast Business Support FY 2022 – 2023

SKILLS

- Operating Microsoft Excel
- Structured Query Language (SQL)
- Statistical Savvy
- Persuasive Communication
- Collaborative Team Player
- Innovative Problem-Solver