

CA DIPEN SHAH

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CAREER OBJECTIVE

To work with a dynamic organization that provides continuous growth and learning opportunities which could help direct the resultant uplifting of personal and professional values towards further organizational growth and prosperity.

PROFESSIONAL QUALIFICATION

Institution	Year of Passing	Degree/ Certificate	Score / Percentage
The Institute of Chartered Accountants of India	Nov, 2014	CA Final	447/800
The Institute of Chartered Accountants of India	Nov, 2011	CA IPCC	372/700
The Institute of Chartered Accountants of India	Dec, 2009	CA CPT	106/200

EDUCATIONAL QUALIFICATION

University/ School	Year of Passing	Degree/ Certificate	Score / Percentage
S.M.Patel Institute of Commerce (Gujarat Univesity)	2012	B.Com	67%
The H.B.Kapadia New High School	2009	H.S.C	87.29%
The Krishnanagar New High School	2007	S.S.C	64%

WORK EXPERIENCE

Name of the Firm	Period	Designation
RG Faith Creations Pvt. Ltd.	From 1 st December,2015	Accounts Manager and Audit Manager
M/s. G.K. Choksi & Co.	From 1 st April,2015 to 30 th November, 2015	Audit Manager

KEY ASSIGNMENTS

Name of the Company	Industry & company	Type of engagement/key description responsibility areas
MMTC Limited	Coal Trading	Statutory Audit
Edelweiss Comtrade Limited	Commodities Dealer/Broker	Statutory Audit
Raghuvir Synthetics Limited	Textiles Industry	Statutory Audit/ Tax
Raghuleela Upvan Pvt. Ltd.	Construction Industry	Statutory Audit/ Tax Audit
Anagram Knowledge Academy Ltd.	Education Industry	Statutory Audit/ Tax Audit

Key Responsibility Area:

- Carry out in-depth analysis of the company's financials, peer group comparison & indicate red flags for possible accounting manipulation.
- Analysis of Different Cost Center.
- Stock reconciliation with different vendors.
- ERP Software Developments.
- Day Book Analysis.
- Personal Accounts.
- Understanding the controls relevant to accounting systems and identifying material weaknesses, if any, which are relevant for the purpose of audit along with analytical reviews of Trial balance and General Ledgers.
- Corroborations with the clients helped understanding the required professional courtesy whilst client interaction.
- Drafting of audit report, significant accounting policies and notes to accounts with respect to Standalone Financial Statements helped understanding the key statutory reporting requirements.

Key Area In Taxation Field:

Responsible for Computation of taxable Income and E- Filing IT returns of Various Companies, Firms, Individuals, HUF & Trusts.

Drafting of replies in Assessment Proceeding of various clients.

Drafting of Appeals to ITAT and CIT (A) for various clients.

COMPUTER PROFICIENCY

Tax Application : Easy Tax, Kitret, Taxmann

Generic accounting Packages : Tally, Custom made ERP

Application Software : MS Office 2010

Audit Application : Edocs, Easy Audit

EXTRA CURRICULAR ACTIVITIES

Participated in 'Student Talent Search Test' GK competition held by Gujrat Secondary and Higher Secondary Board in 2006 and pass in the same.

Participated in Teacher's day competition held at school level and won 3rd prize in the same.

Participated in various elocution competitions held at school level and won prizes.

PERSONAL DETAILS

Traits: Self-motivated, carrying Positive Attitude and have a strong belief in teamwork.

Personal: Willing to take on challenges at professional level to sharpen the skills.

Date of birth: 24th Jun, 1992

Gender: Male

Nationality: Indian

Marital Status: Single

Languages Known: English, Hindi and Gujarati

Interests: Playing cricket, listening to Music & Reading Religious books