

# ROYAL PATEL

## DETAILS

### ADDRESS

Naranpura , Ahmedabad ,  
380063  
India

### PHONE

7041204562

### EMAIL

royalpatel744@gmail.com

## SKILLS

Teamwork

Communication

Recruitment

## LANGUAGES

Gujrati

Hindi

English

## PROFILE

To grab an opportunity and set myself to utilize my knowledge, abilities and personal skills while being resourceful, innovative and flexible that offers professional growth along with the organization.

## EMPLOYMENT HISTORY

**Senior Recruitment Executive , THE HR Fly** Ahmedabad  
Jun 2022

- Understand client requirements.
- Evaluate resumes and applications
- Assume responsibility of pre-interview screening
- Create relationships with job seekers and provide advice
- Monitor, follow up, and evaluate candidates of my team

**HR Recruiter , Career Shaper Consultancy Services** Ahmedabad  
Feb 2022 — Jun 2022

- Screen candidates by reviewing resumes and job applications
- Design and implement overall recruiting strategy
- Evaluate and screen resumes and cover letters
- Provide a shortlist of qualified candidates to hiring managers
- Help the hiring team with recruiting methods and interview questions

## EDUCATION

**MBA HR , NMIMS** Ahmedabad  
Aug 2022 — Aug 2024

**B.E Mechanical Engineering , Silver Oak University** Ahmedabad  
Jun 2018 — Jun 2022

**HSC , Navkar Public School**

Ahmedabad

Apr 2016 — Apr 2018

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## **INTERNSHIPS**

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**Maintenance & Production Engineer,  
Roquette India Pvt. Ltd.**

Viramgam

2021

**Admission Counselor , Silver Oak University**

Ahmedabad

Oct 2021 — Jan 2022