

CAREER OBJECTIVE

Seeking a position where I can utilize my knowledge and experience as a professional in much better way which leads to the ultimate growth of an organization. To establish an enjoyable career for myself and to have work satisfaction through strategic planning. Exploring more in the fields of Accounts, Finance, Taxation and Legal Compliances to match up with the requirements of the modern management and challenges.

PROFESSIONAL EXPERIENCE

Naushir M Marfatia & Co. (Senior Executive)

Mar'2021 to Aug'2022

About	NMM & Co. is one of the oldest Chartered Accountant firms in Ahmedabad established in the year 1927. Currently the firm is having 3 partners and a large portfolio of Auditing services, clients of Direct and Indirect Tax ,Corporate finance, Corporate services, Accounting services, etc.
Experience	<ul style="list-style-type: none"> • Associated with the firm since 2021 as a Senior Executive. • Extensive experience conducting Statutory and Internal audits of various corporate and non-corporate entities. • Preparation of Audit Report, CARO Report, Tax Audit Reports of various entities, Certificates etc. • Finalization of annual accounts & Presentation of Financial statements. • Had a wide exposure in the field of Direct Taxation. Independently handled all type of work related to Taxation profile. To provide the consultancy related to tax to various clients and training to article assistant. • Wide experience in Preparation of Income Tax Returns of all type of assesses, preparation of TDS and TCS Returns(Regular and Correction). • Handling compliances of scrutiny notices, Refund issues, Appeals, Rectification, Assessment and Assurance Compliance, Income Tax Scrutiny ,etc. • Experience in GST compliance and return filing of various entities.

ARTICLESHIP EXPERIENCE

Naushir M Marfatia & Co. (Article Assistant)

Feb'2017 to Mar'2021

Experience	<ul style="list-style-type: none"> • Associated with the firm for articleship as a part of CA curriculum where I got exposure in statutory and tax audits of various corporate and non-corporate entities. • Independently managed and executed whole Audit assignments with direct reporting to firm partners and Key Managerial Persons of Client. • Preparation & Presentation of Financial statements • Compliances with Companies Act and Other Laws. • Preparation of Monthly TDS Computation and TDS Compliances including TDS Returns(Regular and Correction). • Preparation and filing Income Tax Returns of Individuals, firms ,Companies, HUFs, Trusts. • Following up for obtaining refunds, rectification orders and Dispute Handling . • ROC Compliance work. • Preparation of GST Returns.
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ACADEMIC QUALIFICATIONS

Degree / Examination	Institution	% / CGPA	Year
Chartered Accountant	Institute of Chartered Accountants of India	53.88%	Nov'2022
B. Com	C.U Shah CommerceCollege, Ahmedabad	68.87%	April'2017
ClassXII, (GSHSEB)	Tapovan Sanskarpith Vidhyalaya, Ahmedabad	80.67%	Mar'2014

PROFESSIONAL COMPETENCIES	
Microsoft Office	Proficient in MS Office, especially in MS Excel through stringent audit documentation and analytical practice.
ERPs	Capable in using Tally due to first-hand experience during CA Articleship training. Fair knowledge of Income tax and TDS software like I-TAX, VIRAT TDS, etc.
Communication Skills	Adept in oral as well as written communication having strong exposure by interacting with M.D.s and managers during audit. Also Attended an Annual General Meeting of one of the renowned client on behalf of the firm.
PERSONAL DETAILS	
DATE OF BIRTH	22 nd February, 1997
HOBBIES	Playing Tabala, Organizing Event, Sports Activity
LANGUAGES KNOWN	English, Hindi and Gujarati