

# VADAVIYA RAHULKUMAR

## JITENDRABHAI



### CONTACT

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17-March-1998

### OBJECTIVE

Intend to Build a Career with a Leading Firm that helps me Nurture my Experience and attain Responsible Position according to my Capabilities and Learning abilities and to work with Honesty and give my best in all the possible ways.

### LANGUAGE

- ✓ GUJARATI
- ✓ HINDI

### KNOWLEDGE

- BASIC COMPUTER KNOWLEDGE
- Ms office. (Excel , Open Office, Word , Power point) Power Full
- TALLY ERP 9
- TALLY PRIMER - E INVOICE AND E WAY BILL
- SAP-  
MB21-CREATE RESERVATION,  
VL02N-Change Outbound Delivery,  
MMBE- STOCK Overview,  
MB52- List of Warehouse Stocks on Hand,

### INTEREST

- CRICKET
- TRAVEL
- SONGS

### WORK EXPERIENCE

**ASSISTANT**  
FUTURE RETAIL LTD  
**Data Entry**

JUNE-2018 -  
JANUARY-2019

**SALES COORDINATOR AND DISPATCH ASSISTANT**  
REFNOL RESINS AND CHEMICAL LTD- NARODA  
DISPATCH- TALLY PRIME BILLING, E INVOICE AND E WAY BILL  
, LOGISTICS - TRANSPORT FULL LODING AND PART LOAD  
SALES COORDINATOR -TALK TO VENDOR

JANUARY-2019 -  
MARCH-2023

**LOGISTICS ASSISTANT**  
ASTRAL POLY TECHNIK LIMITED

MARCH- 2023 -  
Present

I used to pick up the production and used to go to warehouse and from there we used to do truck loading, picking in end SAP and doing PGI.

### EDUCATION

**S S C**  
HIRABA SCHOOL , VASTRAL, G.S.E.B  
50.67%

JUNE -2012 -  
MARCH -2013

**H S C**  
BHAVNA SCHOOL, VASTRAL, G.H.S.E.B  
65%

JUNE -2014 -  
MARCH-2015

**B.COM**  
SAHAJANAND VANIJYA MAHAVIDHYALY , GUJARAT UNIVERCITY  
57%

JULY -2015 - APRIL-  
2018

### SKILLS

- ✓ Confident and Determined  
Hard Working.

### DECLARATION

- I hereby declare that the above mentioned information is true to the best of my knowledge.

Signature:   
VADAVIYA RAHULKUMAR  
JITENDRABHAI