

# CA Vicky Idnani

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## PROFESSIONAL SUMMARY

- **Chartered Accountant with 10+ years of experience in Finance and Accounts domain.**
- Closed one Merger Deal and independently concluded Financial and Legal Due Diligence.
- Demonstrates strong critical thinking, decision making, problem solving, time management, multi-tasking, and communication skills.

## CORE PROFICIENCIES

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|-----------------------------|---------------------------------------|------------------------|
| – Handling Big4 Audits      | – Financial Planning                  | – Using Multiple ERPs  |
| – FEMA Compliances          | – Direct and Indirect Tax Compliances | – Advance use of Excel |
| – Preparing Business Models | – Handling Assessments                | – Hyperion             |
| – Budgeting                 | – Process Orientation                 |                        |

## EXPERIENCE

### **Manger – Finance & Accounts | Ahmedabad University |**

**April 2021 - Present**

*A Private University in Ahmedabad*

- Preparing Model for the University to understand the growth and profitability for the next 15 years.
- Complaining and Monitoring the Annual Budgets at University and School / Function level to facilitate expenditure planning and cost control.
- Sharing periodical MIS reports and analytics to the management and department heads to support data driven decision making in the university.
- Administer Cashflows of the university and planning for treasury investments in state development loans and Government securities.
- Implementing effective internal controls like maker-checker, preparing requisite process notes, SOPs and policy notes. Also facilitating process automations, Designing and Implementing of ERP.
- Closing the Financials and return filings within stipulated timeframes.
- Ensuring compliances with GST Laws, labor Laws, Direct tax laws and other applicable laws.

### **Associate Manger – Finance & Accounts | Educational Initiatives Pvt. Ltd. |**

**January 2014 - October 2020**

*A Edtech Company which is acquired by a VC firm based in Singapore*

- Supported in closing one Merger transaction in 2018
- Prepared Business Plan and concluded financial, Legal Due diligence Audits and FEMA Compliances including the filing of Compounding application(s) with Reserve bank of India (RBI).
- Prepared Annual Operating Plans (Budgets), Monitored them and circulated Variance reports on monthly basis to facilitate Planning and cost control.
- Circulated Monthly MIS Reports with requisite analytics to the Management and Quarterly Investor Reports to the VC Investors.
- Prepared financial statements and concluded Big4 Audits.
- Prepared Process notes, SOPs, RACMs and implemented effective internal controls.

- Working on Closing of Financials for the US Subsidiary Company, concluded audits and complied with Transfer Pricing requirements.
- Ensuring Compliances with Companies Act, Labor laws, Direct and Indirect Tax Laws.
- Handled Department Scrutinizes and Assessments (Income Tax and Service Tax), Filed for refunds (Service Tax) and filed for scrip benefits (within Foreign Trade Policy).
- Managed ESOP compliances, policies, and accounting. Arranged for actuarial valuations for Gratuity and Leave Benefits, accounted for and reconciled the balances in line with the Assumptions used to arrive at those.
- Managing Treasury Investments and banking.
- Reviewing and finalizing Contracts and Agreements with clients and vendors.
- Implementing Custom as well ZOHO ERP.

**Deputy Manger – Finance & Accounts | GTC Oilfield Svcs Pvt. Ltd. |** January 2013 - January 2014

*A Company in Oilfield industry providing RIGs and crew to ONGC, Cairn India etc.*

- Preparing Financial Statements, concluding Audits and filing returns.
- Compliances with respect to corporate tax, Indirect Tax, Labor laws, Company Law, and other statutes and handling assessments thereof.
- Handling import documentation for machinery import from foreign countries.
- Preparing CMA reports for Project and working capital finances. Managing Buyers credit rollovers, FCNR Loans and arranging for LCs.

**Accounts Associate | Ascendum KPS Pvt. Ltd. |**

November 2011 - October 2012

*A Knowledge Process Outsourcing Company providing Accounting and Taxation services to UK Clients*

- Finalizing Accounts and preparing working papers for the UK Corporates
- Compliance with IXBRL report requirements for UK listed corporates.

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## EDUCATION

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**Chartered Accountant**

- Qualified as 'Chartered Accountant' in May, 2011 from Institute of Chartered Accountants of India

**Bachelor of Commerce, Gujarat University**

- Graduated in the year 2009 from SM Patel College of Commerce affiliated with Gujarat University