

# SONAL PANCHAL

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## CARRER OBJECTIVE:

SECURE A RESPONSIBLE CAREER OPPORTUNITY TO FULLY UTILIZE MY TRAINING AND SKILLS,  
WHILE MAKING A SIGNIFICANT CONTRIBUTION TO THE SUCCESS OF THE COMPANY.

## EDUCATIONAL QUALIFICATION:

- I HAVE PASSED SSC IN MAR-2006 FROM MAHARASHTRA STATR BOARD.
- PASSED HSC IN FEB-2008 FROM S. N. D. T WOMENS COLLEGE IN MUMBAI. □ APPLIED FOR B. COM

## COMPUTER KNOWLEDGE:

- BASIC KNOWLEDGE OF COMPUTER □ MICROSOFT OFFICE, WORD.
- TALLY 9.0

## LANGUAGE KNOWN:

- HINDI, GUJARATI, MARATHI, ENGLISH

## WORK EXPERIENCE:

- 2 YEARS OF EXPERIENCE IN NOBEL CHEMIST AS A COMPUTER OPERATOR IN THANE.  
(MAHARASHTRA).
- HAVING EXPERIENCE IN RELIABLE BUSINESS SOLUTION AND SERVICE AS A TELECALLER IN INBOUND  
PROCESS FOR 1 YEAR IN NAVI MUMBAI.
- ALSO WORKED WITH BPO FOR A SALES PROCESS IN RELIANCE IN AHMEDABAD.
- 1 YEAR OF EXPERIENCE IN PRAYOSHA PACKAGING AS A ACCOUNT ASSISTANT.  
USED TO PREPARE VAT REPORT AND PO FOR RETAILER.
- 1 YEAR OF EXPERIENCE IN BASCOM BRIDGE COMPUTER INSTITUTE AS A COUNSELLOR.  
USED TO SUGGEST COURSES ACCORDING TO THEIR REQUIREMENT FOR WALK IN  
QUERY.
- 1.5 YEARS OF EXPERIENCE IN AANCHAL REAL ESTATE IN AHMEDABAD.  
UNDERSTADING THE REQUIREMENT OF THE CUSTOMER, USED TO DEAL WITH THE  
PROPERTIES AND SCHEDULE THE MEETING.
- ALSO WORKED WITH FINCARE SMALL FINANCE BANK IN CUSTOMER SUPPORT FOR 3 YEAR.  
RESPONDED TO CUSTOMER REQUEST FOR PRODUCTS, SERVICES AND COMPANY  
INFORMATION

RECOMMENDED PRODUCTS TO CUSTOMERS, THOROUGHLY EXPLAINING DETAILS.  
USED TO OPEN FD, RD, CA, SA AND MANY MORE ACCOUNTS. RECORDED VOICE  
FOR BANK IVR.

- CURRENTLY WORKING AS FINANCE ADVISOR IN POLICY BAZAAR.

Guide customer to invest in right investment plan, SIP or policy.

**HOBBIES:**

- LISTENING MUSIC, READING AND SINGING.
- CLEARED EXAMS OF CLASSICAL RAAGS FROM AKHIL BHARTIYA INSTITUTE.