



KANU DHARMAVAT

OFFICE ASSISTANT

CAREER OBJECTIVE

To be an organization where i can get a chance to learn new things, which help to increase my growth and which lead to the organizational growth.

CONTACT

📞 9925980870

✉ Kanudharmavat@gmail.com

Dolatnagar

Society , Dhanera

📍 road ,

Panthawada,

Gujarat 385545

TECHNICAL SKILLS

Basic knowledge of computer

Tally accounting

Ms excel Ms word

Google doc

Power point

Email handling

INTERESTS

Gujarati motivation writing

New things learning on the internet

Watching motivational videos

EXPERIENCE

1-july-2018 - 3-march-2020

Office Assistant

Sree Tirupati Balaji General Hospital

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Accountant

Pratik Account And Associate

EDUCATION

2013

SSC

Gujarat State Education Board

49 %

2015

HSC

Gujarat State Education Board

58 %

2018

B.com

Hemchandracharya North Gujarat University

57 %

PERSONAL PROFILE

Date of Birth 20/09/1996

Nationality Indian

Marital Status Single

Known Languages Gujarati Hindi
English

DECLARATION

I here by devlare that the information given above is true to the best of my knowledge and belief. I assure you the best of my service for the growth of the organization.

Place : Ahmedabad

Date : July-2020



Kanu dharmavat