

JAIMIN NARAYAN PRAJAPATI
Chartered Accountant
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CAREER OBJECTIVE

Ambitious and self-motivated individual looking forward to pursue a career in organization where self can grow in terms of professional knowledge and competence and give a valuable contribution to the success of the organization.

PROFESSIONAL QUALIFICATION

Chartered Accountancy Course	Institute	Year	Marks	Percentage
Final	ICAI	November – 2015	457/800	57.13%
IPCC		November – 2011	370/700	52.85%
CPT		June - 2009	116/200	58.00%

ACADEMIC QUALIFICATION

Qualification	College / School	Board/University	Passing Year	Percentage
B.Com	SMPIC	Gujarat University	2012	61.00%
XII	R.C.Patel School	Gujarat Board	2009	79.47%
X	R.C.Patel School	Gujarat Board	2007	72.46%

WORK EXPERIENCE

Assistant Manager - Finance and Accounts

Torrent Power Limited (Listed) - from July 2016

- Involved in finalisation of books of accounts to be submitted with shareholders and stock exchange.
- Involved in preparing Quarterly compliance for Board Meetings and Audit Committee data.
- Preparing Financial Statements as per Division - III of Schedule - III, for Torrent Investments Private Limited (Torrent Group holding Co.)
- RBI Returns (Monthly, Quarterly and Yearly) filing for Torrent Investments Private Limited which is governed by RBI Master Direction for Core Investment Company (NBFC).
- Preparing Financial Statements for other subsidiaries in the Group.
- Involved in treasury management.
- MCA Compliances.
- Income Tax related works likewise Calculating Tax workings, Tax Audit, Income Tax Assessment, Income Tax Returns and Misc. works for the group entities.

ARTICLESHIP EXPOSURE

- Articleship Training at Nainesh Pandya & Associates and Mayur M. Shah & Associates, from 2011 to 2014.
 - Accounting, Statutory Audit, Return preparing and Filing and Tax audit work
 - MCA compliances.

SKILLS AND INTERESTS

- Proficiency in: SAP, Microsoft Office, Accounting and Taxation software
- Logical and analytical approach towards solving problems.
- Keen to learn new things

PERSONAL DETAILS

- Date of Birth: 02nd February, 1992
- Marital Status: Married
- Languages known: Gujarati, English and Hindi
- Hobbies: Going for long drive, Cricket