

SONIYA ASRANI

✉ soniyaasrani6@gmail.com

☎ +91 6359584240

📍 295/B opposite Daulatram Jeweller
s, sardarnagar Ahmedabad

SKILLS

Ability to rapidly build a relationship and setup trust

Ability to cope up with different situations.

Confident and determined.

PERSONAL DETAILS

Date of Birth : 13/11/2002

INTERESTS

Loving to watch series & Playing outdoor games

ACTIVITIES

Having Good Knowledge about the Excel & MS word

Having Good Knowledge about the Tally Prime

LANGUAGES

English

Hindi

Gujarati

OBJECTIVE

To obtain employment with a company that promotes quality products and provides me with opportunities to meet and exceed assigned sales goals.

EXPERIENCE

Back office executive

Feb - 2021 - Present

TICC CONTAINER LINE (I) PVT LTD

- Scrunity of account payables, Adminstration work
- Managing of All the task which is given by clients.
- Doing Marketing mail related work and Data Analystics.
- Customer relationship management

EDUCATION

Bachelor's of commerce

2020 - Pursing

C.C. sheth college of commerce
72%

Higher Secondary School

2020

Sadhu Vaswani School
72%