

# RESUME

## **CA DIPKANTA JOSHI**

Mo. No. – 9770990963

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### **Personal Profile:**

- Husband's Name: Mr. Vikas Joshi
- Date of birth: 11/01/1984
- Address: E-304, Orchid Blue, Shaila, Behind Apple wood

### **Career Objective:**

To pursue growth of my career in a competitive and challenging work environment which will enable me to learn and grow.

### **Educational Qualification:**

- Chartered Accountancy - The Institute of chartered Accountants of India - Nov 2019
- B. Com- South Gujarat University, Surat (Gujarat) – April 2004

### **Organization Experience:**

- Completed my article ship from Baid & Jain Associates, Raipur
- Audit Executive at Akshay Daga & Associates, Raipur.
- Internal Auditor & Finance manager at RSA Infraprojects Pvt. Ltd, Raipur (C.G.)
- As Account Manager at RMV Associates LLP – From Jan – 2022 to Dec 2022.
- AS Account Manager at Damson Technology Pvt. Ltd from Jan 23.

### **Audit:**

- Planning and Management of Activities to ensure completion of internal, statutory and tax audit within the time frame.
- Observation of GSTR 9C.
- Devote a time in Statutory Audit field as well as GST Audit and Internal Audit. Financial Analysis:
- Analysing business processes, conducting trend ratio analyses to find true decision making.
- Managing various financial including balance sheet, Income statement and state changes in net asset, financial highlights and notes to financial statement.
- Prepare and analysing monthly GST return and Annual return.
- TDS Compliance and periodically return filing.
- Finalization of Tax Audit reporting along with all annexure, computation of taxable income as per normal Provisions.
- Account and balance sheet compilation of various companies, Proprietor ship and Firm.
- As finance analyses fund based and non-fund based limits. Calculating DP
- Prepare CMA data for finance purpose.

### **IT Skills:**

- Tally Accounting, Compu Tax
- MS Office (Word, Excel)
- Qlick view

**Date: 20/04/2023**

**Place: Ahmedabad (Gujrat)**

**(CA Dipkanta Joshi)**