

Name : **Kamlesh S. Shah**
Address : Yamunakunj Society, opp. Ramji Temple
Dakor - 388 225.
Gujarat, India.
Mobile No. : 9898748733
Email : kamushah04@yahoo.in

Objective:-

I want to pursue my career in the field where I can utilize my talent and competencies, for professional advancement, to seek a position that would enable me to utilize my expertise and provide growth opportunities.

Educational Qualification:-

Intermediate : G.H.S.E Board (2007)

College : Smt. T. J. Patel Commerce College, Nadiad, Gujarat.
University : Gujarat University.
Degree : Bachelor of Commerce (2010)
Course Duration : 3 Year

College : Department of Statistics, Vallabh Vidhyanagar, Gujarat.
University : Sardar Patel University (S.P.U).
Degree : Master in Quality and Productivity Management (2012)
Course Duration : 04 semesters.

Professional Synopsis:

May 2012 – Till date working in **Miraclus Orthotech Pvt Ltd.** as a **Quality Assurance Executive.**

Miraclus Orthotech Pvt Ltd is manufacturing of orthopedic implants like Trauma Implants and Spinal Implants.

Additional Responsibilities:

- Management Representative
- Impart Training pertaining to quality system management to newly joined employees
- Administration activities
- Dealing with Testing Labs for calibration of instruments, Biocompatibility tests etc.
- To Issue Production Order to Production Department
- To prepared Unique Batch code to all manufacturing product
- Daily production schedule follow up

Academic Credentials:

- Completed Post Graduation Master in Quality and Productivity Management (MQPM) from Department of Statistics, Vallabh Vidhyanagar, with 61.5% in April 2012.
- Graduation: Bachelor of Commerce (B. Com) from Smt. T.J. Patel Commerce College, Nadiad, with 51% in March 2010.
- Under Graduation: Passed 12th from Shri Sansthan High School, Dakor, with 71% in March 2007.

Major Subjects Covered in Syllabus:

Business statistics and Information system, Management of Productivity, Statistical Methods, Total Quality Management, Planning and Analysis of Industrial Experiments, ISO 9001:2008 Certification, Practical based on SPSS (Worlds best statistical software), Knowledge Discovery and Data Mining Techniques, Database Management System, Optimizing Techniques, Practical based on Oracle, ISO project in Industry.

Interests:-

QMS Establishment as per ISO 9001, ISO 13485, Technical Master File for CE Marking and FDA, Validation, DMF preparation, SMF preparation.

Co-Curricular Achievements:-

- Attended State Level Seminar on “Youth Empowerment” at Ahmedabad Management Association (AMA) Ahmedabad on 7th January, 2010.
- Attended State Level One day Workshop on “ *Career Opportunities in Quality Management*” at Department of Statistics, Sardar Patel University on 20th January, 2011.
- Had training(5s Implementation) in Sable Waghire & Co. Pvt Ltd. for a Period of one month in March, 2011
- Had training {Quality Management Systems Auditor / Lead Auditor (ISO 9001:2008)} in ISOQAR Ltd For a period of 5 days from 30th November to 4th December 2011.
- Had training {ISO 9001:2008 documentation in G. K. Engineers (Engineering Consultant)} for a period of 4 months from 1st January, 2012 to 30th April, 2012.
- Had training (Internal Auditing Based on ISO 13485:2003) in Tuv Sud South Asia Pvt Ltd for a period of Two days from 31st August to 1st September, 2012.

Internship:-

- 5s Implementation Training in Sable Waghire & Co. Pvt Ltd. (From 1st March, 2011 – 31st March, 2011), as a project trainee in material department, specifically in stocks of flavours, chemicals & all packaging materials under guidance of,
Mr. A. D. Buch
Director,
Sable Waghire & Co. Pvt Ltd.

Topic covered in the project:

- ✓ Increase availability of workspace
- ✓ Improve morale of employee
- ✓ Simplify work environment
- ✓ Improve worker productivity
- ✓ Save time and energy

- ISO 9001:2008 documentation Training in G. K. Engineers (Engineering Consultant) (from 1st January, 2012 30th April, 2012), as a ISO Executive in consulting field under guidance of,
Mr. Himanshu Pancholi,
ISO Consultant,
G. K. Engineers

Topic covered in the project:

- ✓ QMS Requirements
- ✓ Quality Manual and objectives
- ✓ SOPs and Work Instructions
- ✓ Internal Quality Audit
- ✓ Management Review meeting
- ✓ Forms and Formats

Technical Skills:-

- Quality System Establishment as per ISO 9001, ISO 13485
- Technical Master File Preparation
- Devise Master File Preparation
- Site Master File Preparation
- Validation
- Lean six sigma tools implementation including 7 QC Tools, TQM, 5s.
- Database Preparation in SPSS.
- Application of data mining techniques
- Basic Statistical Reports

Computer Skills:-

- Possess good command on Oracle SQL/PL SQL, SPSS, Microsoft Word, Microsoft Power Point and Statistical Computation in MS Excel

Personal Skills:-

- Good Communication.
- Positive attitude.
- Co- Operative Nature.
- Ability to manage work within time Constraints.
- Ability to multitasks and execute tasks swiftly.
- Interested in continuing upgrading skill.
- Audacious.
- Attractive Personality.

Other Relevant Information:-

- Gender : Male
- Marital Status : Unmarried
- Date of Birth : 24th June, 1990.
- Nationality : Indian.
- Languages Proficiency : English, Hindi, Gujarati.
- E-mail : kamushah04@yahoo.com

Kamlesh Shah