# Resumes'



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# **Professional Summary: -**

To seek and maintain full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills, organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals.

# Languages: -

Hindi, Gujarati: - Native Speaker

 $\square$  English: - Elementary (A2)

### **Education: -**

Year	University and Degree	Percentage
		(%)
2013	Gujarat Higher Secondary Education Board, State Board, Uma	GPA 47.52
	Shikshan Tirth School, Naroda, As a major subject Accountancy,	
	Statistics and Economics.	
2017	Diploma in Bio-Medical Engineering, Government Polytechnic,	GPA 8
	Gandhinagar	
2022	Advance Diploma Hospitality and Tourism Management,	GPA 6.5
	Institute of Management and sports college, Singapore	

## Work Experience: -

#### 19/02/2018 to 29/02/2021

Jr. Medical Coder

#### Advantmed Pvt. Ltd. India

I have 3 Years work experience as Jr. Medical Coder at Advantmed Pvt. Ltd. Company, I have work on HCC project list CHRA form, MMM inpatient, Fallon, Cambia, Samaritan, NMM and I also work on 1 year Child MRRV project extraction.

#### 25/09/2019 to 25/01/2018

**Pharmacy Assistance** 

## **Apollo Pharmacy, India**

I have 3 Months work experience as Pharma Assistance at Apollo Pharmacy Pvt. LTD. My work is their medication description take and gives the patient correct medication.

# 14/06/2009 to 29/07/2011

**Relationship Executive** 

**Intax Mobile Care** 

I have 2 years work experience as a relationship executive in Intax mobile care. My work is their hand to customer and check to customer phone and find out what is actual problem in mobile phone and solve that.

### **Additional Information: -**

#### **Academic Practical: -**

1)	Analytical Instruments Practical
	Single beam Photometry
	Blood cell counter
	Colorimeter
	PH meter
2)	Therapeutic Instruments Practical
	Short wave Diathermy
	Ultrasound therapy using electronic circuit
	Infusion pump

## **Academic Project: -**

- ➤ I had participated in different types of Science Projects which is held by college, and I had performed well.
- ➤ I have performed in Bio-Medical signal (EEG signal) transmitting and receiving project which is held by college, and I had performed well.

## Certificate: -

- ➤ I have certificate of computer knowledge in MS office.
- ➤ I have certificate of Employee of the Quarter for Quarter 2 of 2019.
- ➤ I have certificate of Star Performance for Quarter 4 of 2019.

# Skills and Hobbies: -

- > Travelling: It helps me understand cultures and people. It makes me ready to go on tours for further career developments.
- Music: It increases my concentration and supports to keep my mind cool.

Your Faithfully Bhaumik S. Parmar