

CA Devendra Chauhan

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Professional Qualification :

<u>Qualifications</u>	<u>Institute</u>	<u>Year of Passing</u>
C.A. (FINAL) GROUP-I	The Institute of Chartered Accountants of India	MAY-2016
C.A. (FINAL) GROUP-II	The Institute of Chartered Accountants of India	NOV-2015
C.A. (IPCC)	The Institute of Chartered Accountants of India	MAY-2012
C.A. (CPT)	The Institute of Chartered Accountants of India	JUNE-2011

Educational Qualification :

<u>Qualifications</u>	<u>University/Board</u>	<u>Year of Passing</u>
M.com	Gujarat University	2014
B.com	Gujarat University	2010
XII std	GSEB	2007
X std	GSEB	2005

Work Experience :

- ❖ Currently working in [The Ahmedabad District Co-Op Bank Ltd \(H.O\), Ahmedabad](#) as a Deputy Manager from October 2018, where I'm handling below mentioned Assignments :-

- Accounting work In CBS Software: - Daily reconciliation of all branches ledger with the trial balance, Make necessary required adjustment entries of H.O. Expenses, Vendor Payments, Tax Dues like TDS payment, GST liability Payment, Advance Tax, Self Assessment Tax etc.
- TDS work: Daily reconciliation of all TDS liability ledger, Monthly Payment of all TDS liability before the due dates, Quarterly filing TDS Return in form 24Q, 26Q & 26QB through Saral TDS Software, Issue of TDS certificate etc.
- GST work: Daily reconciliation of all the GST ledger with trial balance and make it correct, Prepare the GST monthly return data and send the same for return filing purpose, Reconciliation of ITC with GSTR-2A, Make RCM Payment etc.
- Form 61: Prepare the Half yearly data in accordance with form 61 return requirements and send the same for return filing purpose as per income tax act 1961.
- Form 61A: Prepare the yearly data in accordance with form 61A return requirements and send the same for return filing purpose as per income tax act 1961.
- Form 61B: Prepare the yearly data in accordance with form 61B return requirements and send the same for return filing purpose as per income tax act 1961.
- Liaison with Outside CA firm for timely file GST Audit report & Return filing work.
- Liaison with Outside CA firm for timely file Income Tax Audit report & Return filing work.
- Liaison with Internal Branch Auditor for timely completion of Audit and also solved the Queries raised by them.
- Liaison with Tax Authorities for any Departmental Notice & Other Compliance work.
- Liaison with Internal Department for timely Payment of Dues like Advance Tax, Self-Assessment Tax, TDS Payment, GST Payment and other Payments.
- Any other work given by the management.

❖ Worked as an Audit Manager in **CA R.S.Patel & Co., Ahmedabad**, from March 2017 to July 2018, where I have done :-

- Pre-Audit Work of Ahmedabad Municipal Corporation (AMC)
- Pre-Audit Work of Metro link Express for Gandhinagar & Ahmedabad (Metro)
- Various trust audit work

❖ Worked as an Audit Manager in **CA Priyam R. Shah & Associates**, Ahmedabad, from August 2016 to March 2017, where I have done :-

- Accounting work in Tally software.
- Tax Audit & Income tax return filing work as per income tax act 1961
- Internal Audit work of National Textile Corporation Ltd (textile mill)
- VAT Audit & return filing work.
- GST Migration Process

Articleship/Training Experience :

❖ I started my professional career with **CA Prakash B. Sheth & Co.**, Firm of Chartered Accountant, Ahmedabad for a period of 3 Years. During this Period I have achieved invaluable experience and knowledge, some of them are listed below :-

- Tax Audit of the following entity engaged in industries viz.
 - Construction (PSP Project Pvt Ltd)
 - Chemical (Oswal chemical Pvt Ltd.)
 - Pharma (Pharma supply agency)
 - Interiors (Infinity Interiors Pvt Ltd.)
 - Many other Trading company
- E-filing of income tax returns and other income tax work.
- E-filing of Service tax returns
- TDS filing work
- Accounting Work
- Bank audit

IT Skills :

- Tally. ERP9 Accounting Package
- MS office
- Computax
- Spectrum(kdk)
- Saral TDS

Personal Information :

- Birth Date : 24TH July, 1989
- Nationality : Indian
- Marital Status : Married
- Hobbies : Cricket, Music, Movies, Travelling
- Language Known : English, Hindi, Gujarati & Marwadi
- Address : 401, Astha Residency, B/h. Jogeswar Mahadev ni vadi,
Amraiwadi, Ahmedabad, Gujarat – 380026.

Declaration :

I hereby declare that the above mentioned information is true to the best of my knowledge.

Thanks

Devendra Chauhan