

PRACHI SHARMA

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Mobile: 7987749885

**Career Opportunity:**

To get a challenging role in customer service or Recruitment field where skills and experience and give a satisfactory service to the client

Experience:**IMS people possible****Mar-2021 to Till Date****Recruiter**

- Source high quality candidates using various Internet-based sourcing techniques: job boards, search engines, social networking tools and public and proprietary resume databases.
- Worked on various technical requirements and conduct primary sourcing. Sample job orders worked on: JAVA, C++, .NET, ORACLE, SQL, PL/SQL, Data Warehouse Architecture, Solutions Engineering, Network Engineering, Software Engineering, Mechanical Engineer, Electrical Engineer, Designer, Administrative Assistant, Lab Coordinator, Project Manager, Customer Service Representative and Accountant etc.
- Thorough knowledge of sourcing process for different employment statuses like W2, Corp-to-Corp, 1099 and for U.S. Citizens, GC, H1B, TN-1, and EAD holders.
- Active Search: Resume search of active candidates from job boards such as Monster, CareerBuilder and Dice.
- Passive Search: Search for candidates on various sites such as LinkedIn and social networking. Using advanced AIRS techniques also identify candidates through search engines.

Web Educational**May 2020- Dec 2020****Education Counselor**

Responsibility: There I was providing counselling and career advice to the students in order to help them choose the right course, tackle the different academic challenges and help them reach their academic goals.

Trujet Airlines**Dec -2018 to May -****2019**

Responsblity: Provides security protection for civilian/commercial aviation, aircraft and passengers. arrive at the scene. Renders assistance to motorists as needed.

Achievements:

- Airhostess , Hospitality , Travel Course fromFrankfinn Institute of Air Hostess Training at Ahmadabad 2018-2019
- Galileo Booking Software Course 2018-2019
- Appreciation from Trujet Airlines.

IT. Skills:

- Excel , Power point

Hobbies:

- Dancing
- Singing

Strength:

- Positive thinking
- communication skills
- Honesty

Language'sKnown:

- Hindi
- English

Personal Details:

Date of Birth -13-dec.-1998

Marital Status - Single

Permanent Address-33 green valley Abhinandan colony, Mandsour M.P

Present Address: 12/131mangalmurti Apartment

Naranpura Ahmedabad