

HARSHA PATEL

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CAREER OBJECTIVE	To Work in a dynamic environment that provides me a vide spectrum of experience and exposure. To bring a dynamic andversatile portfolio of skills at work place and to serve the organization with positive attitude and efficiency.		
PROFESSIONAL QUALIFICATION	BANKING MANAGEMENT COURSE (GUJARAT UNIVERSITY) I have obtained 63.25% in the Examination held by the Gujarat University for the Banking Management Course.		
EDUCATIONAL QUALIFICATION	M.Com	47.38%	in 2015 from Gujarat University
	B.Com	56.22%	in 2013 from Gujarat University
	Class XII	58.57%	in 2009 from GSHSE Board
	Class X	43.54%	in 2007 from GSHSE Board
COMPUTER PROFICIENCY & SKILLS	Computer Skills <ul style="list-style-type: none">➤ Conversant in Microsoft Office & Windows.➤ Exposure to Accounting Software viz. Tally, Xero, MYOB AR, MYOB AE, MYOB Essential, Quick Book, Zoho etc.➤ Familiar with Internet Operation.		
PERSONAL DETAILS	<ul style="list-style-type: none">➤ Date of Birth 25th August, 1992➤ Place Ahmedabad➤ Language Proficiency English, Hindi, Gujarati		
WORK EXPERIENCE	<ul style="list-style-type: none">➤ From August 2014 to September 2015 I have worked as Clerk in “Shree Mahila Sewa Sahkari Bank Ltd”.➤ I was working with “K. Pravinchandra & Associates” for the period from March 2016 to August 2016.➤ Also, I’ve experienced as account assistant (Bookkeeping Reviewer) in Manubhai & Shah LLP from 24th November 2016 to 15th March 2023➤ Currently I’m working as Sr. Accountant in Pacific Global Solutions from 20th March 2023 in Pacific Group of Companies.		

WORK RESPONSIBILITIES

- **Australian Accounting and Tax Work:**
 - Tax Work for Australian clients
 - Preparation of Monthly / Quarterly / Half Yearly Accounts
 - Preparation of BAS (Business Activity) Returns (on lines of GST) for Australian clients
 - Finalization of Periodical Accounts as per Clients Needs
 - Preparation of Tax Returns of Entities and Individuals
 - Review Financial Statements as per Requirements
 - Revenue / Spend Analysis, Pay -Roll Preparation etc.
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HOBBIES

- Listening to Music and Learn New Skills.
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