

CURRICULUM VITAE

SANTOSH N. MEENA

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OBJECTIVES

To seek a challenging position in the organization to increase professional qualities, to meet the needs of organization and contribute my skill by working sincerely with commitment.

JOB EXPERIANCE

1. SNL Financial Pvt. Ltd.

Designation : Data Analyst
Experience : April- 2012 to June- 2013
Job Responsibilities : Excel and Net searching.

2. Yokohama india Pvt. Ltd.

Designation : Warehouse in charge
Experience : Aug.- 2013 to June- 2015
Job Responsibilities : Stock Maintain /Billing /Attendance /Cleaning

3. Groffers india Pvt. Ltd.

Designation : Shopper (Assistant Station Manager)
Experience : Jun- 2015 to Nov. 2016
Job Responsibilities : Attendance /Grooming /Order Assign /Patrolling/
Payment Collection

4. Solis Nutrient Inc.(Comet Tea)

Designation : Marketing Executive
Experience : Dec.- 2016 to Continue
Job Responsibilities : Sales, Marketing, Delivery and Payment Collection

EDUCATION QUALIFICATION

- Graduate in [B.Com.](#) from Shajanand Arts & Commerce College, Bord of Gujarat University in 2008.
- **H.S.C** (Commerce Stream) from G.H.S.E.B (Gujarat Higher Secondary & Secondary Education Board) with 60% in the year 2005.
- **S.S.C** from G.S.E.B (Gujarat Secondary Education Board) with 58% in the year 2003.

COMPUTER SKILLS

I have completed M.S. Office in BOSTON COMPUTER ACADEMY.

Microsoft Office Tools: Microsoft word, Excel & PowerPoint

Declaration

I here by declare that all above information is true & correct to the best of my knowledge & belief.

PERSONAL INFORMATION

Date of Birth : 22nd February 1987

Gender : Male

Marital Status : Married

Languages Known : English, Gujarati & Hindi

Thanks

Santosh Meena