

# CURRICULUM VITAE

**PRADIP AMRUTLAL BAROT**

9016628775

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## **PERSONAL STATEMENT :**

A Dedicated, Efficient and Enthusiastic Professional who has experience in all aspects of Project Coordination and Management, including Design, Procurement, Site Management. A Result oriented professional with experience in Project Executions, Planning and Management.

## **PROFESSIONAL DEVELOPMENT :**

**Project Coordination & Management** - ( Civil , Architectural & Interior Projects work )

**Profile : PLANNING, CO-ORDINATION, EXECUTION & MANAGEMENT OF PROJECTS.**

( Architectural / Interior / Civil & MEPF )

## **Responsibilities :**

- Dat to day Technical supervision of work
- Planning, monitoring and execution of work as Per Drawings.
- Coordination with Design team and Client team
- Coordination with contractors and vendors
- Bill checking and rate analysis
- Documentation and reporting

## **Skills :**

- Looking after all Civil, Interior and Architectural items execution as per Drawing.
- Pre-Construction , Construction & Post Construction stages Management.
- Analyze Client's project related requirements as per COMPANY SPECIFICATIONS.
- Reconciliation and Certification of Final bills of contractors, suppliers, vendors and consultants
- Co-ordination with the Contractors to rectify the defects during the defects liability period

## **ACADEMIC SNAPSHOT :**

**Master of Business Administration** - ( Marketing )

Sikkim Manipal University ( SMU ) Year - 2010

IDEA FOUNDATION, Usmanpura, Ahmedabad.

**Bachelore of Commerce**

Gujarat College,

Gujarat University , Year - 2002

**Diploma in Civil Engineering** - Year – 1999

Government Polytechnic , Ambawadi ( Ahmedabad).

## **PROFESSIONAL EXPERIENCES :**

### **N R Construction**

December - 2021 TO Till Date

**Head – PMC** ( BUILDING RENOVATION AND INTERIOR FITOUT PROJECTS )

### **AE Infraprojects Pvt. Ltd.**

March - 2018 To November 2021

**Project Manager** ( 24 x 7 Water Supply Project at VMC ) Project Co-ordination

### **Infraedge Buildtech Pvt. Ltd.** ( Auth. Dealer For Steelcase Furniture )

March - 2017 To February - 2018

**Project Manager** ( Modular Furniture – Import ) & Turnkey Projects Interiors

( 1 ) Data Expert ( Magnet Park, Ahmedabad ) – Turnkey

( 1 ) Honda Cars India limited ( Mondeal Heights, Ahmedabad ) - Turnkey

( 2 ) Punishka Industries ( W1 Building, Ahmedabad ) Steelcase + Alloy Partitions

( 4 ) Meditab ( Satadhar X road, Ahmedabad ) Turnkey

( 5 ) Jainam House ( Piplod, Surat ) Steelcase + Alloy Partitions

### **Maulin Choksi - Consulting Civil Engineer ( PMC )**

September – 2012 TO January - 2017

**Asst. Project Manager** ( Civil , Architectural, Interior & MEP Projects )

( 1 ) **BMW – Ahmedabad 2S** ( Showroom ) at Makarba, S.G Road , Ahmedabad.

C/o. Parsoli Motors

( Authorised Dealer of **BMW** Cars in Gujarat Circle ) Executed As Per **German Specifications**

( 2 ) **BMW – Rajkot 4S** ( Showroom & Workshop ) at Greenland Circle, Rajkot.

C/o. Parsoli Motors

( Authorised Dealer of **BMW** Cars in Gujarat Circle ) Executed As Per **German Specifications**

( 3 ) **Videocon Reality Limited** ( Residency & Commercial Complex ) Ashram road, Ahmedabad.

( Civil Finishes Work ) As PMC Engineer

( 4 ) **V-10 Project** ( Residential Project G+5 ) C.G road, Ahmedabad.

( Residential Project ) PMC Engineer

### **Safal Interiors - Interior Projects ( Turnkey Projects )**

Project Engineer ( Civil Finishes & Interior work ) Residential Projects

**April - 2011 To August - 2012**

Ahmedabad ( Gujarat ) India.

### **Reliance Communication ( ADAG GROUP ) - (Enterprise Business Solutions )**

Executive – Customer Relationship ( **Revenue Enhancement** ) CORPORATE ACCOUNTS

**March - 2008 To December - 2010**

Ahmedabad ( Gujarat ) India.

**COMPUTER CERTIFICATIONS :**

- Basic Computer MS Windows & M.S office
- Auto CAD – 2012 at Khodiyar CAD Centre , University road, Ahmedabad.

**PERSONAL DETAILS :**

Date of Birth : 9<sup>th</sup> February 1977  
Marital Status : Married ( 2 + 2 )  
Known Languages : English / Hindi / Gujarati

**MOBILE & WHATSAPP : 9016628775**