



Shyam Mali

Professional Banker



PROFESSIONAL GOAL

I am a Professional Banker currently working in India's Top rated Company having knowledge of financial market and behavior looking for a role that hones my skills and leverage my potential to make organization profitable.



CONTACT



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DATE OF BIRTH

2nd, July, 1996



MARITAL STATUS

Married



EDUCATION

- **2017-19** **MBA – Finance – 8.76 CPI**
Oakbrook Business School (Gujarat Technological University)
Ahmedabad.
- **2014-17** **BBA- 70%**
JG Institute of Business Administration
(Gujarat University), Ahmedabad
- **2012-14** **HSC- 63.33%**
M.B Patel English Medium Secondary and Higher Secondary School (Gujarat Board), Gandhinagar
- **2011-12** **SSC -70%**
Govt. Senior and Secondary School
Sirohi (Rajasthan Board), Rajasthan



WORK EXPERIENCE

HDFC Bank Ltd. – Retail Branch Banking Since June 2019

Position Grade - Assistant Manager

- **Job Role** - Management Trainee (June 2019 - June 2020)
- **Job Role** - Customer Care Executive (July 2020 – June 2021)
- **Job Role** – Personal Banker (Since July 2021)

Responsibilities –

- Worked as a Management Trainee where I was handling front desk customer query and complaints and Cash Counter also Handling of Branch Operation and processing of customer instructions adequately within TAT.
- Worked as a Branch Support System by providing ultimate services to the walk-in customers.
- Taking care of Retail Forex Trade Department.
- I was given Managed and Non Managed Customer Portfolios to take care of their financials and accounts.
- Sourcing business from Portfolios and achieving Bank's Objectives within given time period.

Aditya Birla Capital – Sun Life Insurance

Job Role - Intern (June 2018 - July 2018)

Responsibilities

- Portfolio Management, client Handling, Product Pitching
- Selling of Insurance Policies within reference market.



LANGUAGES

Hindi, English, Gujarati & Marwari



COMPUTER LITERACY

Basic knowledge of Microsoft Office
And Open Office

- MS excel,
- MS PowerPoint,
- MS word



SKILLS SET

- Leadership
- Management Teamwork
- Convincing Power
- Ability to work under pressure
- Adaptability
- Presentation skill
- Willingness to learn
- Multi Tasking
- Problem Solver



INTEREST/ HOBBIES

- Drawing and Painting
- Listening to music's
- Travelling
- Photography
- Reading books



STRENGTHS

- Flexible
- Self motivated
- Multi Tasking
- Fast learner



WEAKNESSES

- Self-Centred
- Slow in Decision Making



ACHIEVEMENTS

1. Awarded as **Star Performer** every month in financial year 2019-2020 in HDFC Bank Ltd.
2. Earned Highest Bonus for the year 2020-2021 in HDFC Bank Ltd.
3. Qualified in many Zonal, Circle and Branch Banking Level Contests in HDFC Bank Ltd.
4. "**The Best Student of the Year**" in the graduation 2016-17.
5. Secured **2nd rank** in college (BBA), JG Institute of Business Administration
6. Secured **3rd rank** in 10th, Govt. Sen. and Higher sec School, Sirohi (Rajasthan)
7. **Winner** of various competitions such as dance, drawing, painting, Ad-making, Game Changer Selecting Best Candidate's Resume out of many based on the profile) n held at college level.



CONFERENCES AND RESEARCH

Conferences:-

- Attended a Conference on Wetland Day at Science City Ahmedabad, 2017
- National Conference on "Making a Difference and Becoming the Agents of Change in the field of Management" held by Oakbrook Business School in Sept 2017
- International Conference on "Innovative Practices in Business" held by Oakbrook Business School in Sept 2018

Research Projects:-

- "A Study on Fundamental and Technical Analysis of Private Banking Sector"

Other Activities:

- Interviewed man Entrepreneur who owns one of the top scrap businesses in Kalol, Gandhinagar, Gujarat to complete the project of Entrepreneur ship Subject during MBA.
- Choreographed and Co-ordinated College Level Events.



REFERENCES

Mr. Rajen Dhuva (Assistant Vice President)
HDFC Bank Ltd.
Kudasan, Gandhinagar, 9909020172

Ms. Namika Patel (Assistant Professor
J.G Institute of Business Administration



DECLARATION

I do hereby declare that facts stated above are correct and complete to the best of my knowledge and belief.

Place: Ahmedabad

Date: