

# Nilesh Rathor

📍 Maa Vaishnopuram, Birlanagar, AB Road, 474004 Gwalior, India    ✉ rathornilesh75@gmail.com    ☎ 7047226523

in <https://www.linkedin.com/in/nilesh-rathor-618a85173>    💍 Married

## PROFILE

Good Interpersonal, highly motivated, and enthusiastic in management and marketing concepts. To work in a challenging atmosphere by exhibiting my skills with utmost sincerity and dedicated smart work for the growth of organization along with mine. To be a consistent learner from the challenges faced with optimism, dynamism and endeavor.

## PROFESSIONAL EXPERIENCE

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|---|---------------------|
| <b>Recruiter, IMS People</b><br>Recruiting Australian Candidates as per Requirement for the Australian Clients. Searching Candidates from LinkedIn or other Job platforms with the help of Boolean Strings. Create Database Pool for future job openings. Minimizing the company's cost and time for recruiting candidates. | Mar 2022 – present  |
| <b>Human Resource Intern, Swago IT</b><br>Posting Jobs on job seeking platforms like LinkedIn and Indeed and receiving applications from Applicants, Interviewing them on first stage. Forward their applications to Higher Authorities. Tracking their candidature process.  | Jan 2022 – Apr 2022 |
| <b>Relationship Manager, Kotak Mahindra Bank</b><br>Dealing with Privy customers of the bank all over the Ahmedabad City. Asset Loan Base Credit Cards & HNIN Base Credit Card Team Handling. Issuance of New Credit Cards and resolving Queries & problems of customers related to Credit Card.                            | Sep 2019 – Nov 2020 |
| <b>Branch Relationship Officer, ICICI Bank</b><br>Primary focus on KCC (Kisan Credit Card) - Secured Loan Sourcing, Query Resolution & Disbursement. Customer Engagement- Customer Engagement/ Personal Visit at frequency and maintaining the relationship.  | Apr 2018 – Jun 2019 |

## EDUCATION

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|--|---------------------|
| <b>Post Graduate Diploma In Computer Applications, Makhn Lal Chaturvedi University, Bhopal</b> | Aug 2017 – Jul 2018 |
| <b>Bachelor of Science (Computer Applications), Jiwaji University, Gwalior</b>                 | Jun 2014 – Sep 2017 |

## LANGUAGES

- |            |         |
|------------|---------|
| • English  | • Hindi |
| • Gujarati |         |

## SKILLS

Finance | Microsoft Office | Team Management | Relationship Building | Head Hunting | Recruitment

## INTERESTS

Travelling | Book Reading | Music | Cricket | Chess