

CURRICULUM VITAE

SHRUTI RAJENDRA DABHOLKAR

C 202 AMARDEEP ENCLAVE
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Career Objective:

To Put In Practice The Skills, Knowledge & Ability I Possess, At Its Best. I Want To Be A Successful Business Professional And An Asset To The Organization To Which I Belong.

Education Qualification:

EXAM	EDUCATION BOARD/UNIVERCITY	YEAR	RESULT
S.S.C.	G.S.E.B.	March-2012	54%
H.S.C	G.S.E.B.	March -2014	65%
B.A	GUJ UNI	May - 2015	56.11%

Technical Qualification:

- * Knowledge of MS Office Including MS-Excel, MS Word.
- * Well Versed With Internet & E-mail Communication
- * Gujarati-English

Working Experience:

- * Arpan new born care centre as a receptionist from June 2016 to nov.2017.
- * Working As A C&F Section Under. Clerical for R.A. Enterprise Billing Department Account Department Working In A Distributor Company (Medtronic)As A Computer Operator/Finance management/Accountancy/Sales-Purchase manager In R. A. Enterprise (A' bad).

Personal Details:

Date of Birth : 21st May, 1997
Gender : Female
Marital Status : Married
Religion : Hindu
Hobbies : listening Music, Sports
Nationality : Indian
Language Known : Gujarati, Hindi, English

I hereby declare that the information given herewith is correct to my knowledge and I will responsible for any discrepancy.

Shruti Dabholkar.