

## **ANKIT G. PATEL**

First Floor ,14-Pandav Nagar Society,

Near Jaymangalbrts ,Naranpura,

Ahmedabad – 380013.

+91 9409323127(M)

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## **EDUCATION QUALIFICATONS.....**

<b>Examination</b>	<b>University</b>	<b>Institute</b>	<b>Year of passing</b>	<b>Percentage</b>
M.COM	SARDAR PATEL UNIVERSITY	C.P PATEL & F.H SHAH COMMERCE COLLEGE(ANAND)	2016	61.50%
B.COM	SARDAR PATEL UNIVERSITY	AIMS COLLEGE OF MANAGEMENT &TECHNOLOGY (ANAND)	2014	48.13%
H.S.C	G.H.S.E.B GANDHINAGAR	SARVJANIK HIGH SCHOOL(GADH)	MARCH-2010	55.14%
S.S.C	G.S.E.B.,GANDHINAGAR	SARVJANIK HIGH SCHOOL(GADH)	MARCH-2008	59.23%

## **Technical Skills....**

- MS Office
- Tally Erp9
- VCS SOFTWARE
- BUDGET TRACKER

## **EXPERIENCE.....**

- 3 Months works as a Designation of Entry Assistance in paperchase accountancy Pvt Ltd.
- 1 Year works as designation of Executive - Accounts & Audit in Corona Remedies Pvt Ltd.

## **KEY EXPERIENCE....**

- **BANK RECONCILIATION**
- **MONEY CONTROL UPDATE**
- **CHEQUE ISSUED AND PRINTING**
- **MR EXPENSES AUDITING**

## **PERSONAL PROFILE...**

Full Name	:	PATEL ANKIT GANESHBHAI
Date of Birth	:	29/01/1993
Gender	:	Male
Marital status	:	Unmarried

Languages known : English, Hindi, and Gujarati  
Hobbies : Listening song, Busy at work  
Strength : Punctuality, Leadership & Flexible to work  
Weakness : Workaholic-can't leave the work  
without my complete satisfaction  
Present Address : Opp. Bus Station, At Post: Katra (Samal),  
Ta. &Dist.: Patan  
Pin Code: 384265

**Place:**AHMEDABAD

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