

MASUM PATEL

MBA Student

Seeking an entry level position in a company, where I can augment my knowledge, skill and experience and contributes to success of the organization.

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Unjha, mehsana

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EDUCATION

MBA (H.R)

Indukaka Ipcowala Institute of Management, CHARUSAT UNIVERSITY

01/2023 - Present,

6.5 CGPA

PROJECT

- SIP: "A study on e-recruitment in practice toward job seekers perception"

- Government election Survey (IRMA)

BBA

S.B. Patel institute of Business management, Sankalchand patel UNIVERSITY

07/2018 - 06/2021,

6.97 CGPA

PROJECTS

- intern: Customer satisfaction

(Mona Beverage's Ltd)

WORK EXPERIENCE

Chandresh Cable Ltd. Intern (AVOCAB)

06/2022 - 08/2022,

Chhatral, GIDC, India

Tasks

- Recruitment & selection process observation
- collected Resume and calling
- Handled workers problems'
- Attendant sheet management.
- Basic of salary sheet management
- Basic Pay and allowances
- Registration process

SKILLS

Computer skill



Analytical Skill



M.S Office



Problem solving



Teamwork



Management



CERTIFICATES

Summer internship at Chandresh Wier & Cable LTD (06/2022 - 08/2022)

Institute Of Rural Management Anand (IRMA)

Advanced Human Behavior- Personality & Cognition

LANGUAGES

ENGLISH



GUJARATI



HINDI

