

PROFILE SUMMARY

- Overall 13+ years of experience in Shared Services, Plant Finance & Accounts, Reporting, Budgeting & Forecasting, Capex, Problem solving, system implementation, Team handling & Statutory Audit.
- Presently associated with Tenneco Automotive India Pvt Ltd, Sanand Plant as Plant Finance Controller
- Expertise in handling Accounts Payable and Receivables, Plant Accounting, Fixed Asset, Reporting, AOP/Budgeting & Forecasting, Analysis for P&L, Auditing, Inventory, Opex controlling.
- Excellent in Internal control policy & system implementation.
- Possesses excellent communication, analytical & negotiation skills along with strong organizational and team building abilities.
- Ability to do multiple tasks & maintain composure under pressure.
- Good knowledge of SAP FICO/SD Module ERP systems, Excel, BI Tools and Presentation.

EDUCATION

- 2 Years course Industrial Computerized Account & Auditing (ICA) at Kolkata in the year 2005-07.
- B COM with Financial Accounting Hons in 2002-05 under Berhampur University in Orissa.
- MBA (Finance) from Indian Institute of Business & Management (IIBM), Pune. in 2012.

WORK EXPERIENCE

Organization : Tenneco Automotive India Pvt LTD.

Designation : Plant Finance Controller, Sanand , Ahmedabad

Duration : From Jan 2016 to Till date.

Company profile:

Tenneco Automotive is \$162 Billion Company; the global leaders in Exhaust control (Silencers & Catalytic Converters) & Ride control (Shock Absorbers) systems having 28,000 employees worldwide. Major customers are Volkswagen India Pvt Ltd, General Motors USA, TATA Motors, Mahindra & Mahindra, HM, TVS, L&T John Deere, MARUTI, Hero Honda, PTL, Swaraj Mazda, TAFE, and NISSAN Motors Ltd etc.

Key Deliverables: Job Profile

- Preparation of AOP, Rolling Forecast
- Prepare Monthly Financial Reporting in line with requirements and timelines.
- Ensure accuracy and timelines of operating results, Cash and Capex
- Provide Reports and analysis to Plant teams to drive plant performance.
- Ensuring Month end closings, tracking account analysis and variance analysis
- Work closely with Plant Manager to resolve issues and problem solving exercises.
- Co-ordinate with Shared services team for smooth accounting of the plant related transactions
- Assist Management with coordinating annual physical inventory and monitor weekly cycle count
- Complete timely and accurate account and vendor reconciliations
- Coordinate with all Financial auditors for audit of plant financials
- Fixed Asset Tracking & Reporting & Accounting.
- Additional Responsibility of After Market Controlling (\$23 M) &SSC .
- Vendor invoices processing and payments
- GRIR reconciliation
- Vendor open items management and ageing analysis
- Vendor query mailbox
- Handling concerns from vendors and business team members promptly
- Recovery of debit balances from Vendors
- Prepare, report, and improve AP metrics.
- Strong accounting and digital tools, ERP skills
- Identify & drive process automation and minimize manual processes & controls.
- Routine GL reconciliations, obtaining Vendor balance confirmations, Organizing weekly calls with the regional business team & Team management- Central & regional finance.
- Intercompany reconciliations, cost center analysis and allocations.
- Monthly closing of books of accounts as per the defined parameters.

Organization :Mahle filter Systems India Ltd

Designation : Officer Account

Duration : From Jan 2012 to Dec 2015.

- Responsible for Accuracy and Timely MIS Report
- Ensuring timely and Accurate collection of receivables and correct accounting
- Interacting with Sales Tax Authorities for personal hearing and for Assessment
- Ensuring timely and Accurate Vendor Payment and statutory payments
- Scrutiny of Key GL accounts on monthly basis.
- Accurate sales forecasting & Accounting
- Ensuring timely Compliances: CSA/Internal Audits/Financial policies/SOD checks
- Reconciliation of branch account
- All the expenses bill check with Agreements
- Processing of Invoices, credit notes and advance.

- Creation of PO and GRN
- Track expenses and process expense reports
- Prepare and process electronic payments
- Enable audit of provisions and accruals created with Statutory and Internal audits.
- Ensure there is no under / over provisions to ensure the accounting figures reported are true and correct
- Put effective controls to ensure payments are made and matched with respective provisions made.
- Ensure booking of purchase, sale and depreciation is recognized in the books of account as per the applicable accounting standards

Organization :IFB Automotive India Ltd

Designation : Branch Account Controller

Duration : From Jan 2010 to Jan 2012.

Organization : Walker Exhaust India Pvt Ltd, Pune

Designation : Jr Officer Account.

Duration : From Feb 2007 to 07th Jan 2010.

Organization : Amrit Feeds Ltd.Patna

Designation : Officer Trainee.

Duration : From Feb 2006 to Feb 2007.

Job Achievements

- Successful Complete the SAP Fico Go-live Project 2009,2014.
- Refund of 3.62 Cr From Custom Department for EDD in 2017.
- Successful complete the project SAP CLONE AND CARVE 2019.
- Successful complete the project AM E Invoicing 2020.
- Best Employee for the Year 2012,2014.

WORKSHOP & TRAININGS

- ☞ Successfully completed training on MS Office and Presentation
- ☞ Successfully completed training on ERP System SAP FICO & Tally (8.1)

PERSONAL DETAILS

Marital status : Married.

Nationality : Indian

Languages known : English, Hindi, Oriya ,Marathi , Bengali.

Present CTC : Rs 12.24 Lacs

Permanent Address: S/o- Sri Parsu Maharana
Tata colony
Berhampur, Orissa

Current Address:

Vedant Eligancy
Godhavi, Bopal
Ahmedabad.