



KEYUR PATEL

 B/16,MANMANDIR
SOCIETY,KATHWADA
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 8905488680

PROFESSIONAL SUMMARY

- 1.PR CREATION AS PER APPROVAL NOTE BACKED WITH SIGN OF MATRIX. PO VS BILLING RECONCILIATION AS PER PO SHARED (OPEX), IF ANY GAP OBSERVED THEN REPORT ON WEEKLY BASIS BACKED WITH MIS.
- 2.OPEX PROVISION ON MONTHLY BASIS WITH NO DEVIATION.
- 3.COMPLAINT RESPONSE TIME-TAT,REPORT GENERATION-INSTANCES OF ADHERENCE TO TIMELINE.
- 4.SCRAPPING OF OLD MATERIAL & ASSET RE-ORGANIZATION - % OF SCRAP DISPOSED (AVL/TOTAL).
- 5.MIS- ANALYSIS % OF FAILURE - SUPPLIER,ASSET TYPE, MODEL & NATURE OF COMPLAINT WITH ROOT CAUSE,IT HELPS DECISION MAKING FOR NEW ASSET PURCHASE FOR CY 2022

EMPLOYMENT HISTORY

Apr. 2018 – Present
AHMEDABAD,
GUJARAT

EXECUTIVE, HAVMOR ICE CREAM PRIVATE LIMITED

- STOCK MANAGEMENT IN WARD STOCK & OUT WARD STOCK MAINTAIN
- PR CREATION FOR MATERIAL
- PR CREATION FOR SERVICE
- DEPOT MANAGEMENT

Sep. 2013 – May. 2017
AHMEDABAD,
GUJARAT

AS QC ENGINEER, ACME VALVE INDUSTRIES

WORKING IN THIS COMPANY AS QC ENGINEER

EDUCATION

Jun. 2013

DIPLOMA IN MECHANICAL ENGINEERING

- BHARATH UNIVERSITY

LANGUAGES

Conversational	●	ENGLISH
Native speaker	●	GUJARATI
Conversational	●	HINDI

SKILLS

Expert	●	SAP (CS MODULE)
Expert	●	INTERNET
Expert	●	MS OFFICE
Expert	●	COMPUTER BASIC

CAREER OBJECTIVE

LOOKING FOR A CHALLENGING CARRER, WHERE I CAN CONTRIBUTE MY KNOWLEDGE AND SKILL FOR THE GROWTH OF ORGANIZATION, TEAM AND SELF, WHICH GIVES AN OPPORTUNITY FOR BETTER LEARNING AND TO EXCEL AS A LEADER

DECLARATION

I HEREBY DECLARE THAT THE ABOVE-MENTIONED ALL INFORMATION IS TRUE TO THE BEST OF MY KNOWLEDGE.

Date :

Name: Keyur Patel

Place: Ahmedabad