

Harchita J Patel

B 9, Ganeshkunj Society,
Near Anand Party Plot,
GST Crossing, New Ranip.
Ahmedabad- 382480
Gujarat, India

Mobile number: 8511582502
Email: harchitapatel11899@gmail.com

CAREER OBJECTIVE: -

To secure the job in the finance sector in your organization which could help me learn new skills and deliver my potential of financial analysis and strategic implementation of the new approach towards the development of the company.

STRENGTH: -

1. Strong positive "Can do" attitude
2. Willingness to learn and take on responsibility
3. Ability to prioritize my work tasks and manage my work time effectively.
4. Honest, energetic, confident and self-motivated.
5. Good ability to grasp and apply new concepts
6. Computer skills: Proficient in the use of Microsoft Office – Word, Excel, Power Point

ACADEMIC QUALIFICATIONS: -

Master of Business Administration (MBA) from Shayona Institute of Business Management from GTU in 2021 with 9.40=SPI

Bachelor of Business Administration (BBA) from Gujarat University in 2019 with 54%
[collage – L J]

Intermediate (10+2) from Gujarat Board in 2016 with 50.71%
[School – Swaminarayan vidhyalaya]

High school from Gujarat Board in 2014 with 55.5%
[School – Swaminarayan vidhyalaya]

Application Software:-

Ms Office, Internet & Email.

INTERNSHIP EXPERIENCE:-

45 days summer internship experience in nutan nagrik saikhri bank Ltd.

PERSONAL DETAIL:-

- **Date of birth** :- 11 Aug,1999
- **Nationality** :- Indian
- **Gender** :- Female
- **Language know** :- English, Hindi, Gujarati.
- **Personality** :- Dynamic with good communication skill