

## Objective

Looking forward for an opportunity to work in a challenging environment, where I can utilise my knowledge skills in contribution effectively to the organization and also for the improvement of my personal skills.

## Contact

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 ☎ 9904959270  
 📍 Ahmedabad

## Personal Details

- Date of Birth : 01/06/1993
- Nationality : Indian
- Marital Status : Single

## Language

- English
- Hindi
- Gujarati

## Interests

- Credit Manager
- Management Trainee
- CPA
- Operations Executive
- MIS Executive
- RCU Underwriting

## Experience

- IDFC FIRST BANK 26/04/2019-07/10/2019  
 CONSUMER DURABLE LOAN – FINANCE EXECUTIVE  
 Responsible For Driving Sales Plans, To Ensure That The Budgeted Numbers Are Met By Timely Tracking The Budget V/S Actual Numbers.Managing Disbursements Fo Consumer Durable Loan  
 Preparing Daily/Monthly MIS Reports
- BAJAJ FINSERVE 08/10/2019-19/01/2021  
 CONSUMER DURABLE LOAN – FINANCE EXECUTIVE  
 Responsible For Driving Sales Plans, To Ensure That The Budgeted Numbers Are Met By Timely Tracking The Budget V/S Actual Numbers.Managing Disbursements Fo Consumer Durable Loan  
 Preparing Daily/Monthly MIS Reports
- PIRAMAL CAPITAL AND HOUSING FINANCE 07/06/2021-02/05/2022  
 LTD  
 RELATIONSHIP MANAGER – AFFORDABLE HOUSING FINANCE
  - Login & Disbursement of HL/LAP Files
  - Maintained confidentiality of bank records and customer information to prevent mishandling of data
  - Maintained to conduct personal discussion (PD) with customer about their business requirements of needs and analysis of credit and risk policy
  - Detailed analysis of Banking behaviour by SOAs and CIBIL reports
  - Maintained friendly and professional customer interaction
  - Maintained daily reports, customer handling and customer service
  - Responsible for handling and taking care of the Credit functions of the branch
  - Check the repayment capacity appraisal, due diligence checks

- HINDUJA HOUSING FINANCE LTD 03/05/2022-Present  
SALES OFFICER – AFFORDABLE HOUSING FINANCE
  - Login & Disbursement of HL/LAP Files
- Maintained confidentiality of bank records and customer information to prevent mishandling of data
- Maintained to conduct personal discussion (PD) with customer about their business requirements of needs and analysis of credit and risk policy
- Detailed analysis of Banking behaviour by SOAs and CIBIL reports
- Maintained friendly and professional customer interaction
- Maintained daily reports, customer handling and customer service
- Responsible for handling and taking care of the Credit functions of the branch
- Check the repayment capacity appraisal, due diligence checks

#### Education

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- The New Era High School 07/06/2010
- SSC – 10th
- Surajba Navjeevan Higher Secondary School 09/06/2012
- HSC – 12th
- Vivekanand College Of Commerce 10/06/2015
- B.Com Accounting And Finance
- R B INSTITUTE OF MANAGEMENT STUDIES 10/08/2017
- Master Of Business Administration - MBA (FINANCE)

ISMAIL SHAIKH