

Rahul Devanand Parwani

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Career Objective

A senior accounts executive with 6 years(3 Years of CA articleship and 3 years at Job) of experience in accounting looking for challenging position in a growth oriented organization where I can enhance my skills and knowledge and become a valuable part of the organization.

Educational Background

- Bachelors in Commerce (B. Com) from K.K. Shashtri College, Ahmedabad in 2018.
- Intermediate CA from ICAI Ahmedabad, in November 2016 with Group 1 passed out.

Work Experience

Currently working as a Senior Accounts Executive at Sagar Marketing from March 2020.

Key Responsibilities:

- Updating accounts payable and performing reconciliations
- Maintaining vouchers, receipts, bills and payments
- Reconciliation of sundry debtors and creditors
- Updating accounts receivables and issuing invoices
- Preparing weekly and monthly reports(eg Inward & outward,Monthly profitability)
- Assisting in processing balance sheets, income statements and other financial statements
- Preparing monthly GST return data and Quarterly TDS Data
- Finalizing accounts at the end of the financial year or half yearly
- Bank reconciliation and payment collection.
- Record accounts payable and accounts receivables.
- Processing invoices.
- Keeping records of daily transactions.

Key Skills

- Tally ERP and Tally Prime
- Good knowledge of Taxation (i.e.GST, Income Tax, TDS)
- Book keeping
- Filing of GST and IT Returns.
- Good Knowledge of Audit.(Tax Audit,Stock Audit)
- MS office

Personal Information

DOB : 04 Aug 1995
Gender : Male
Marital Status : Married
Father's name : Devanand
Languages Known : English, Hindi & Gujarati
Hobbies : Listening to music,

Declaration

I solemnly declare that each and every particular piece of information stated above is written with utmost attention and honesty.