

SUNNY VIRANI

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DOB: 17 October 1990

OBJECTIVE

To continue my career with an organization that will utilize my MANAGEMENT, SUPERVISION & ADMINISTRATIVE skills to benefit mutual growth and success.

SKILLS

- Good Conceptual and Interpersonal Skills
- Good Knowledge of Computers
- Team Leadership
- Flexibility,Adaptability and Dedicated
- Commercial acumen

LANGUAGE

- Hindi
- English
- Gujarati

PROFESSIONAL SUMMARY

Detail-oriented Store Manager successful in building and motivating dynamic teams while cultivating company culture in which staff members feel comfortable voicing questions and concerns, as well as contributing new ideas driving growth initiatives. Highly motivated team leader and coach driven to cut company costs and boost revenue through innovative management and sales techniques.

EXPERIENCE

DELIFRESH BAKES (Ahmedabad)

STORE MANAGER

Duration : **2020 - 2023**

- Managing social media marketing activities
- Maintain sales & purchase reports
- Maintain financial and banking reports
- Manage stocks inventory & data
- Despatched and shipped bulk orders for our regular wholesale clients

THE WAFFLE CAFE (Ahmedabad & Gandhinagar)

STORE MANAGER

Duration : **2018 - 2020**

- Maintain stock inventory reports and stock purchases for both outlets
- Maintain all financial and banking records
- Managed calendar to schedule employee shifts,maintaining organised operations and complete staff
- Coordinated smooth onboarding for new staff with related training and documentation
- Make promotional & marketing strategies
- Catered 200 to 500 persons Wedding event

VIBRANTFRESH SUPERMARKET (Dubai)

ASSISTANT STORE

Duration : **2018 - 2018**

- Fosterd positive relationships with customers and suppliers
- Manged sales records , reconciled cash and made bank deposits while performing store opening and closing duties
- Reorganised sales floor to improve Visual merchandising displays

EDUCATION

CS VIDHYA BHARTI SCHOOL (Surat)

HSC

Passing Year - **2008**