

# RESUME



**RAKESH MATHAVADIYA** [ B.Com]

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## CAREER OBJECTIVE

This is to introduce myself, looking forward towards establishing career in your organization. Alert, consistent and responsible being my characteristics, a positive attitude and ability to work in any conditions defines my personality.

## ACADEMIC DETAILS

- ☐ Master of Commerce
- ☐ Discipline : B.com
- ☐ Collage : Saurashtra University
- ☐ Affiliated By : Saurashtra University, Rajkot

Examination	Institution & Board	Year	Percentage/Grade
M.Com.	Saurashtra Uni.	April-2023	56.55%
B.Com.	Saurashtra Uni.	March-2019	67.27 %
H.S.C.	GSHSEB	March-2016	61.14 %
S.S.C.	GSEB	March-2014	56.83 %
Tally with GST	Maheta Education Center	January- 2018	A
C.C.C.	AICES	April-2020	78.00%

## EXPERIENCE

1 Year work in Girish Scale Company as Accountant Executive

## STRENGTH & SKILL

- ☐ Strong Communication.
- ☐ Team Work
- ☐ Time Management
- ☐ Helpful Nature
- ☐ Interacting With People

## COMPUTER KNOW LEDGE

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- ☐ Basic Computer Knowledge
- ☐ All internet operation

## PERSONAL DETAIL

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**Name** : Mathavadiya Rakesh  
**Father's Name** : Mathavadiya Himmatbhai  
**Date of Birth** : 11<sup>th</sup> January 1999  
**Gender** : Male  
**Marital Status** : Single  
**Nationality** : Indian  
**Languages Known** : English, Hindi, and Gujarati [ Read / Write / Speak ]

## DECLARATION

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I hereby declare that the information furnished above is true to the best of my knowledge and I bear the responsibility for the correctness of the above mentioned particulars.

***RAKESH H. MATHAVADIYA***