

RESUME

VRUSHIKA SHAH

B-403, Swastik Residency,
Nr. Bhoomi Appartment, Koteswar Road,
Motera, Ahmedabad
E-mail ID : shahvrushika3@gmail.com
Mobile No. +91 8733909528

OBJECTIVE :

To work organization by its rules, regulation and developed own skill with the help of valuable knowledge and experience from estimated organization as well as try best for carry out the organization at top most rank among the competitors.

ACADEMIC QUALIFICATION:

Exam / Degree	Year	Name of Institute	University / Board	Percentage
S.S.C.	2012	Kanya Vidhyalay	GSEB	70.00%
H.S.C.	2014	Kanya Vidhyalay	GHSEB	68.50%
B.Com	2015-16	J. G. College of Commerce	Gujarat University	70.00%
M.Com	2017-18	J. G. College of Commerce	Gujarat University	63.00%

WORK EXPERIENCE:

Employer: 1 year back office work in Idear Cellular, Ahmedabad (GUJARAT).

- My work profile is sale call Co-Ordinator.

Employer: 1.5 Year back office work in Spidigo Net Pvt. Ltd., Ahmedabad (GUJARAT).

- My work profile is retention executive & sales coordinator executive.

Employer: 5 Year executive revenue assurance In Ishan Nesol Pvt. Ltd. Ahmedabad (GUJARAT).

Provide Old input into Revenue Assurance strategy aligned with the overall internet Strategy.

- Support the education of internal customers on the role of Revenue Assurance
 - Through established governance forums.

**Employer: 1 Year Accountant in Global Garner Sale ServicePVT LTD.
Ahmedabad (GUJARAT)**

- I can carry out the following work of accounting very well on computer and manually both the ways.
- GST Return files
- Invoicing
- Purchase entry
- Billing
- Bank statements

**Employer: 1 Year Visa Consultant in Global Overseas Education Ahmedabad.
(GUJARAT) from April 2022 to till date.**

- Student Visa
- Visitor Visa
- Work Permit
- Passport
- Air Ticket

COMPUTER KNOWLEDGE:

Basis Computer Knowledge

Microsoft word, Excel, MS Office word,
accounting software Tally ERP 0.9

PERSONAL DETAILS:

Name : Vrushika Deep Shah
Date of Birth : 13/07/1996
Gender : Female
Religion : Hindu
Permanent Address: B-403, Swastik Residency, Nr. Bhomi Appartment,
Koteshwar Road, Motera, Ahmedabad.

Mobile No. : +91 8733909528
E-mail Address : shahvrushika3@gmail.com
Hobbies : Playing, Reading, Watching Movies
Nationality : Indian
Marital Status : Married

DECLARATION:

I hereby declare that the above mentioned information is true and correct to the best of my knowledge and belief.

YOURS FAITHFULLY
Vrushika Shah

