



► Yash Mehra

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Objectives

Constructive, A Problem Solver and excellent communicator with Bachelor's in Mechanical Engineering, Hopeful for the position of a Mechanical Engineer.

Experience

Concept Hyundai Pvt. Ltd., Gujarat

Service Advisor (May. 2022 – Till Date)

- List customer concern and ask additional questions to diagnose current problems.
- Verify current vehicle warranty coverage and explain fee structures.
- Prepare accurate and detailed repair order that describe customer concern, know issues, and likely causes along the services and repairs required.
- Maintain high levels of customer service at all times by taking care of customers' needs while in the dealership or with loner cars for more extensive repairs.
- Continuously increase knowledge of Dealer service, Fees And vehicle repair needs.
- Develop and write up repair estimates and keep customers informed of Changes.

New Era Supermarket L.L.C., Dubai

I.T.(Store-keeper) (June-2020–March- 2022)

- Plans and performs work that involves ordering, receiving, inspecting, returning, unloading, shelving, packing, labeling, pricing, delivering, and maintaining a perpetual inventory of forms, office supplies, and various types of equipment.
Rotates stock and arranges for disposal of surpluses.
- Keeps records to maintain inventory control, cost containment and to assure proper stock levels.
- Coordinates freight handling, equipment moving and minor repairs.
Oversees mail handling and courier service.
- Operates simple office machines (which may in some cases include computer assisted inventory, automotive equipment, and may operate a forklift or other light equipment used in moving heavy items).
- May participate in the selection, training and supervision of subordinates, when applicable.

Jyoti CNC Automation Ltd., Gujarat

Quality Assurance Engineer (May 2019– Jan 2020)

- Draft quality assurance policies and procedures
- Interpret and implement quality assurance standards and procedures
- Devise sampling procedures and directions for recording and reporting quality data
- Review the implementation and efficiency of quality and inspection systems

- Plan, conduct and monitor testing and inspection of materials and products to ensure finished product quality
- Document internal audits and other quality assurance activities
- Investigate customer complaints and non-conformance issues
- Analyse data to identify areas for improvement in the quality system
- Develop, recommend and monitor corrective and preventive actions
- Prepare reports to communicate outcomes of quality activities
- Identify training needs and organize training interventions to meet quality standards
- Coordinate and support on-site audits conducted by external providers
- Evaluate audit findings and implement appropriate corrective actions
- Responsible for document management systems

Cast & Blower Pvt. Ltd., Gujarat

Quality Control Engineer (Dec.2018 – April 2019)

- Doing line inspection after Cnc or Vmc set up.
- Doing qualitative measurement after finished Machining Part. Also do testing with Bearing.
- Making plan for one week for machining and handling the processes after casting.
- Check out raw materials after Grinding and drilling operation.
- Account the total inward of raw materials and dispatched Material.
- Account the total production of worker per day and rejection quantity also.
- Making the documentation as per ISO and developed 5S.

Equity Hyundai Pvt. Ltd., Gujarat

Service Advisor (Nov. 2017 – Nov. 2018)

- List customer concern and ask additional questions to diagnose current problems.
- Verify current vehicle warranty coverage and explain fee structures.
- Prepare accurate and detailed repair order that describe customer concern, know issues, and likely causes along the services and repairs required.
- Maintain high levels of customer service at all times by taking care of customers' needs while in the dealership or with loner cars for more extensive repairs.
- Continuously increase knowledge of Dealer service, Fees And vehicle repair needs.
- Develop and write up repair estimates and keep customers informed of Changes.

Education

- [Bachelor of Technology \(Mechanical\) \(June,2017\)](#)

School of Engineering, Rk University, Gujarat

- [Diploma in Engineering \(Mechanical\) \(June 2014\)](#)

N.R. Vekaria Inst. of Tech., Gujarat Technological University, Gujarat

Skills

- Certified Nx (11.0) & AutoCAD (2011) Software
- MS office
- Expertise of Measuring (Mechanical) Instruments
- GDMS
- I-Trade