

RESUME

Personal Details:

- **Name:** Vishal Makwana
- **Email:** Vishalmak010@gmail.com
- **Contact No:** +91-9987732909
- **DOB:** 24th October 1994
- **Permanent Address:** B/245 Jivraj park Near Narayan Nagar, Bapunagar ,Ahmedabad .
Pin code : 382350
- **Language Known :** Gujarati, Hindi, Marathi, English

WORKING EXPERIENCE:

- Worked at Travelsetu.com as Operation and Sales Executive Since 21st march 2022 to 21st January 2023
- Worked at Pandey electronics as Operation and Sales executive since 1st march 2017 to 28th Feb 2022
- Worked with Iffco tokio General insurance company as an Operation executive since 15th January 2016 to 1st February 2017

INTERPERSONAL SKILL:

- Ability to rapidly build relationships and set up trust.
- Ability to cope up with different situations.
- Confident and Determined.
- Diligent CO-Operative & Adaptive, believes in team work
- Sincere, hardworking
- Willingness to learn new things

RESPONSIBILITIES:

- Demonstrating and presenting Package
- Maintaining accurate records.
- Working towards monthly and annual targets.
- Meetings with clients.
- Representing the company in various exhibitions.

Summary of Qualification:

QUALIFICATION	UNIVERSITY/COLLEGE	YEAR OF PASSING
M.COM	UNIVERSITY OF MUMBAI	JUNE -2021

COMPUTER SKILLS:

- Microsoft Word, Microsoft Excel, Microsoft PowerPoint.

Date:

Place: Ahmadabad

(VISHAL N MAKWANA.)