

Arqam Nomani

Senior Recruiter
Hello!



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Ahmedabad | GJ

AN

WORK EXPERIENCE

03/2022 **eTeam**
04/2023 **Senior Technical Recruiter**
(Remote - India) Working as a Senior Recruiter in a team of 10 people assisting to hire the right talent for the organization.
Clients – Majorly Qualcomm, others - Blue Origin, Arrow Electronics and NYCHH.
Worked on IT and Engineering requirements as well as clinical/healthcare requirements.
Primary ATS – Job Diva
VMS – Beeline, Fieldglass, Wand, VNDLY
Job Boards – LinkedIn Recruiter, Indeed, Monster, Dice, CB, LinkedIn Xray Search.

12/2019 **IMS People**
03/2022 **Recruiting Lead**
(Ahmedabad - GJ) Missions or tasks realized: Lead a team of recruiters and managed their daily activity.
Clients – Caterpillar, BMS, Highmark, and Boeing.
Maintain quality of submission from the team and helped them achieve weekly targets.
Involved in full cycle Recruitment, sourcing, identifying, and interviewing, screening and placing personnel in quick turnaround time in contract, contract to hire and permanent positions.
Possess technical/business acumen and understanding of technical requirements.
Possess knowledge of recruiting and hiring processes including sourcing, Interviewing, reference checking, salary negotiations, and contract negotiations.
Utilize knowledge of multiple recruiting sources such as - Job Diva, Monster and Career Builder, indeed, Dice and LinkedIn Recruiter.
Well versed with US tax terms (W2, 1099, Corp-Corp)
Dealt with GC's, U.S. Citizens, H1B's, EAD's, TN permit holders.

SOCIAL MEDIA



<https://www.linkedin.com/in/arqam->

EDUCATION

2021 **Bachelors in Mechanical Engineering**
LJ University – Ahmedabad
GGPA – 8.9

CERTIFICATIONS

LinkedIn Recruiter – LinkedIn Learning

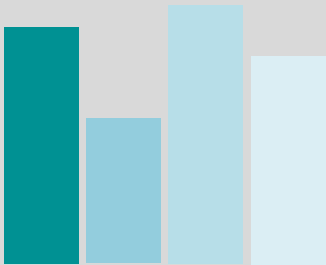


Advanced Excel – Udemy, Pending

LANGUAGES

English	●	●	●	●	●
Gujarati	●	●	●	●	●
Hindi	●	●	●	●	●

SOFTWARE



Monster	4
CareerBuilder	2
LinkedIn Recruiter	4
MS Office	3

