

## GINNI BIPINCHANDRA DAVE

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7622037438

SF-2, Tarak Apartment, Nr.puninagar Railway Crossing, Ahmedabad, Gujarat-380050

### Objective

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Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company to secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills.

### Experience

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20/06/2022 -	<b>HDB financial services Ltd</b> Junior officer Currently working retail assets loan department as junior officer in loan against securities
Apr-2021 - Nov-2021	<b>Bitco fin expert pvt Ltd</b> Admin An Office Clerk's responsibilities include answering phones, taking messages, handling mail and scheduling appointments. Other everyday duties include collecting information, faxing, scanning, making copies and data entry.

### Education

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2020	<b>Gujarat University</b> B.com 5.7
2019	<b>V p Mehta high school</b> Hsc 6.0
2017	<b>Saraswati high school</b> SSC 6.5

### Skills

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Ms office  
Tally ERP-9

### Languages

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English  
Hindi  
Gujarati