

Sawan Kumar Suthar

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## PERSONAL SUMMARY

An enthusiastic Tax Associate (US Taxation) with the necessary drive and determination needed to resolve US Taxation issues. Possessing effective organizational skills and excellent working knowledge of Accounting and Taxation.to keep up to date with the latest developments.

## JOB EXPERIENCE (4 Years)

- 1) Currently Work At “Confiance Bizsol Pvt Ltd” AHMEDABAD (Apr 2023-Present)  
Designation : Tax Associate (US Taxation).  
Responsibility : (Prepare 1040 Individual tax return and work paper, prepare open item and calculation sheet, communicate with client and update)
- 2) 2 Years Exp. At “Confiance Bizsol Pvt Ltd” AHMEDABAD (Mar2021-Mar2023)  
Designation : Tax Staff (US Taxation).  
Responsibility : (Preparing work paper, tax doc, tax organizer, E-file pages all tax forms, tax return, Invoice and other QB entries, financial review)
- 3) 2 Year Exp. At “Harsh Motors” REODAR, (RAJASTHAN) (May 2018-Feb 2021)  
Designation : Accounts Executive.  
Responsibility : Handle All Accounts Related Works.

## ACADEMIC QUALIFICATION

- I Have Completed (RS-CIT) From “Vardhman Mahaveer Open University”, Kota (Rajasthan).

## PROFESSIONAL QUALIFICATION

- Master Of Commerce In Finance And Bachelor Of Commerce From Gujarat University ( GU) Ahmedabad, Gujarat - 380009

## PERSONAL SKILL & STRENGTHS

- Positive & Professional Attitude, Readiness to Share the Knowledge an Also Good At Sports.
- Keep Learner, Confident, Self-Motivated, Team Player & Hold Great Sense Of Responsibility.

## TECHNICAL SKILLS

- Platform : Windows (XP, Vista, 7, 8, 10),
- Software : Pro Connect, Pro Series, Lacerte, MS Office,
- Program : MS Office, Foxit,