

PERSONAL PROFILE



VISHAL. B.BRAHMBHATT

MAPLE OASIS, D7-203
B/h Pooja Bunglow,
Karamsad-V.V.Nagar Road
KARAMSAD
Dist.: ANAND
GUJARAT, INDIA
Cell : (+91) 7622 99 99 83
(+91) 8401 69 99 86
Email :
vishafrica4u@gmail.com

VITAE

Date of Birth : 19th August 1976

Sex : Male

Marital status : Married

Hobbies : Playing and
Watching cricket & snooker,
Listening to music, Traveling, etc.

Passport No. : A 7570128

Nationality : Indian

Religion : Hindu

Native Place : Sojitra, ANAND

LANGUAGES KNOWN

Gujarati
Hindi
English
Chichewa (Malawian)

WORKING ADDRESS

Neejanand Luxurious Resort
Anand-Borsad Road,
Near Andharia Chakla,
Village: KHANDHALI – 388 560
Ta. & Dist.: ANAND, GUJARAT,
INDIA
Phone: (+91) 84 01 69 99 86
(+91) 76 22 99 99 83

CARRIER OBJECTIVE

To secure a rewarding assignment to lead Hotel or Resort to its next level through skillful management and by motivating and supporting the team to achieve higher standards of performance.

EDUCATION

- Diploma in Hotel Management from Rugved Institute of Management Studies, Ahmedabad in April 2014 with "A" (70%) Grade
- Vocational training course of Draughtsman Mechanical from national council for vocational training (NCVT) New Delhi, (INDIA) in July 1995 with 77%
- H.S.C. from T. V. Patel Commerce College, Vallabh Vidyanagar, (Gujarat, INDIA) in October 1995
- S.S.C. from M. U. Patel Technical high school, Vallabh Vidyanagar, (Gujarat, INDIA) in March 1991

ADDITIONAL QUALIFICATION

- Draughtsman Mechanical Apprentice Exam from Palana, securing 72%. (Nov.'98)
- Auto – CAD certificate course from Lakhotia Computer Center, ANAND. (July'97)
- Operating System knows:
 - MS office
 - Auto-CAD – 14, Auto-CAD - 2000
 - **Tally** software for accounting
 - **POS software** for stocks and billing

KNOWLEDGE APTITUDE, SKILL & ABILITIES

- Team Building Skills.
- Strong sense of communication skills and personal integrity.
- Strictness regarding punctual & loyalty.
- An adaptability and willingness to experiment with new ideas use initiative and take responsibility.
- The possession of a cool head and strong heart to deal with any emergencies.
- Initiate creative and flexibility to meet the needs of a busy and demanding office.
- Ability to work under pressure as to meet the work deadlines.
- Self confidence, mature and ability to co-operative with wide variety of people.
- Interest in people and tact in handling them.

Currently Working: NEEJANAND Luxurious Resort & Spa,

Anand-Borsad Road, Near Andharia Chakla,
Village: KHANDHALI, ANAND, GUJARAT, INDIA
www.neejanand.com

❖ **Designation : Operations Manager**

❖ **Duration : From 1st July 2012**

❖ **Brief Introduction :**

NEEJANAND is developed on a 12 acre land, of which about 80% is transformed into lush green landscaped gardens and 20% is transformed into 100 cottages for accommodation. The campus mures in tune with the nature. Neejanand offers various facilities like Cafeteria, Restaurant, Swimming pool, Health Club, Indoor Games Room, Spa, Temple, Pyramid for meditation, Amphitheatre for outdoor programs, Air conditioned Conference hall.

❖ **Brief Duties :**

- Planning and organizing accommodation, catering and other hotel services.
- Communicate and cooperate with other department managers to coordinate hotel activities, parties etc.
- Managing financial plans and controlling expenditure.
- Greeting and meeting customers.
- Dealing with customer complaints and comments.
- Addressing problems and troubleshooting.
- Ensuring events and conferences run smoothly.
- Supervising maintenance, supplies, renovations and furnishings.
- Dealing with contractors and suppliers.
- Ensure security is effective.
- Carrying out inspections of property and services.
- Answer questions about hotel policies and services.
- Inspect hotel for cleanliness and appearance.
- Interview, recruiting, hiring and monitoring staff.
- Assign duties to workers and schedule shifts.
- Marketing of the Hotel for maximum sales of Rooms and other services.
- Interaction with Corporate & Companies to incorporate Business.
- Greetings, Welcoming and build a sturdy customer Relations.

Organization : Sun 'N' Sand Holiday Resort,

Mangochi, MALAWI (Central Africa), www.sunnsand-malwi.com

❖ **Designation : Assistant General Manger**

❖ **Duration : From October 2008 to January 2012**

❖ **Brief Introduction :**

Sun 'N' Sand Holiday Resort is located on the shores of Lake Malawi, stretched on 700m of golden sandy beach. Sun n Sand Holiday Resort boasts one of the best conference facilities in Malawi. We have the facilities and equipment to accommodate groups of all sizes, whether you need a small meeting or a major conference venue with numerous breakaway events, we can accommodate it all.

The resort has a main restaurant, which can satisfy any culinary taste, be it local, Indian or continental; and two bars which serve everything from cocktails to freshly squeezed tropical juices. Recreational facilities include boating, speed boats, water skiing, massages, excursion trips, snorkeling, parasailing and much more.

Sun 'N' Sand has accommodation capacity of 180 rooms and 7 different size of conference hall of sitting capacity from 30 to 500 delegates.

❖ **Brief Duties :**

- Reporting directly to the General Manager.
- Coordinating with all Heads of Departments for the day to day operations.
- Check the stocks in the all Stores as well as Kitchen daily store.
- Ensure that all Departments are taking their inventory at regular interval and reduce breakages and missing.
- Ensure that the entire hotel or resort is clean and neat and maintain standards of hygiene.
- Ensure that the services rendered at the Restaurant, Bar and Banquets are better standard.
- Ensure that the food cost is in control and the wastage is less.
- Ensure that the staff is on duty in time and they maintain discipline at all times and they are doing their job properly and their uniforms are clean.
- Ensure that all Heads of Departments are doing their job properly and maintaining their departments in order.
- Be aware of collections and the guests turn over and instruct the concerned Department Head accordingly.
- Understand and maintain policies and files of the hotel.
- Take round of the property to know what is happening around and always update the General Manager of the round.
- Take briefing from the General Manager on daily basis for the day to day operations of the hotel.
- Check for VIP arrivals and arrange for their welcome and inform the General Manager of their arrival and about their stay.
- Ensure that all the guest comments are read and take necessary action on it to upgrade the services.
- Ensure the staff facilities like cafeterias, staff quarter / houses etc. are maintained clean.
- Check and maintain the payments like Telephone payments, Electricity bill, Staff Salaries, Incentive etc. are paid in time.
- Ensure that the Security Guards are on duty and are doing their duty properly.
- Ensure that the Reservations and Front Office are informing all Departments regularly about the Guest arrivals, conferences, etc.
- Be aware of the Hotel Reservation position, occupancy and all such activities of the hotel.
- Be aware of the stock and inventory of Hotel.
- Ensure that the night managers are doing their duty properly and not violating the policies and procedures of the company.
- Checking the log books of the departmental managers and night duty manager.
- Make sure there is discipline and cooperation among the staff.
- Assisting the General Manager in setting up the operational policies in day to day working, monitoring, supervising, conducting daily morning briefing, monthly departmental meetings, trouble shooting with departmental heads and making sure Rooms Keys are kept safe at all times.

Organization: HIPPO VIEW LODGE

LIWONDE, MALAWI (Central Africa)

www.hippoviewlodge.com

❖ **Designation : Food Controller**

❖ **Duration : October 2003 to September 2008**

❖ **Brief Introduction :**

Hippo View Lodge is arguably structurally the best in the country. Beauty has equally spread to the lush gardens in front as the eye roves to view the river. Hippo View Lodge has accommodation capacity of 96 rooms and 5 different size of conference hall of sitting capacity from 30 to 150 delegates. Hippo view Lodge is the gateway to Liwonde National Park.

❖ **Brief Duties :**

- Updating and Compiling food menus and beverage list for various food services area or special occasions according to availability of stock, current trend and client needs.
- Determine the portion size, strict control regarding issues and ensures that the highest professional standards (i.e. production, cleanliness etc.) are maintained.
- Planning, organizing and mobilizing resources to ensure successful and cost effective services delivery.
- Responsible for the management of purchasing of the commodities, find the cheapest and more efficient suppliers and ensure the continuity of supply of all items.
- Directing, supervising and coordinating activities of a team of section heads to ensure minimum integration of effort.
- Keeping up to date with all the markets with supplier's performance.
- Providing leadership in the implementation of systems and procedures designed to ensure achievement of organization's objective.
- Maintaining of database customer feedback system designed to improve future performance.
- Assist in effort to market the operation in order to achieve growth in customer's base and profit ability.
- Holding regular meetings and motivation of employee in order to achieve optimum performance and profit ability.
- Oversees dining room area. Supervises food and beverage services employees in accordance with operating policies which has been establish.
- Responsible for maintaining records of personnel performance and bar and dining room costs.
- Making sure food presentation and proper food handling procedures.
- Execute the general responsibilities necessary to minimize operating costs and maintains a system of costs control through purchasing and sales.
- Assist in the planning of menus with the executive chef for the day to day menu and special events menu.
- Maintaining of restaurant and Hotel inventory of crockery, cutlery and linen in line with set standards.
- Handling of customer complaints enquires for special function, ensuring planning and requests are dealt with promptly and efficiently.

Organization: CHEMFILT

V. U. Nagar, ANAND, Gujarat, INDIA

❖ **Designation : Draughtsman Mechanical (Auto-CAD)**

❖ **Duration : January 2000 to September 2003**

❖ **Brief Introduction :**

CHEMFILT is manufacturer of sand mill, Spin Flash Dryer, Ball mill, Blender, Reactor, mixer and other tailor made equipments and machinery, which are being used in paint industries & chemical industries. They are exporting their jobs in different countries like Bangladesh, Kazakhstan, Dubai, Kenya, and Nigeria and in other gulf countries. We also handle the whole project like cement plant; resin plant etc. chemfilt is one of the most leading companies in India who manufacture these kinds of equipments.

❖ **Brief Duties :**

- Preparing documents and organizing the drawings for abroad project also layout works with Assembly & detail manufacturing drawings with part list of chemical process equipment in CHEMFILT.
- P & I diagrams of Process / Utility.
- Specification drawings of individual process equipments.
- Preparing isometric drawings for piping.
- Bill of material for flanges, various valves, gasket, pipes & fitting for piping & manufacturing drawings.

- Bill of material for instruments.
- Bill of material for structure.

Organization : Rotomag Motors & Controls Pvt. Ltd., (ISO 9001)

V. U. Nagar, ANAND, Gujarat, INDIA

❖ Designation : Design Department as a **Draughtsman mechanical (Auto-CAD) & Purchase Department as a Vendor Development Executive.**

❖ Duration : **August 1997 to January 2000**

❖ Brief Introduction :

ROTOMAG offers a comprehensive range of Permanent Magnet D.C. motors, Wound field D.C motors, Gear Motors, Battery Operated D.C. Motors, Speed Reducers and Custom PMDC motors engineered for high performance.

❖ Brief Duties :

Development activity, which involves electric & mechanical design, selection of material & suitable manufacturing process. Preparation of assembly & detail drawings. Maintaining relevant records & standards as per ISO system. Provide to marketing dept. technical data, drawings of product currently manufactured as well as which can be developed should requirement arise.

Organization : Pioneer Furnaces Pvt. Ltd., (ISO 9001)

V. U. Nagar, ANAND, Gujarat, INDIA

❖ Designation : **Draughtsman Mechanical. (Manually or Auto-CAD)**

❖ Duration : **October 1995 to July 1997**

❖ Brief Introduction :

Pioneer Furnaces is a leading manufacturer of industrial furnaces for various applications in the field of melting, holding and heating with a wide customer base in India and abroad. Pioneer has carved a niche for itself in providing customized and process specific solutions for extrusion plants, foundries and heat treatment plants. The company's wide customer base and conformance to international standards bears a testimony of its commitment towards providing superior quality products.

❖ Brief Duties :

Development activity, which involves electric & mechanical design, selection of material & suitable manufacturing process. Preparation of assembly & detail drawings. Maintaining relevant records & standards as per ISO system. Provide to marketing dept. technical data, drawings of product currently manufactured as well as which can be developed should requirement arise.

REFERENCE

- Mr. Bharat Gajjar (F.D.)
Neejanand Luxurious Resort & Spa
- Mr. Munaf Rashid Suleman (Managing Director of Siku Group of Companies)
Sun 'N' Sand Holiday Resort,,
Mangochi , MALAWI (C.A.) Ph. No.: (+265) 0995 575 610 / 0888 245 786
- ISABELL GRANADA (General Manageress)
Sun 'N' Sand Holiday Resort,
Mangochi , MALAWI (C.A.) Ph. No.: (+265) 0888 835 986 / 0999 835 986 / 01 598 069
- Mr. PRABHAT THAKUR (General Manager)
Hippo View Lodge, Liwonde , MALAWI (C.A.) Ph. No.: (+265) 0888303260 / 01 542118 / 01 542116