

# Harsh Patel

## Warehouse / Dispatch and Logistic Manager

More than 10 years of extensive experience in Warehouse and Purchase department in Paper and Advertisement Sector.



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📞 9909983307

📍 Ahmedabad, India

## WORK EXPERIENCE

### Warehouse / Dispatch and Logistic Manager Manglam Paper Pvt Ltd

12/2017 - Present

Ahmedabad, India

#### Achievements

- Manage the entire warehouse operations from production done to order management, stacking, and Inventory management.
- Bifurcate non-moving, slow-medium-fast moving item and space utilization analysis. Scrap management.
- Manage warehouse operations for productivity, daily workflow, product availability and stock accuracy.
- Prepare reports – weekly/ monthly.
- Build relationships with client, and suppliers/distributors (single point of contact).

Contact: Dharma Patel - 9879154860

### Commercial Controller Manager Khushi Outdoor and Media Marketing

10/2013 - 11/2017

Ahmedabad, India

#### Tasks

- Purchase Hoardings site.
- Establishment of new hoarding site at private / local premises.
- Co-ordinate with Landlord for new hoarding site installation.
- Complete back-office support.

### Purchase Executive Tejal Paper Mills Pvt Ltd

05/2010 - 10/2013

Ahmedabad, India

#### Tasks

- Conducting orders review and planning for Material requirement based on consumption.
- Accountable for: Purchase the material based on consumption.
- Issuing the Purchase Order to vendor for material requirements.

## SKILLS

3PL Logistics

Logistics

Microsoft Office

Staff Manage

Warehouse Manage

## PERSONAL PROJECTS

### Government Event (07/2017 - 07/2017)

- 150,000 ltr drinking water supply to Government event for 9 Days event.

### Vibrant Gujarat Sumit (01/2016 - 01/2016)

- 1,000,000 ltr drinking water supply to Government event for 10 Days Event.

## EDUCATION

### M.B.A.

Annamalai University

06/2009 - 05/2011

Ahmedabad, India

### B.B.A.

Gujarat University

06/2005 - 03/2008

## LANGUAGES

English

Full Professional Proficiency

Hindi

Full Professional Proficiency

Gujarati

Native or Bilingual Proficiency

## INTERESTS

Driving, Explore New Technology