

SIDDHARTH SHASHIKANT PANDYA



CONTACT

📍 Rayon housing society no 4,Block no 164 behind navdurga temple, Veraval Gir Somnath 362266

☎ 8866321391

✉ siddharthpandya273@gmail.com

🏠 29091993

SKILLS

- Communication skills
- Time management
- Organizational skills
- Strategic planning
- Attention to detail
- Listening skills
- Multi-tasking
- Computer knowledge (Basic Ms office, Tally erp 9, Emails,Web browsing,Typing, PowerPoint presentation,Search engine optimization)
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OBJECTIVE

To make use of my interpersonal skills to achieve goals of a company that focuses on customer satisfaction and customer experience.

LANGUAGE

✓ Gujarati,Hindi, English

EXPERIENCE

STAR UNION DAI ICHI LIFE INSURANCE

03/10/2022

assistant relationship manager

Working in banca insurance channel job role is to maintain branch and customer relationship and sell insurance to bank account holders

BEANBITE SOLUTIONS

8-11-2021 - 22-08-2022

Executive EV - voice

-Voice calling process verification of eligibility and benefits of a patients dental plan - DENTAL

-Calling the insurance representative in U.S and verify patients eligibility on behalf of provider

-Collecting patients information from website and fax to check patient is active or inactive

-Provide basic details to IVR ad collect information listening to IVR

MEDUSIND SOLUTIONS

9-11-2020 - 02-11-2021

Client support representative

-Voice calling process verification of eligibility and benefits of a patients dental plan - DENTAL

-Calling the insurance representative in U.S and verify patients eligibility on behalf of provider

-Collecting patients information from website and fax to check patient is active or inactive

-Provide basic details to IVR ad collect information listening to IVR

BHARTI AXA LIFE INSURANCE

1-08-2019 - 01-09-2020

Branch operations manager

Branch back office work,
Cash collection etc

DISTRICT DEVELOPMENT FOR SCHEDULE CASTE OFFICE

8-01-2018 - 8-01-2019

social welfare inspector

Inspection of government houses under awaas yojana and boys hostel documentation work

EDUCATION

SAURASHTRA UNIVERSITY

2009

SSC

74%

SAURASHTRA UNIVERSITY

2011

HSC

64%

Gujarat Higher Secondary Board

2014

Bachelor of business and administration(BBA)
59%

INTERESTS

- Swimming, Playing cricket, Singing and Travelling

Gujarat Technological University

MASTER OF BUSINESS AND ADMINISTRATION (MBA-Finance)
62%

2020

PROJECTS

SUMMER INTERNSHIP PROJECT (BBA- 2nd sem)

A project on micro economics and visited company name {Raj soap and chemical industry} to take experience of all like how all small scale industries succeed.

A Global Country Study Report

(Study of micro and macro economics) A Visit on "ELF TOTAL OIL INDUSTRIES"