

CURRICULAM VITE

VAIBHAVI ASHOKBHAI PATEL

A-102, Everest Experia,
Behind CBSE Bright Day School,
Vasna, Bhayli Road.

Vadodara.

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OBJECTIVE

To make value addition to my career and personality on regular basis to facilitate career growth and simultaneously make effective contribution in the growth of my organization by my sincere dedication and hard work, further I expect that my contribution to the organization will provide opportunities to achieve personal & professional growth.

QUALIFICATION DETAILS

Examination	School/College	Board	Year of Passing	Percentage/ Class	Specialization
M.Com	M.S University	-	2017-18	First Class	Human resource Management
B.Com	M.S University	-	2015-16	First class	Accounting and Finance
H.S.C	Alembic School	GSHEB	2012-13	70%	Commerce
S.S.C.	Alembic School	GSEB	2010-11	80%	----

PRACTICAL EXPERIENCE

- Completed 1.5 year as a Administrator at Kirti Classes, one of the reputed coaching institute in vadodara
- Completed 6 months in promobiz entertainments, an event management firm in vadodara
- Have been working with HDFC Bank Remittance Department, Vadodara since last 9 months.

COMPUTER PROFICIENCY

Microsoft Office: Word, Excel, Power Point

PERSONAL PROFILE

Father's Name : Ashokbhai N Patel
Date of Birth : 26th June, 1995
Marital Status : Unmarried
Languages Known : Hindi, English and Gujarati
Nationality : Indian
Interest : Listening Music, reading, management, cooking

STRENGTHS

- Self motivated with ability to work well as a part of team Innovative and quick self-learner
- Excellent Interpersonal skills and energetic
- Work well under pressure and ability to handle tight and critical schedule Ready to take challenges

KEY SKILL

- Leadership
- Management
- Hardwork

DECLARATION

I hereby declare by putting my signature hereunder that all the above mention information are correct and true to the best of my knowledge.

Place: Vadodara

Date : 02-Jan-20

Vaibhavi patel