

KUSHAGRA SUTHAR



+918769432842



kushagrasuthar440@gmail.com



Bagidora, Banswara, Rajasthan,
India 327601

OBJECTIVE

To believe in being an asset to the organization I work with, and continue my career with an organization that will utilize My management skills to benefit mutual growth and success.

SKILLS

- Data confidentiality
- Appointment scheduling
- AR/AP
- Database maintenance
- Team leadership
- Multi-tasking abilities
- Problem-solving
- Strong Communication

EXPERIENCE

BACK OFFICE EXECUTIVE

Septem Travels

20022 - Present

Organized all holiday matters from beginning to end, including booking tickets and accommodation and securing rental transportation.

CUSTOMER RELATIONSHIP EXECUTIVE

Royal Gold Star Enterprise

2021 - 2022

Taking care of consumers via the completion of KYC and anti-money laundering checks ,system manages deposits, withdrawals, and communications, Revenue and data analysis are used to assist in making decisions. Relationship building and resolution of conflicts with customers.

LANGUAGE

- English
- Hindi
- Gujrati

EDUCATION

BACHELOR OF BUSINESS ADMINISTRATION 2023

Dr. Babasaheb Ambedkar Open University

DIPLOMA: AVIATION, HOTEL MANAGEMENT, TRAVEL MANAGEMENT 2022

Panache Academy

HIGHER SECONDARY SCHOOL 2019

Bavis Gam Vidhyalay , V.V. Nagar, Anand

SECONDARY SCHOOL 2017

Vidhya Niketan , Bagidora Banswara

HOBBIES

- Cricket
- Gaming
- Travelling
- Blogging
- Research
- Music