

# Mr. SONU MEHTA

Ahmedabad Gujarat

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D.O.B:- 17/11/1999

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## CAREER SUMMARY

Desire to work and grow in the various field and to seek entry level position. To gain more practical experience and expertise in handling company's internal and external factors and to achieve professional excellence with the best utilization of my knowledge, potential and skills

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## PROFESSIONAL SKILL

Communication      Project Coordinator  
Time management      Teamwork

## TECHNICAL SKILL

MS Excel      MS PowerPoint  
MS  
Word

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## INTERNSHIP

N Vision IQ

1st April 2022- 1st Nov 2022

- Develop strong relationship with clients to grow business networks.
- Generated leads and located opportunities for market expansion and business growth
- Arrange in person meeting and visited with clients to improve success of sales pitches
- Built and established strong relationship with customers, enabling long term partnership.

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## EDUCATION

• BBA in International Business  
(GLS University)

2020-2023

Diploma in HR  
(Curtin University)

2020-2021

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## CERTIFICATIONS

- Successfully justified the role of coordination for national and international level competition and activities such as Orientation, Literally Events like Anvesh 2021, Head Coordinator in Anvesh 2022.
- Worked as a coordinator and volunteer in our college NGO Club named as Samvedana.
- Chief Coordinator of Best Manager Image 2022 and 2023, Insporion 2022 of LJ University, Swarnim University Event 2022, Konflux of IBS Mumbai, Panipat University Fest 2022.

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## Awards and Achievements

- Secured 1st Rank in Case Study in Anvesh 2021 an inter college competition. Secured 1st Rank in Music Competition an inter college competition
- Secured 3rd Rank in Ad-Mad in Anvesh 2022 an inter college competition
- National Finalist in Event Khoj in Atharv fest 2022 in IIM Indore

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## Languages

- English
- Hindi
- Gujarati