

RESUME

SANJAY D. DEKATE

M:- +91 95100 50685/+91 99746 44561

dekatesanjay@gmail.com

CAREER OBJECTIV

To give my best to the organization and want to work efficiently to build a remarkable career with a leading corporate, which will help me to explore my potentials fully, so that i can get expertise in work and achieve organizational objectives.

ACADEMIC QUALIFICATION

Qualification	Year	Name of College/ School	Name of Uni./ Board	Percentage/ Grade
B.Com	2014	Sardar Vallabhbhai Commerce College, Ahmadabad	Guj. University	49.00%
HSC	2011	Shri Archana High School, Ahmedabad	Gujarat Board	51.00 %
SSC	2009	Shri Jyoti High School, Ahmadabad	Gujarat Board	48.00 %

JOB PROFILE

- 2 Years work in Professional Currier as a Booking Clerk
- 6 Month Work in Saurin investment Pvt. Ltd. As an Online Computer Operator
- 1 Year Work in IRB Infrastructure pvt. Ltd as a CASHYER
- 2 Year Work advino healthcare pvt ltd collection executive
- **3 YEAR I Work in advino health care pvt.Ltd as a account assistant**
- 1 YEAR Khushi trading co. account assistant & back office

TECHNICAL/COMPUTER SKILLS

Skills	Platform
Knowledge	MS-Word, Excel, Internet Operation, Tally ERP9

PERSONAL STRENGTH

- Positive Attitude
- Honest
- Hardworking
- Good Communication Skill
- Flexible Approach

PERSONAL INFORMATION

- Name: Sanjay D. Dekate
- Father Name: Devnath N. Dekate
- Date of Birth: 19th June, 1992
- Gender: Male
- Marital Status: married
- Nationality: Indian
- Languages Known: English, Hindi, Gujarati, Marathi
- Hobbies: Playing Cricket, Listen Music, Writing
- Present Address: G-302, DEVKRUPA-4,
NR. AMARJAVAN CIRCLE,
NIKOL ROAD,
RING ROAD, NIKOL.
AHMEDABAD.

REFERENCE

Will be produced at the time of interview if needed.

DECLARATION

I hereby declare that the information mentioned above is true and correct according to my knowledge and belief.

Place:

Date:

Sanjay D. Dekate