

Ashwin Gosai – (Project Manager)

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Seeking assignments in **Project Management** with a leading organization of repute

Industry: **Water Treatment Industries / Chemicals / EPC / Oil & Gas / Power**

Location Preference: **Gujarat and Overseas**

PROFILE SUMMARY

A result-oriented professional with over 12 years of experience in:

<i>Health & Safety Environment</i>	<i>Tender / Bid Management</i>	<i>Customer Relationship Management</i>
<i>Budget/ Cost Planning</i>	<i>Project Planning & management</i>	<i>Liaison & Coordination</i>

EDUCATION

2009 B.E. in Mechanical Engineering from PVG's College of Engineering & Technology, Pune with 63.60%

2006 Diploma in Mechanical Engineering from G.R. Polytechnic, Nanded, with 77.46%

Other Courses:

2006 AutoCAD'06 from Dolphin Compulean Cultec, Pune

2008 C Programming from Seed Infotech Ltd., Pune

2010 MS Projects from Project Management Institute, Pune

ORGANIZATIONAL EXPERIENCE

Since August 2009

Thermax Limited, Pune, Maharashtra

August 2009 to June 2010: Graduate Engineer Trainee (GET)

July 2010 to June 2015: **Sr. Executive Engineer – Project Manager**

Since June 2015:

Arvind Limited, Ahmedabad, Gujarat.

June 2015 to Till Now

Sr. Manager – Project Manager

PERSONAL DETAILS

Date of Birth	: 9th January 1987 (Married)
Languages Known	: English, Hindi, Gujarati and Marathi
Present Contact Address	: B-103, White Elegance, New Naroda, Ahmedabad, Gujarat.
Expected Salary	: As per company Policy
Passport No.	: H4738072

IT & PM SKILLS

- Well versed with AutoCAD, MS Office, ERP-Oracle, MS Project, SAP, PMP PDUS.

FUNCTIONAL SKILLS

- Identify and address problems, Coordinate & follow up with inter department to meet deadlines, and stay within the budget.
- Demonstrate high degree of leadership.
- Good Communication skill and follow up with customer and vendors for getting the work done.
- System orientation and a healthy respect for systems and procedures.
- Customer orientation

KEY ROLE & RESPONSIBILITIES DURING PROJECT MANAGEMENT

Co-ordination for Project Management

- Project documentation as per project Management Procedures - Project charter, Communication plan etc.
- Coordination for Internal Kick off meeting with all the department to discuss the P&ID, HFD, Vendor List, Process Calculations, Scope matrix and overall contractual dates of closure.
- Prepare the Budget Sheet for the Project and get it approved from Management for further Project Activities.
- Prepare the L1 Schedule with MS Project for Overall Project and circulate to all inter department for review and comments if any before submitting to customer.
- Prepare the Billing break up for supply & erection of Project Material.
- Coordination with QC team for preparing the QAP for all the Project Items.
- Coordination with Customer for the Kick Off Meeting and getting approval of P&ID, HFD, Vendor List, QAP, Billing Break Up, L1 Schedule.
- Prepare & Monitoring the Tracking Sheet for Engineering Activities Like RFQ, Technical Clearance, Manufacturing Clearance & Final Data Sheet submission as per MDL and Project Schedule.
- Prepare & Monitoring the Tracking Sheet for Procurement / QC / Logistic activities like Purchase Requisition, offer from vendors, Technical Evaluation, Commercial Evaluation, Purchase Order, Manufacturing clearance, Inspection followed by Dispatch to Site.
- Identify +ve risks (opportunities) & -ve risks (impacts), analyze, prepare action plan, mitigate -ve risks & encash +ve risks to Increase project bottom line by effective cost control.
- Reporting through Management Information System (MIS), Project monitoring presentations and Monthly Progress Reports to Project head for Cost Booking, Invoicing Plan, Collection Plan and Project Profitability.
- Responsible for meetings with vendors, contractors, consultants for smooth execution of Project.
- Coordination with commercial team for generating the invoice for project.
- Coordinating with the customers and discussing all pending points; ensuring the same are resolved in the meeting and action plan is framed & implemented
- Responsible for ensuring that all scope changes are maintained on a trend log and are promptly transmitted to the client for resolution in form of change controls.

Co-ordination for Site Mobilization

- Planning for Site Mobilization / Resource Planning as per schedule Like, finalization of Store In Charge, Safety Engineer, Site In Charge, MEI Engineers in coordination with HR, Finalization of guest house, security, conveyance etc. and effective utilization of manpower and productivity through job rotation, multi-skilling.
- Providing approved drawings (hard copies) to site for planning and execution as per L2 schedule.
- Preparing the enquiry documentations for Tank Fabrication & Erection / Piping Fabrication & Erection for Underground & Above ground / Insulation / FRP Lining / Mechanical Erection / Electrical & Instrumentation / Painting work / O&M Resources / Chemicals and Floating to approved vendors and finalizing the vendor and contractors for various fields best to suit the budget and project. Followed by mobilization to site as per L2 schedule.

Co-ordination for Site Execution and Handing Over

- Accountable for analyzing the weekly progress reports from Site In-charge and monitoring the status of the same as per L2 schedule.
- Set and adhere to engineering standards all the time, Monitor and control quality systems and procedures.
- Reviewing the SCR / SAR and updating the same to facilitate follow up & resolution of issues involved.
- Validating invoices of sub-contractors and developing GRN-ERP based on supporting documents.
- Ensuring execution of the project as per the contractual commitments within budget, time schedule & international quality standards.
- Responsible for end to end project planning, site execution and commissioning up to handing over of Project.
- Interacting & Providing Inputs / Support to the Commissioning Engineer of the site and vendors visiting the plant.
- Maintaining all documents during Project Management.
- Responsible for Coordination and handing over of project from **Head Office**.

PROJECTS HANDLED FROM START TO END

- 350 M3/Hr DM Plant at Tata Steel Kalinganagar, Orissa
- 150 M3/Hr DM – CPU Plant at BPCL Mahul, Mumbai, Maharashtra.
- 5000 M3/Hr PT Plant at Reliance Jamnagar, Gujarat
- 150 M3/ Hr CPU Plant at Cairn Energy, Barmer, Rajasthan
- 100 M3/Hr DM Plant at NTPC Mouda, Nagpur, Maharashtra
- 150 M3/Hr DM Plant at GNFC Bharuch, Dahej, Gujarat
- 75 M3/Hr RO Plant at Reliance Butibori, Nagpur, Maharashtra
- 100 M3/Hr ETP – RO Plant at Hindalco Sambalpur, Odisha
- 150 KLD MVRE Plant at Coca – Cola, Goblej, Ahmedabad, Gujarat
- 6 MLD ETP Plant Mangal Textile, Vatva, Ahmedabad, Gujarat
- 50 KLD MVRE Plant Sterling Tools Limited, Haryana and Many More.
- 3 MLD UF-RO Plant at Ranitec CETP
- 12 MLD ETP & SHS Plant at M/s Nepa Limited
- 1600 KLD ETP Plant at M/s EPIC, Bangladesh
- 700 KLD ETP Plant at M/s Kanoria Africa, Ethiopia.

ACHIEVEMENTS

- OPEX for Release of Construction Manual to facilitate site team during execution.
- OPEX for Site Materials Management & Preservation Procedures.
- OPEX for reduction in negative CCN in Mechanical / E&I and Painting activities during execution.
- Appreciation certificate received from Thermax Limited & Arvind Limited for :-
 - For on time site closure,
 - For making the Standard procedure for site closure,
 - For Cost saving during the project execution and
 - For good project management.
 - Customer Satisfaction
- Distinction of handling key clients such as BPCL, NTPC, BHEL, Reliance Infra, Essar, Hindalco, GNFC, TATA Steel, CAIRN, L&T, Jindal, Simon, SAB Miller, United Breweries, Zydus Cadila, Reliance Industries, Ranitec Tannery, Pernambut Tannery, Nepa Limited, EPIC, Kanoria Africa etc.

I hereby declare that all the information furnished above is true to the best of my knowledge. Awaiting your kind response to proceed further.

Yours Sincerely,



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