

Curriculum Vitae

Chirag C Joshi

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Mehsana Gujarat.

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TITLE:

- B.E (Automobile – 2016) having 5 year of working experience in Automobile Sector.

CAREER OBJECTIVE:

- Taking up job in organization that would augment knowledge, sharpen the skills. Also, offer opportunities for performance-based growth by involving as a part of team that dynamically work towards the growth of organization & learn involving technologies to scale heights in my field.

PROFESIONAL EXPERIENCE:

Present Employer Profile:

- **SkillSource Learning & Technologies Private Limited** - It is formed to make a difference in the lives of Indian Youth by offering them the Best Vocational Training in India that meets demands of the Automobile Industry.
- **Designation:** Technical Trainer.
- **Duration** : March 2023 – Till Today.
- **Training For:** Suzuki Motor Gujarat Private Limited (SMG).
- Technical trainers provide training and education on technology and technical systems to individuals and organizations. Delivered through hands-on training classes, online sessions, they teach best practices for utilizing these technologies.

Job Responsibility:

- Provide initial training to all TOP team Members. (On-boarding, Refresher courses, etc.)
- Create new TOP-Centre Training material or update existing material by describing informational needs, submitting initial versions for review, revising, and editing final copy.
- Design and develop courses and test plan for end-users.
- Constantly improve training by evaluating effectiveness of specific job applications.
- Mentor and lead staff.
- Develop course content according to objectives.
- Perform and conduct on-site training when needed.
- Communication with manager and team members.
- Strong time management and organizational skills.
- Conduct interviews with staff and managers to effectively assess training needs.
- Research and recommend necessary learning equipment, such as platforms and projectors.
- Maintain records of curriculum and materials.
- Facilitate training to existing and new hires on proprietary accounting applications.
- Conduct seminars and individual training sessions, both live and virtual.

➤ **Worked as Engineer Trainee in Futaba Industrial Gujarat Private Limited at Bechraji From Jan 2021 to Feb 2023.**

Job Responsibility:

- Meeting with Supervisor on daily basis.
- Check & Fill all the Quality documents before start production.
- Co-ordinate with production supervisor.
- Ensuring the Inspection & clearance of material.
- Monitoring the Quality Parameter Indicators.
- To ensure the supplier part quality.
- Inform to supervisor in abnormal Condition of part.
- Monitoring Rework/Rejection Part daily for the analysis.
- Responsible for final part inspection.
- To ensure effective implementation of Kaizen & 5S activities.
- Ensuring the PDI material checking points.

➤ **Worked as Diploma Engineer Trainee in Bellsonica Auto Component India Private Limited at Bechraji From July 2020 to Dec 2020.**

- **Worked as Bodyshop Advisor in Hyundai Authorized Dealership named Navjivan Motors Pvt.Ltd. at Udhna Surat From May 2018 To July 2020.**

Job Responsibility:

- Visit the accidental vehicle and open the job cards.
- Accumulate bill amount and depreciation to the insured.
- Preparing estimate and settlement with surveyors.
- Inspection work of vehicle during work and informed to customers.
- Final inspection of vehicle arrange on time and deliver to customer.
- Follow-up insurance payment.
- To handle the customer queries.
- Solution to resolve the complaint.
- Handle dissatisfied customer in very lenient way.
- Inspected and tested damage vehicles, then recorded findings so that necessary.

- **Worked as Bodyshop Supervisor in Maruti Suzuki Authorized Dealership K.D.Motors at Bhuj Kutch From Jan 2012 To May 2013.**

Academic Records

- Completed Bachelor of Engineering in Automobile from Gujarat Technological University in AUG 2016 with 6.63 CGPA.
- Completed Diploma in Automobile from Gujarat Technological University in AUG 2012 with 6.79 CGPA.
- Completed S.S.C from G.H.S.E.B in March 2006.

Additional Skill

- Knowledge about Quality Measuring Instruments.
- Knowledge about 7QC Tools.
- Knowledge about Poka-Yoke.
- Knowledge about MIG & TIG Welding.
- Computer Awareness: MS Office (Excel, Word, PowerPoint), Internet.

Strengths

- Ability to manage people and resources and a good team player.
- Ability to learn new things quickly.
- Ability to make friends and believe in long lasting relationships.
- Hard working by nature and have straight forward approach to my work.
- Strong believes in discipline & truth.

Personal Details

- Name : Chirag Chandrakant Joshi
- Date of Birth : 31-Oct 1990.
- Gender : Male
- Marital Status : Married.
- Nationality : Indian.
- Languages Known : English, Hindi & Gujarati.
- Religion : Hindu.
- Hobbies : listening Autobiography, Workout on Body fitness.
- Permanent Address : At Post-Bakor, Ta-Khanpur, Dist-Mahisagar, Gujarat.

Declaration

I hereby declare that all statement made in the above documents are true, complete & correct to the best of my knowledge and belief.

Place: Becharaji, Gujarat, India.

Yours Sincerely,
CHIRAG JOSHI