

Name	: Dhruvi K Shah
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### **CAREER OBJECTIVE**

To work in a firm which provides opportunity to make a difference where I can utilize and apply my knowledge and skills for the development of the company which would enable me to grow while fulfilling organizational goals.

### **BASIC ACADEMIC CREDENTIALS**

Qualification	College/School	Board/University	Year of Passing	Grade/Percentage
M.COM	JG College of commerce	Gujarat university	2021	75%
B.COM	HL College of commerce	Gujarat university	2019	80%
H.S.C.	Divine Buds School	Gujarat board	2016	83%
S.S.C.	Divine Buds School	GSEB	2014	75%

### **Internship**

I had completed my internship as HR Recruiter for 3 months from **Next step advisors LLP**, Navrangpura

### **Experience**

Work at Shah & Nagori (CA Firm) from 15/04/2019 to 21/06/2021

Work at Vision Capital for 2 months

Work at Rakhi Enterprise as an accountant upto 15/01/2023

### **AREA OF INTERESTS**

- Accounts
- Taxation

### **Computer Skills**

- Tally
- GST
- TDS
- Microsoft Office Suite

### **INTERPERSONAL SKILL**

- Ability to communicate efficiently and build relationships.
- Ability to cope up with different situations.

### **EXTRA COURSE**

CAE (Certificate Accounts Executive) from NIFA, Maninagar, Ahmedabad.

### **PERSONAL DETAILS**

- |                        |   |
|------------------------|---|
| • Gender               | :- Female   |
| • Husband's Name       | :- Krushik Shah   |
| • Husband's Occupation | :- Service (Techin Process Technologies Pvt Ltd)  |
| •                      | Mechanical Engineer   |
| • Husband's Phone No   | :- 9974371907   |
| • Permanent Address    | :- 402, Adinath Apartment, Near Jain Derasar , Behind Baroda High School, Bagikhana, Vadodara- 390001 |
| • Date of Birth        | :- 11/09/1997   |
| • Language Known       | :- English, Gujarati, Hindi   |
| • Marital Status       | :- Married  |
| • Nationality/Religion | :- Indian / Hindu   |
| • Interest & Hobbies   | :- Listening Music, Watching T.V. Series  |

### **DECLARATION**

I do hereby declare that the above information is true to the best of my knowledge.

Place: Vadodara

**DHRUVI  
SHAH**