



### Address

88/3 "Ashirwad", Shereton Row  
House, Shailesh Park Society,  
Navsari, Gujarat, 396445

### Contact

7405067856

ankitpatel56994@gmail.com

### Date of Birth

05 June 1994

## SKILLS

- ✓ Teamwork
- ✓ Relationship Management
- ✓ Leadership and Advisor
- ✓ Time Management.
- ✓ Self-motivation
- ✓ Adaptability
- ✓ Conflict Resolution

## PERSONALITY

- ✓ Communicative
- ✓ Punctuality
- ✓ Creativity
- ✓ Organized
- ✓ Honesty & Trustworth
- ✓ Hardworking

## LIVE PROJECT

- **Employee Welfare Management** - in collaboration with **McXtra Insurance company** for determining the management benefits provided to employees PAN India and received 4th rank with 5k stipend and **Excellent Performance Certificate**. (Sep 2017)

- **Business Trends in India - Data Analysis**

Research on different types of industries in hometown  
Approached 70 companies to collect data points on  
industry performance

Performed data analysis and interpretation on the  
collected data

Received Certification from Cardiff University UK (June  
2017)

- **Own Website**

Developed, Designed and Created my own Website  
"www.shoppingmania.co.in".

I was affiliated partners with Amazon, Flipkart and  
Snapdeal. Website was Online Shopping Site.

# ANKIT PATEL

Human Resource

## EDUCATION

2009 - 2010

**Vidyakunj High School, Gujarat Secondary Board**

SSC - 71.23%

2011 - 2012

**Vidyakunj High School, Gujarat High Secondary Board**

HSC - 55.86%

2012 - 2015

**Veer Narmad South Gujarat University, Surat**

B.Com - 53.60%

2015 - 2016

**Red & White Multimedia Education**

Web Design - A+

June 2017 - May 2018

**Universal Business School, Mumbai,**

PGDM in HR

2017 - 2018

**Cardiff Metropolitan University, UK**

MBA in HR with Merit

## WORK EXPERIENCE

June 2018 - present

**Ace Recruitment & Placement Consultants Pvt. Ltd.**

**Ahmedabad**

HR Recruiter

- End to End Recruitment.
- Understanding the Requirments from the clients.
- Sourcing the candidates from a different portal.
- Screening the Resume.
- Pitching the requirement to the candidate.
- Appointing the interview and coordinate with the candidates.
- Docs call if selected.
- Working for all sectors such as BFSI, IT, FMCG, Chemical, Paints, Telecom, Architecture for Pan India.

December 2017 - January 2018

**NIF Mechanicals Works Pvt. Ltd**

HR Intern

Recruitment and Staffing

EXTRA-CURRICULAR ACTIVITIES

- Organised events for HR Club & CSR Club (2017-2018)
- Rewarded as 2nd in Carrom competition in School
- Double Certificate in Web Designing with A+ Grade
- Program Manager of Digital Marketing of Indoor Sports Club.
- Program Strategic Secretary of Synergy HR Club.
- Certificate of Six Sigma White Belt.
- Volunteer in Sports Day events organized by Synergy HR Club.
- Organised events for Indoor Sports Club.
- Runner Up (Boys Team) in Sack Race.

HOBBY



Cricket



Adventurous



Gaming



Traveling



Hollywood TV series and Movies Lover



Football



Paragliding & Sky diving



Skating

SOFTWARE SKILLS

Word	●	●	●	●	●	●
Microsoft Excel	●	●	●	●	●	●
Microsoft Powerpoint	●	●	●	●	●	●
HTML	●	●	●	●	●	●
CSS	●	●	●	●	●	●
Bootstrap	●	●	●	●	●	●
Adobe DreamWeaver	●	●	●	●	●	●
Adobe Photoshop	●	●	●	●	●	●

LANGUAGES

English	●	●	●	●	●	●
Hindi	●	●	●	●	●	●
Gujarati	●	●	●	●	●	●