

Patel Nikhil
BE Mechanical
Total Experiences: 6+ Years
DESIGNATION - (Store & Purchase Engineer)
Contact no. - 7229067722
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CURRICULUM VITAE

NIKHIL PATEL

VISION

To work with higher challenges and bring the best in my peers and me.

OBJECTIVE

To achieve heights to the levels of best and to be a part of the company in success.

ACADAMIC CREDIACIALS

➤ **B.E Mechanical** (Bachelor of Engineering in Mechanical)

Result: **7.01 CGPA**

Examination board: GTU

Year of passing: July 2014

➤ **SSC** (10th standard)

Result: **83.60 %**

School: Poorvadip School, Ahmedabad

Board: GHSEB

Year of passing: March 2008

➤ **HSC** (12th standard)

Result: **64.00 %**

School: Vivekanand Vidyalaya, Ahmedabad

Board: GHSEB

Year of passing: March 2010

COMPUTER KNOWLEDGE

- **Autocad 2d & 3d**
- **Ms office**
- **SAP And ERP System**

EXPERIENCE: 6+ YEAR

JOB DETAILS

NAME OF EMPLOYER : Unipave Engineering Products
NO. OF YEARS : August 2014 to Dec 2018
DESIGNATION : Engineer- (Store and Purchase)

NAME OF EMPLOYER : Electrotherm India Ltd
NO. OF YEARS : Jan 2019 to Oct 2021
DESIGNATION : Engineer- (Store and Purchase)

NAME OF EMPLOYER : Renjetting System LLP (Boss Group)
NO. OF YEARS : Dec 2021 to Till Running
DESIGNATION : Engineer- (Store and Purchase)

JOB PROFILE

1. Having Proper Knowledge of Sap and Erp System.
2. Generate Purchase Orders As Per Requirement, Place And Confirm Order with Supplier Monitoring Until Delivery Completion.
3. Managing Supplier Relationship.
4. Creating and Updating a live Database of Available Suppliers.
5. Follow up / Receiving Quotation and making price comparison.
6. Sourcing new Suppliers As per product Requirement.
7. Initial assessment of suppliers and categorization based on capacity, capability and customer's reputation.
8. Handling store material (Raw material and consumable items).
9. Responsible for subcontracting documentation and timely closure of Returnable and non-Returnable Gate pass.
10. Scrap Disposal and Invoicing in Erp,Sap.
11. Record of rejection, Inventory Control.
12. Clearance of daily GRN.
13. Documentation of Store and Purchase.
14. Hand over Invoice to finance dept. on daily Basis.

PERSONAL PROFILE

Full Name : Patel Nikhil Mangalbhai

Date of Birth : 26-5-1992

Sex : Male

Marital status : Single

Religion/ Nationality : Hindu/Indian

Languages known : Gujarati, English, Hindi

Hobbies : Reading books, Cricket, Music.

Address : A-3 Shree Ram Tenament,
Opp. Ajay Tenament Part -4,
Amraiwadi, Ahmedabad-380026
Gujarat, India

DECLARATION

I hereby declare that the above mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above mentioned particulars.

Thanking You,

Nikhil Patel