



## JOB OBJECTIVE

A versatile, high-energy technocrat with the distinction of executing prestigious Information Technology projects of large magnitude within strict time schedules; targeting challenging assignments as a Project Manager with an organization of high repute in Ahmedabad

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## CORE COMPETENCIES

- Strategic Planning
- Project Management
- Requirement Gathering & Analysis
- Agile & Scrum Methodologies
- Business Analysis
- Software Development Lifecycle
- Client Engagements
- Stakeholder Management
- Solution Architecture
- Change Management
- Delivery Management

# RAMAN THAKUR

## PROFILE SUMMARY

- A goal-oriented professional with **more than 10 years** of rich and extensive experience in Project Management, Business Analysis, Client and Stakeholder Management
- **Proven acumen in project management & project delivery**, project planning, financial reporting & tracking, cost estimation & management, project status reporting, monitoring & controlling of projects, demand & capacity planning, risk & issue management and tracking
- **Excellence in mapping client's requirements**, designing customized solutions; strong customer centric approach & motivated to deliver quality results
- **Expertise in preparing Business Cases**, Business Requirement Documents (BRD), Project Plans, Project Status Reports, Work Flows/ Use Cases/ User Manuals and Project Demonstrations
- Comprehensive knowledge of performing risk identification by using tools & techniques such as reviewing of documents, brainstorming, Delphi technique, Root Cause Analysis, flow charts, SWOT (Strength Weaknesses Opportunities & Threats) and developing risk registers with appropriate risk response plans
- **Bootstrapped Scrum Framework** by Engineering Lean Practices and coordinated all Scrum Ceremonies including Release Planning, Sprint Planning, Daily Scrum, Sprint Reviews, Sprint Retrospectives & Release Review

## WORK EXPERIENCE

Since Feb'16, Sterlite Technology, Ahmedabad as Senior Business Analyst

### Key Result Areas:

- Acting as a single point of contact between business units & technology team
- Monitoring all project tasks and ensure compliance to all timeframe and resolve all issues according to required project plan and administer everyday activities and assist to resolve all issues within organization
- Analyzing all team work performance and ensure achievement of all objectives within required deadlines and monitor all system functionality
- Evaluating all project plan status to identify and resolve all issues and manage all integrated applications for organization
- Managing complex technical projects and monitor its successful implementation
- Coordinating with management to understand business needs, problems and develop effective solutions & monitored & controlled the project performance
- Formulating techniques for effective **Product Backlog Management**
- **Facilitating daily scrum, sprint planning, sprint demo, and retrospective meeting** with the development team to identify any challenges or issues that can delay work or result in a change of plans
- Developing the dashboards on a daily, weekly and monthly basis on the whole project
- Determining project requirements and identified process with appropriate skill sets to complete the project
- Cooperating with customers while understanding the requirements and delivering the solution
- Organizing various dashboards as per project requirements, process and project status
- Managing development of project management competencies and methodologies
- Understanding business needs and designing a roadmap for further development and extending post-implementation support
- Informing the client about constraints, assumptions, risks, dependencies, issues and plan of actions, associated to the projects
- Managing UAT and taking the sign-off document from the client

## EDUCATION

- ● MCA, Rajiv Gandhi Technical University Bhopal in 2005
- ● MBA (IT) from Madurai Kamraj University, Tamilnadu in 2012
- ● B.Sc. Math (H), T.N.B College, Bhagalpur in 2000

## SOFT SKILLS

- ● Communication
- ● Planning
- ● Analytical
- ● Leadership
- ● Multitasking

## PERSONAL DETAILS

- Date of Birth: 20<sup>th</sup> February 1980
- Languages Known: English & Hindi
- Address: G 104 Shantidham Flat D Cabin Sabarmati Ahmedabad 380019

### Jan'14 – Feb'16, Panamax InfoTech Ltd., Ahmedabad as Business Analyst/Tech Writer

#### Key Result Areas:

- Developed reports, building test cases and conducting unit & regression testing; optimizing the performance of reports
- Supported RFPs and RFIs for the new project opportunities
- Customized processes in line with the guidelines specified by the client, ensuring smooth project implementation and product go-live
- Conducted data modeling, designing & documenting the technical solutions for the requirements
- Provided functional support, working with the support team, the developers or the business directly
- Effectively communicating with internal teams and external clients to deliver functional requirements like GUI, screen and Interface designs

## PREVIOUS EXPERIENCE

### Mar'12 – Jan'14, Sai InfoSystem India Ltd., Ahmedabad as Asst. Manager (Business Analyst)

**Client:** Bharat Sanchar Nigam Limited (BSNL) BSNLSIS portal

#### Highlights:

- Engaged in the Maintenances of OSS/BSS Portal
- Assisted in Requirement Analysis through analyzing BRDs/Gap Documents shared by client (BSNL)
- Helped in preparation and checking of provisioning reports daily
- Supervised a team of **16 – 20** members working for this portal
- Steered efforts in the creation of BRS/SRS document for the new requirement
- Created and monitored the Test cases prepared by the team member
- Maintained **end-to-end liability for customer satisfaction by providing timely resolution** and overall delivery excellence within specific service line
- Ensured that the right type and number of resources that are required to fulfill the planned project are available and in place through cooperation with Resource Planners

### Sep'10 – Mar'12, 3i Infotech Limited, Ahmedabad as Senior Software Developer

**Client – ICICI Bank Ltd.**

## ANNEXURE

### Sterlite Technologies, Ahmedabad

**Client: Currently working for MTN SUDAN project from 01 Nov 2020**

- Responsible for monitoring the daily progress report for "MTN SUDAN" projects
- Preparation and updating of the Project Monitoring Report on the Daily basis
- Monitoring of the development for the ongoing CR for this project
- Responsible for UAT and taking the sign off document from the client
- Communicating with all other stakeholder and the different SPOC for the status and completion of the project requirement

**Client: Currently working for VNPT Wi-Fi (Vietnam Wi-Fi) from 01 May 2019**

- Alignment of multiple vendors with VNPT project.
- Finalizing the task list and duration for different technical task based on the Input of the technical architect
- Reviewing the documents like LLD,HLD and UAT for VNPT Wi-Fi
- Analysis of Business Requirement Wi-Fi System
- Monitoring the development of task activity on daily basis and submitting the proper report to respective stack holder and higher management

**Client: Bharat Sanchar Nigam Limited (Wi-Fi PAN INDIA)**

- Managed analysis of Business Requirements for BSNL Wi-Fi System
- Engaged in the preparation of Low Level Design document /HLD and UAT document
- Monitored and supported handover activity with BSNL Wi-Fi PAN India project

**Client: Jaipur Development Authority (JDAJaipur)**

- Managed analysis Actively Participated in completing the requirement analysis for Wi-Fi business cases
- Completed the AT test cases with the JDA team
- Engaged in Internal handover this project to Support team
- Monitored the daily progress report for Wi-Fi project

**Client: Gujarat Urban Development Corporation Gandhinagar**

- Collected the requirement for Wi-Fi business cases from GUDC Team
- Successfully completed the Hardware AT test cases with the GUDC Team
- Participated in UAT for different business cases tor Wi-Fi

**Client: Globe Wi-Fi (Philippines Manila)**

- Actively participated in the requirement gathering from Globe Wi-Fi team for different business cases
- Prepared HLD, LLD for the Wi-Fi Solution designed for Globe Wi-Fi