

Parmar chiragkamar mafatlal

Mobile No: 7778816272

Email Address:parmar15chirag@gmail.com



CAREER OBJECTIVE

To work with an organization that gives me an opportunity to boost my operational skill-set & knowledge

PROFESSIONAL QUALIFICATION

Hands-on experience of MS Office, Tally and Internet Applications.

EDUCATIONAL QUALIFICATIONS

DEGREE	YEAR	UNIVERSITY
B.A	2014	ahemdabad

WORK EXPERIENCE

COMPANY	Chandresh cable ltd
JOB TITLE	Logistic Executive (Defect Management & Customer Service)
DURATION	Since 18 th december 2017 till date
JOB FUNCTIONS	<ul style="list-style-type: none">➤ Coordinate with vendor for daily defects and get it repaired or replaced within TAT.➤ Conduct monthly godown audits for the concept to evaluate operational efficiency, level of adherence to showroom standards and fixture and display norms➤ Reliability testing of incoming products➤ Monthly and daily data management & follow up with vendor till gets end to end solution.➤ Oversee the achievement and maintenance of agreed customer service levels and standards➤ Follow up with particular brand contact person to get resolve Defective products and escalated customer complaints at the earliest.

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	<ul style="list-style-type: none">➤ Review escalated customer complaints Brand wise, Ageing wise etc and get it resolved at the earliest.➤ Maintain Daily Products In and Out Report.➤ Maintain Old Exchange Reports➤ Maintain, review and follow up for Replacement products
COMPANY	Chandresh cable ltd
JOB TITLE	Executive logistic
DURATION	Since 18th December 2017 till current date
JOB FUNCTIONS	<ul style="list-style-type: none">➤ Manage all packing and courier despatch related work➤ Documents scanning and uploading in the system➤ Responsible for all couriers inward and outward.➤ Coordinating with courier companies in case of any queries and delay in deliveries➤ Supervise branch cleanliness➤ Need to order monthly required stationary and maintenance with proper record

PERSONAL DETAILS

RESIDENTIAL ADDRESS	99 ramdev nagar society near new civil hospital kundal kadi 382715
DATE OF BIRTH	• 15/12/1991
GENDER	• Male
MARITAL STATUS	• Married
LANGUAGES KNOWN	• Gujarati, hindi, English

I hereby confirm that the entire information mentioned in the CV is true by all means and I would gladly provide all the relevant documents as and when required by the organization.

