

# Farzin Maksud Mansuri

Ahmedabad, Gujarat

[maksudmansuri2100@gmail.com](mailto:maksudmansuri2100@gmail.com)

+91 9664934363

To be an integral part of an organization, holding a responsible and challenging position wherein I can apply my technical and interpersonal skills efficiently while gaining valuable experience and exposure each day.

## Work Experience

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### **Student Success Manager (Canada)**

Azent Overseas Education-Ahmedabad,  
Gujarat

May 2022 to Present

### **Back Office Admission Executive (B2B)**

Global Colliance - Ahmedabad, Gujarat  
August 2020 to April 2022

### **Admission Counselor**

The Smart Test Prep - Ahmedabad, Gujarat  
January 2020 to July 2020

### **Sr. Admin Executive**

Noesis Education and Visa Consultancy  
August 2017 to December 2019

### **Administration and Front Desk**

Xpertise Education Consultancy  
June 2017 to August 2017

## Education

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### **Bachelors in ARTS - Economic**

L.D ARTS COLLEGE - Ahmedabad, Gujarat  
2013 to 2016

## Skills / IT Skills

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- Ability to work in a fast-paced environment, highly organized with a creative flair, Enthusiasticself-starter who contributes to the team.

## Additional Information

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Skills & Abilities

- Ability to work in a fast-paced environment to set deadlines.
- Highly organized with a creative flair for project work
- Enthusiastic self-starter who contributes well to the team

#### MANAGEMENT

- Capable of adjusting to any kind of environment.
- Positive attitude.
- Dedicated towards goal.
- Confident in my ability to manage.
- Working in a team and individually.
- Like to face any challenges.
- Possess excellent decision-making and time-management skills.
- Ability to work under pressure and handle multiple tasks.

#### COMMUNICATION

- Excellent oral and written correspondence with exceptional attention to detail
  - Good representing skills
- Fluent English speaking

#### Achievement

- Google Reviews