



Atul Priyadarshi

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OBJECTIVE

To seek a responsible and pro-active position in a highly professional environment that will utilize my potential to emerge as successful individual, learn and contribute towards its development to achieve the organization target and accomplish fast growth and excellence in the area of my preview.

WORK EXPERIENCE:

Organization: Constantia Flexibles Pvt. Ltd.
Department: Costing
Designation: Executive - Costing
Duration: 1st May, 2018 to till date
Responsibilities: taking care of administration activities and costing activities, MIS, product costing, profitability reporting, auditing, reporting activities which are responsible to control an organization's manufacturing related activities, hands on experience in Microsoft Dynamix AX systems (MIS).

WORK EXPERIENCE:

Organization: Kotak Mahindra Bank Limited
Department: Digital Banking | Account Activations
Designation: Relationship Officer
Duration: 31st December, 2015 to 16th June, 2016.
Responsibilities: Taking care of digital needs of bank's customers, on-boarding of customers, funding NTB.

ACADEMIC QUALIFICATIONS

| <u>COURSE</u> | <u>INSTITUTION</u> | <u>UNIVERSITY / BOARD</u> | <u>YEAR OF PASSING</u> | <u>AGGREGATE</u> |
|----------------------------|--------------------|--------------------------------|------------------------|------------------|
| PGDM Operations Management | A.I.M.A | A.I.M.A | 2015 | 60 |
| M.B.A Marketing Management | G.J.U | G.J.U | 2015 | 60 |
| B.Tech (CS) | B.M.I.T | Rajasthan Technical University | 2011 | 72.85 |
| 12 th | Baldwin Academy | C.B.S.E | 2007 | 67 |
| 10 th | Baldwin Academy | C.B.S.E | 2005 | 69.2 |

LIVE PROJECTS UNDERTAKEN

Organization: Archies Limited, New Delhi.

Department: Promotion.

Designation: Promoter.

Duration: 08th may 2013 to 12th may 2013

Responsibilities: Promote awareness and sales of products on the occasion of mothers' day.

COMPUTER PROFICIENCY:

- **Languages:** C++ and ASP.NET
- **Operating System:** Windows 9X/2000/XP/Vista/Windows 7, 8 & 10 Proficient in MS-Office Suite.
Knowledge of internet tools.

PROJECTS:

- Desk projects.
- Project on Just In Time Manufacturing (PGDM – Operations Management)
- Project on Reasons to Failure of a Product (MBA- Marketing Management)
- Made a project Web Application on ASP.NET during my summer training.
- Minor Project on “Telephone Directory” in C++.
- Made a Web Application on “ICC Cricket World Cup 2011” on ASP.NET.

KEY SKILL AREA:-

- Communication skills.
- Presentation skills.
- Technical writing and reporting.
- Operations management.
- Research and data analysis.
- Web application development.
- Database (SQL).

EXTRA CURRICULAR ACTIVITIES

- Participated in Fusion (College competition) - 2ndPosition
- Participated in Panache (College Fest Event)
- Participated in College Fest.
- Soft Skill Certificate from Infosys.
- Member of the Hostel's Medical Team.
- Six Sigma Yellow Belt.

PERSONALITY TRAITS

I am a very calm and composed person when it comes to handling different types of people and as well as, when working.

I have the ability to learn and grasp thing quickly as my listening skills have developed over the years and this skill has improved my quality of work. I firmly believe in putting my best efforts in whatever I do and leave no stones unturned.

PERSONAL DETAILS

Father's Name : Mr. V. K Poddar
Date of Birth : 15.06.1989
Gender : Male
Nationality : Indian
Languages Know : English, Hindi.
Hobbies : Like to read a lot about aircrafts and listen to music.

Date: _____

(Atul Priyadarshi)