



Subham Purohit

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Carrier Objective

- To pursue a challenging career in the field of Strategic Sourcing/ Purchase and Supply Chain to achieve the motive of the organization by utilizing techno commercial knowledge backed up by functional experience.

Profile Summery

- Dynamic & result oriented professional with a qualitative experience in Transmission & Distribution /Industrial application products with a strong focus in:
 - Outsourcing activities for Transmission & Distribution of Electricity
 - Annual maintenance contracts, Manpower contracts and Annual rate contracts
 - Cost estimation
 - Material planning & procurement
 - New Product Development and Vendor Development
 - Inventory control & Reduction
 - Supply chain Management and Liaison & Coordination
 - Developing long-term partnerships with suppliers; managing day-to-day supplier performance to ensure meeting of cost, delivery and quality
 - Possess comprehensive knowledge of SAP & ERP Program.
 - Hands-on experience on KAIZEN,5-S ,GEMBA,SIX-SIGMA

Total Year of Experience(5 Years)

Torrent Power Limited Ahmedabad, Gujarat

- Currently working in **Torrent Power Limited Ahmedabad** from Feb 2022 to till date as a **Procurement Executive**
 - **Designation – Procurement Executive**
 - **Responsibilities -**
 - Bulk & Strategic procurements of LT /HT Panels,Meterbox, Smart Meter, Cable Jointing Kit,Realy,Insulator,MSP&FSP.
 - Capex procurement of HT/LT cable, Transformer & RMU.
 - sourcing activities:
 - ARCs and AMCs of HT-LT & Transformer Maintenance.
 - Manpower based activities (i.e. Housekeeping , Canteen services, store, admin)
 - ARCs for CIVIL related work
 - Other miscellaneous activities like customer service and IT related.

- Responsible for floating RFQ to the vendors, making cost analysis statement for prior & after price, technical negotiation, strategic sourcing, Internal approvals etc.
- Approval for procurement as per approval matrix within the organization.
- Preparing and providing delivery schedule to the vendor and educate vendor to adhere the time line of project & ensures timely delivery.
- Responsible for negotiation of terms and condition for critical orders with the vendor to safe the business of the organization..

Parle Elizabeth Tools Private Limited Ahmedabad, Gujarat

- Previously working in **Parle Elizabeth Tools Private Limited Ahmedabad** from August 2019 to Jan 2022 as a **Purchase Executive**
 - **Designation – Purchase Executive**
 - **Responsibilities -**
 - Responsible for Procurement of Raw material (Steel-CR/HR,D2,ALHE-30,EN-19,EN-353,Ampco-18,PB,A2,AL6082,S7,OHNS).
 - Negotiating with suppliers on lead-time, cost and quality so as to obtain the maximum benefit for the company.
 - Defining Incoterm (mainly FOB,EXW,CIF,DAP,DDP) to ensure least transportation cost.
 - Reviewed shipment receipts in accordance with purchase orders.
 - Provided logistic advice and resolved any shipment problems promptly.
 - Developing new parts and Vendor as per the requirement of design team and new project requirement.
 - Inventory control, maintaining the inventory level. Timey execution of push and pull of material to make sure the availability of the Material.
 - Working on annual cost reduction target. Implementing strategies to achieve cost reduction target.
 - Maintaining contracts with Vendor for cost quality and delivery. Quarterly reconciliation of Vendor & maintaining positive relation with vendors..

Victora Tools Engineering Private Limited Mehsana, Gujarat

- Previously working in **Victora Tools Engineering Private Limited Mehsana** from Sep. 2017 to Aug 2019 as a **Purchase Engineer**.
 - **Designation – Purchase Engineer**
 - **Responsibilities -**
 - Experienced in sourcing of commodities like Electronics, Tooling, Capex, consumables and indirect material procurement.
 - Development of new parts including electronics, electrical and mechanical with Basic understanding of parts/products, Identifying and short listing vendors, get budgetary quote and compare, negotiation with supplier, preparation of business case, preparation of purchase order, receipt of sample lot, receipt of pilot lot, handover to production.
 - Commercial negotiation & rate finalization of components with optimum shipment and payment terms.

- Inventory Management through ABC, KANBAN techniques.
- Working closely with internal customers (Design, Production, QC& Finance) to identify & address the open delivery, quality & commercial issues.
- Working on annual cost reduction target. Implementing strategies to achieve cost reduction target.
- Make PO and Payment process against PI and Invoice..

Academic Qualification

- Pursuing MBA(SCM) from Narsee Monjee Institute of Management Studies, Mumbai & secured 65.00% mark till 1st year.
- B.E in Mechanical Engineering with 7.4 CGPA from Biju Patnaik University of technology Bhubaneswar on 2017.
- 12th in Science with 67.00% from Odisha State Board on 2013.
- 10th in Odia with 76.00% from Odisha State Board on 2011.

IT Skills

- ERP and SAP-MM,MS-Excel

Personal Skills

- Interested in research activities.
- Willingness to learn new skills.
- Hard worker, Flexible.
- Good Organization & Planning skills.
- Very patient and adaptive to any kind of situation.

Personal Details

Name	:Subham Purohit
Sex	: Male
Marital Status	: Single
Hobbies	: Travelling, Internet Surfing& Cooking.
Permanent Address	: Near Radha Krishna Temple Telegoth Para, Balangir, Odisha- 767001
Date of Birth	: 28-08-1995
Passport No.	: P0809984
Languages Known	: English, Oriya& Hindi.

I hereby declare that the above mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above mentioned particulars.

Place:

Yours Sincerely

Date:

(Subham Purohit)