

Dhruv Thakkar

Assistant Manager in the Techno-commercial Department with 1 year of expertise, responsible for civil project tendering and procurement in the aviation sector. Contract management, SAP, Ariba, negotiation, and vendor development are all areas of expertise. I am a mature team player who can adapt to any challenging circumstance. Belief in *Continuous Learning is a stepping stone to success.*



Work Experience

● Assistant Manager Adani Airport Holdings Limited February 2022 to Present

My present position requires me to manage the tendering and procurement processes for civil projects in airports. Contract management, negotiation, SAP MM, Ariba, MS Office apps, rate analysis, and other skills are important in assisting me in fulfilling my role successfully.

- Preparing tender documents, inviting responses from interested parties/suppliers.
- Evaluating and then awarding contracts to move on to the execution stage.

Skills and Proficiencies

- Contract Management
- Tendering
- Procurement
- Negotiation
- SAP MM & Ariba
- Rate Analysis
- MS Office apps
- AutoCAD
- STAAD.Pro
- MATLAB
- Autodesk Revit
- SketchUp

Educational Background

● Nirma University Institute of Technology Bachelor's Degree in Civil Engineering 2018-2022 | CGPA - 8.23/10.00

● St. Xavier's High School 12th GSEB | Percentage - 77/100

● St. Xavier's High School 10th GSEB | Percentage - 86/100

Co-curricular Activities

● Technical Committee Member Organization of Civil Engineering Students 2020 to 2022

● Active Member Indian Concrete Institute Students' Chapter 2020 to Present.

Achievements

- Secured 1st Position at ICI National Concrete Quizathon at National Level.
- Secured 1st Position at ICI QUIZ-O-MANIA'21 at State Level.
- In the year 2021, I represented my college in the semi-finals of the Ultratech Sparkling Star Contest.

Projects

● Major Project

Seismic Analysis using MATLAB

February to May, 2022

This project involved the investigation of seismic activities and the significance of earthquake-resistant structures in the construction industry. Such structures were designed using seismic analysis methods, both manually and with MATLAB, to obtain effective and timely results.

● Minor Project

Design and Analysis of Elevated Water Tank

July to December, 2021

This project entailed manual and software (STAAD-Pro) analysis, as well as the design of various construction elements involved in the water tank based on software results. This project included seismic analysis as well.

● Summer Internship Project

Identification of techniques and materials for preparing microcapsules for self-healing of cracks in RC elements

May to June, 2021

This project involved theoretical research and experimental work wherein capsules were prepared of various proportions of fixed materials (selected from literature review) and were tested with mortar and concrete cubes to obtain various results and compare them.

Personal Interests

- Chess
- Reading
- Badminton
- Cricket

Seminars/ Trainings/ Workshops

● Skillsoft Percipio

Learning Portal for Adani Employees

This platform offers a wide range of subjects and courses from which to learn and advance in one's professional career. So far, I've chosen the following topics from among many others:

- Accountability in Professional career
- Professional Ethics and values
- Core concepts of Project Management
- Personality Development
- Leadership Development

● Analysis and Design of Building using STAAD-Pro

Institute of Technology, Nirma University
July, 2020

This workshop was designed to expand our knowledge of the software and its application in fields of structure design and analysis to ensure that every component is well within its stress limit.

● 3D Modelling of Residential Building using Revit

Institute of Technology, Nirma University
July, 2020

This workshop was designed to introduce us to the fundamentals of Revit and assign us tasks to help us understand our knowledge of the software at the end of the workshop, such as preparing a sheet with four views of our 3D model and a sectional view. Finally, we were asked to submit a project on any structure we wanted, incorporating everything we learned in this workshop.

Web Links

- Skype: live:thakkar.dhruv.2905
- LinkedIn:
<https://www.linkedin.com/in/dhruv-thakkar-9a61a1205>