

**Date :**

**Sub :**

I am Pleased to Enclose My Job Profile Offering My Candidature for the Above Menationed Post.

Hope the above information will meet with your requirement and looking forward to hearing from your valued response at an early date.

Thanking you.

Regards.

**Harshang Pandya.**

Encl:As Above.



### **CURRICULUM VITAE**

**Name** Harshang R Pandya

**Address** B-13 - Shreenath Appartment,Lakshminarayan Society.  
Maninagar(East),Ahmedabad.

**Contact No:** +91 8401816110 & 6351208279 **Email Id:** harshpandya67@gmail.com

**Objective:** Looking for challenging career.Where there is scope for demonstration always on a look out for a positive & bigger outlook. Sets levels & standards that exceed expectations. Have fun attitude is everything.bottam line rises with the Organization. Aleamer for life.

**Job Profile:** Working as a Computer Hardware & NetWorking Executive.Job Profile Involves.  
➤ To Install .Configure. upgrade and maintain work stations and related peripherals.  
➤ Assisting end users to solve problems (hardware/software/network)

**Workexperinece:**  
➤ Presently, I am Working As Billing Executive On Tally in Yogipipe Fitting Store.  
➤ Worked as a Account Assistant in Snepshine Samrt Wash,Santhal (Invoiceing,Document filling & Online Mailing  
➤ Worked as a Computer Opretor (Formating Windows,Configur System,Installing Softwere & Work on It Like (Ms Office,Photoshop,Coraldrow,Tally,Ext.)  
➤ Previously I Worked for VPLS (Video Photo Live Solution) As a Manger.  
(All Type Event organizer)

**Educational Qualification :**  
➤ Passed B.A from Gujarat Collage.  
➤ Language Known :English,Hindi,Gujarati

I Here by Declare that All the Information Provided is True to the Best of My Knowledge

**Place: Ahmedabad**

**Harshang R Pandya.**