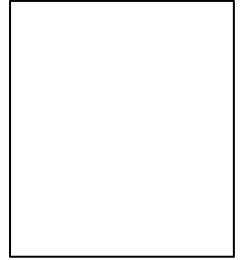


Resume

Name : Shekhawat Manor CS
Mail id: manorshekhawat@gmail.com
Dob : 16/07/1984
Nationality : Indian



- Seeking middle management position in the fields of security management/administrastion/vigilanece/ loss prevention.
- Indian army vetern with total of 17 years experience. and 1 years of Fire Officer Course from NISM
- IT : Information & Communication Technology Diploma from Indian Army.
- Mulinigual, resourcefil profestional adpt at in the english gujarati (basic)

Key Skills

Security manegement	Loss prevention	Discipline & compline	Electronic surveillences (cctvs)
Guard manegement	Administretion	Houskeeping	Facility manegement

Professional profile

- 20 March to 29 Feb 2020 as Radio Operator, Exchange Operator & Signal Center Operator in indian Army.
- IT knowledge : Networking, Hardware, Software Operat, Broadband Conf. & other work.
- Fire Officer course from National Institute of Security Management.

My role & responsibility in current profile include :

- Identey suspicious activities and guard against illegal action such as violanes thrat theft criminal behavior and regulation branches.
- Monitor control entrences and exit to and from assinged firm promise in order to privent unwanted/unauthorized attendance.
- Activity manege enviroment such as patrolling investigation, active presence and operation security equipment.
- To, strictly follow security arrangement for all the visiting guests.
- To carry out periodical round in and around the company premises.
- Analyses the various problems confronting the security department and solution.
- Adher to the standard operating procedure and insure the same by the security team.
- Respond to costomer's quires by resolving issues in a timely and efficient manner to insure costomer setification.
- Motiveate and devolop staf to ensure smooth function of the department.
- Ensure that the team trained for all safety provisions.

- Ensure daily activity report reflected a true account of all security activities that take place during the day.
- Ensure to offer special protection to vips and government dignitaries close liaison with local police and govt. Official.

Indian army experience :

- Work in army for 17 years got retired as a rank of non commissioned officer. (nco – hav) from signals corps.

Notebal task undertaken during my army tenure beside the above are as under.

- Organizing administrative work.
- Organizing post security.
- Police duty and traffic control.
- Vip duties.
- Republic day parade/ handling of all small arms.
- Taj attek opration mumbai.
- Insterctor of recruitment.
- Active service in counters insurgency opration at j & k and assam secoter

Academic credencial :

Sr.	Board/ university	Class	Peresentage	University	Passing year
1.	GSEB (Gandhinagar)	10 TH	70.29	Gandhinagar (Gujarat)	1999
2.	GSEB (Gandhinagar)	12 TH	54.17	Gandhinagar (Gujarat)	2001
3.	Graduation	BA	A+GRAD	Defence academy	2020
4.	Gujarat University	BA	37	Gujarat University	2013
5.	Mhatma Gandhi University	MBA	81	MGU	2014
6.	Information & Communication Technology	Diploma	57	Signals Corps	2017

Course/ Certificates:

1. Fire Security Officer Course
2. It Diploma certificate
3. Oprating communication center

Computer skiless:

- Computer data & Networking, Computer Repairing, Software Operating, Broad Band Configuration and Installation, CCTV Operator.

Permanent Address: B1 Devdershan Bunglows New CG Road Chandkheda ahmedabad-382424