

CURRICULUM VITAE

ROHIT SHARMA

Birth Date 21th Nov. 1999
Gender Male
Languages known English, Hindi, Gujarati
Location Ahmedabad
Nationality Indian
Marital Status Unmarried

COMMUNICATION DETAILS

Current Address: H-21 Sundar Villa Bachu Bhai Ka Kuva, Vatva Ahmedabad - 382440

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CAREER OBJECTIVE

To work in organization that provides opportunities to learn and growth for its employees by enhancing once skills. Implements my learning for the overall success of the organization. Ability to work & adapt as team and always work with practical aspect.

Ready to prove myself as a valuable asset of the organization.

To work with an organization that offers Opportunities, Growth Prospect and provides continuous learning.

PROFESSIONAL EXPOSURE

WORK EXPOSURE:

1. Dinesh Manilal Patel & co. (Chartered Accountants)

(June 2021 to November 2021 for 6 months).

Assistance in preparation of Bank Audit, Stock Audit report, GST filing and Tax audits.

Stock Audit of banks and other private entities on monthly basis. Worked in the capacity of a core team member for the audit engagements.

Taxation:

Preparation of Income Tax Returns of various companies, Firms, Individuals and Trusts.

Preparation of Tax Audit Report

2. **Shiv Shakti Tradelink Pvt Ltd:- (Textile)**

Jr. Accountant (Dec, 2021 to continue...)

- Finance and Accounts finalization.
- Preparation of GST Report, TDS Report.
- Cash Flow Report
- **Assisting Manager**
- **Supervising**
- **Stock Handling**

EDUCATIONAL BACKGROUND

COURSE	YEAR	RESULT (% Rounded Off)	SCHOOL / BOARD / UNIVERSITY
Bachelor Of Business Administration (BBA) (Finance Department)	2021	70 %	(NRBBA) Faculty Of Business Administration GLS University, Ahmedabad
12th Standard	Mar 2018	70 %	Gujarat Higher Sec. Edu. Board,Gandhinagar
10th Standard	Mar 2016	65 %	Gujarat Higher Sec. Edu. Board,Gandhinagar

TECHNICAL SKILLS

Well conversant with Microsoft Excel, Word and Power point presentation.
Proficient in different Accounting Software like Tally ERP9 and Easy Office.
Well Conversant with government sites and portals.

PERSONALITY

Working with composure to meet deadlines.
Finding ingenious ideas and approaching solutions from unconventional angles.
Positive Thinker, Risk Taker. Like to innovate my communication skill.
Sports enthusiast like Cricket, Chess, and Learning Gadgets Friendly etc.