

CA Anjali Varlani

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CAREER OBJECTIVE

- To pursue a dynamic and challenging career with an organization of repute and integrating my own goals with the organization's, so as to become a catalyst in each other's growth.

Personal Traits

- Proactive, positive approach and able to grasp/learn new concepts and procedures quickly. Contribute the best for achieving team and organizational goals.
- Good communication and presentation skills.
- Reliable, trustworthy, determined and goal focused.

PROFESSIONAL EXPERIENCE

Year 2019-Present

Analytix Business Solutions Ltd, Ahmedabad

- Working as an Account officer for USA KPO
- **Areas of Experience at Job**
 - Exposure to Softwares like QBD, QBO, Xero, Bill.com, Acctivate & Netsuite for financials and iSolve for Payroll processing.
 - Review of financial statements monthly, quarterly and year end.
 - Cash Flow Projection
 - Quarterly and monthly Sales tax
 - Payroll reconciliation
 - Payroll Processing
 - AP and AR review
 - Onboarding Client
 - Direct Client communication

Year 2018-19

Jam & Associates (KPO), Jamnagar

- Have worked for 4.5 months as an Accountant at Jam & Associates (KPO), Jamnagar.
- **Areas of Experience at Job**
 - Year end accounts from cashbook & sage 50 accounts.
 - Exposure to software's like Sage 50 Accounts, QuickBooks and MS Office.

Year 2016-18

- Have worked for 2 years as an faculty to CA students at Rushabh Academy, Surendranagar.

Articleship 2013-2016

- Have completed my articleship with **U.C.Maheshwari & Co.** in **Audit and Assurance Services, Taxation, Accounting** Division at **Surendranagar**.
- **Areas of Experience in Articleship**
 - Calculation of Tax, Tax Planning and submission of Monthly, Quarterly and Annual Provisional and Final Tax Returns for Individuals, firms and companies.
 - e-TDS returns and Liaisoning with Income Tax Department via notices.

ACADEMIC CREDENTIALS				
No.	EXAMS	NAME OF BOARD / UNIVERSITY	YEAR OF PASSING	RESULT
1	Chartered Accountancy - All the levels at first attempt	ICAI	2016	59% (472/800)
2	B.Com	Saurashtra University	2015	7.73 CGPA
3	H.S.C	GHSEB(Gujarat Board)	2012	84.14%
4	S.S.C	GHSEB(Gujarat Board)	2010	88.77%
PERSONAL DETAILS				
Date of Birth		:	8th May, 1995	
Interests		:	Exploring Places, organising and participating in events.	
Permanent Address		:	2, Sindhi Society, B/h M.G. Hospital, 60 feet road, Surendranagr-363002.	