Nisarg Dave

Data Analyst

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Professional Experience

Data Analyst, *S&P Global Market Intelligence*   2022 – present
Ahmedabad, India

Work Description:
- Performing in-depth secondary data research of various shareholders on different platforms across the globe.
- Analyzing the data of shareholders including the ace investors, insiders and directors of various companies all over the world, and then linking it with relevant person object ID through internal software.
- Authenticating the correct person object ID of shareholders and taking care of eliminating any duplication or incorrect person object ID on the company platform.
- Collaborating within boundaries as well as with other users at different locations of the department.
- Maintaining Person ID of insiders and directors of various companies and giving them pro-function as per their designation of various countries.

Ad Hoc Tasks:
- Handing doubts of other users being the trained user.
- Managing pending documents/jobs.
- Managing notifications and priority tasks.
- Managing IPO Workflow

Achievements:
- Moved on production within month.
- Mentoring new users.
- Working on client sensitive data of IPO.
- Closed most number of units of backlog for the team.

Education

Post Graduation Diploma in Management,   2021 – 2022
Birla Institute of Management Technology (COOLS)   Greter Noida, India
First Class with Distinction

Bachelor in Commerce, *Grace College of Commerce*   2017 – 2021
Rajkot, India

Higher Secondary School(GSEB), *Shri K.G. Dholakiya School*   2015 – 2017
First class with Distinction.   Rajkot, India

Project

UPI usage and benefit from digital transactions to the Indian Governement   10/2022 – 12/2022
The project was based on the usage of Unified Payments Interface by people and a detailed study on how it can be benefited to Indian government if people use more UPI transactions compared to any other payment systems.

Skills

Interpersonal Skills

Communication Skills

Research & Analytical Skills

Team Coordination

Basic Python

Investment Planning

Languages

- English
- Hindi
- Gujarati

Interests

- Travelling
- Chess
- Reading
- Movies