

## Resume

**DARJI POOJA DHRUMIL**

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Nr Jain Derasar,

Ognaj,

Ahmedabad – 380060.

### Objective

**“To be a part of highly motivated organization, this would channelize my potentials into its opportunities ensuring growth through learning and further developing my professional skills and abilities to achieve organizational and thus individual goals.**

### Personal Detail:

**Date of Birth** : 25<sup>th</sup> October 2000  
**Sex** : Female  
**Marital Status** : Married  
**Nationality** : Indian  
**Religion** : Hindu  
**Languages Known** : Gujarati, Hindi, and English  
**Hobby** : Listening Music and Reading

### Education Qualifications :

Exam	Board / Uni.	Passing Year	Result
S.S.C	G.S.E.B	2016	60.00 %
H.S.C	G.H.S.E.B	2018	67.00 %
B.Com	Gujarat University	2021	64.60 %

### Computer Qualification :

- MS Office
- Internet
- Tally ERP 9

**Experience :**

➤ Fresher.

**Personal Skill :**

- Enthusiastic, Energetic and Hard Worker
- Quick Learner and Detail Oriented
- Good Team Player
- Good Communication with Interpersonal Skills

**Declaration :**

I hereby declare that the information furnished above is true to the best of my knowledge and bear responsibility for the correctness of the above mentioned particulars.

Place: Ahmadabad

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

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POOJA DARJI