## **CURRICULUM VITAE**

**AMIT B MAKWANA**

**Mob. No. +91 9624342123** [**E-mail.amitmakwana619@gmail.com**](mailto:E-mail.amitmakwana619@gmail.com)

***CAREER AIM:*** *Managements career – Interested to be an integral part of the Management of an esteemed organization, one that will utilize my knowledge, skill & experience towards continuous rung of success. Which will add value to the human resource in the organization*

***PERSONAL DETALES :***

*Date of Birth – 9/10/1987*

*Nationality – Indian*

*Biography- Male , {Good Healt}*

***PRESENT ADDRESS :***

*Plot No. 83,*

*Ashapura nagar,*

*Kidana society,*

*Gandhidham , Kutch, Gujrat.*

***PERMANENT ADDRESS:***

*26, Shanabhai Nagar,*

*Ganesh Mandir Road,*

*Vatva,*

*Ahmedabad, Gujarat. 370205*

***EDUCATION QUALIFICATION:***

|  |  |  |  |
| --- | --- | --- | --- |
| ***Exam Passed*** | ***Board / University*** | ***Year of passing*** | ***Percentage %*** |
| *S.S.C.* | *G.S.E.B. Gandhinagar* | *2006* | *52.71* |
| *Deploma Mechanical (GDME)* | *NEM Vadodara* | *2009* | *60.24* |

***SKYP ID : amitmakwana619@gmail.com***

***COMPUTER KNOWLEDGE:***

* *MS-OFFICE (Excellent in Word, Excel, Powerpoint)*
* *WINDOWS XP,2007,WINDOWS 8*
* *Internet*

***EXPERIENCE*** *Sal steel ltd.(Bharapar Gandhidham Kutch)*

*Join Date 10/05/2007 To Stiil Working*

*And My Work In Store Exp.*

*Making Sales Invoice, Inward Get Pass,*

*Goods Return Note,*

*Dispatch loding- unloding*

*Material Receipt Report, Daily Issue Report, Make MRI(GRN) Inward Register Maintain, physical Stock maintain, Material Receive, & Issue Entry work.*

***Job Profile:***

* *Follow-up with suppliers.*
* *Preparing Production & Sampling report.*
* *Making the GRN Process*
* *Controlling entire plant*

*Doing incoming & Outgoing material*

*Recorrd*

***COMPANY PRODUCT :*** *Sponge iron lumps,ferro chrome, ingot*

*And power*

***MATERIAL USE :*** *Lignite, iron ore, manganeseore, quartz*

*Lime powder s coal, I coal, bed material,*

*Dolomite, char coal…*

***LANGUAGE KNOWN:*** *English, Hindi & gujarati*

***INTERESTS:***

*Reading Business Magazines, newspaper, Management Books*

*Watching News Channels like BBC, AAJ TAK.*

*Personality Development to meet different personalities in the Management hierarchy & learn from their experience*

***STRANTH:*** *I am quick learner and a great team player.*

*I hope you will satisfy with my experience and call me for an*

*interview.*

*Thanking you.*

*Yours Sincerely*

***( Amit B Makwana )***