AMIT TEJWANI

**PERMANENT ADDRESS :**

**31,Mahasagar Appt., Opp.Dhiraj Housing,**

**Near Raj Chambers Bus- Stand,**

**ManiyasaSociety,Maninagar (East),**

**Ahmedabad-380008.**

**Gujarat India**

**PH-(Resi.)-00917922720593 (M) 0091 9537260015**

**CURRENT ADDRESS :**

**38/A, Lawson Street,**

**Obalande,**

**Lagos Nigeria**

**Mobile No.00234 8129286454**

**Email :amit541981@gmail.com;** [**amit541981@yahoo.in**](mailto:amit541981@yahoo.in)

**At present in india on leave**

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**CAREER OBJECTIVE :**

I possess an ability to adapt to the workplace culture and learn company’s systems quickly to be productive immediately. I am a hardworking team player with an objective to obtain a challenging position in a growth-oriental organization, which will provide the opportunity to utilize my professional background.

**EDUCATION :**

B.A. Psychology in year 2009 external (Gujarat University)

Know basic computer knowledge

**PROFFESIONAL STRENGTH:**

* Dedicate to exceptional customer service ,able to cultivate positive rapport and nurture relationships by offering service beyond expectations
* Fast decision maker even under pressure with a unique ability to develop strategies to achieve the goals.
* Notable interpersonal skills, capacity to relate to all level of management staff and customers

**HIGHLIGHTS :**

* Managing customer relationships
* Setting up new mkt strategies
* Achieving sales targets before deadlines
* Can take fast decisions in highly work pressure
* Understanding and selling according to customer’s buying capacity
* Smartly taking review about new customer from mkt before selling
* Developing new mkts as well as looking for existing mkts
* Involve in developing sales & pricing strategies
* Informing customer about promotional offers
* Understand customer consciousness regarding pricing, quality, payment terms services or company policies
* Taking fast action on any replacements or complain about product
* Keeping watch on compititors products pricing and policies
* Not harsh but strict on payment terms of goods sold to customers
* Doing regular follow ups for payments of goods sold
* Can communicate with all level of management
* Give accurate informative sales report and documentation

**PROFESSIONAL ACCOMPLISHMENT :**

Working as a Sales Representative in **Mace Nigeria Ltd.**since July12 onwards

**Profile**:looking after direct sales of plastic injection moulding itemsbrandname **MerryPlastics** like takeaways,coolers,lunchboxes,school boxes,jugs,strainers, bowls etc in Lagos Nigeria

In a year approximately increase the volume of business by 20% able to deal with primary as well as secondary customers

Worked as Sales Representative in **Indo-China Trading Co**.from May09 to May12.

**Profile** : looking after direct sales of furniture hardware items brand name **Aqua** like channels, hinges, auto hinges in Ahmedabad as well as nearby Ahmedabad.

Increased the volume of business 30% in total

Worked as Calling agent with **Gateway Technolabs Pvt.Ltd**. from Jan 2008 to April 2009.

**Profile** : Worked in Knowledge processing outsourcing department as an executive and calling in EUROPEAN, AFRICAN and Middle East counties.

Worked as Customer Care Executive with **Azure Knowledge Centre** from May 2007 to Nov 2007.

**Profile** : Worked in US Mortgage Campaign..

Worked as a Cashier in **Hutch** from April 2005 to April 2007.

**Profile** : Worked as a Cashier and was taking care of total collection at shop including Payments, activations & higher deposits.

Worked as Sales Representative in **Jaipur Electricals Llc Dubai**.From April 2002 to Nov 2004.

**Profile :** Counter Selling of electrical equipments, dealing with Arabic, Russian & African customers worked in whole sale as well as retail showrooms

**COMPUTER KNOWLEDGE :**

Knowledge of using MS Office & Internet..

**LANGUAGES KNOWN :**English, Hindi & Gujarati**.**

**PERSONAL DETAILS :**

Birth : 5thApril,1981.

Gender: Male (UnMarried)

Hobby : Music.

Nationality: Indian

Religion: Hindu

I hereby declare that above given details are truly correct and genuine

Thanks & Regards

