**Ms. ANCY RAJI KOSHY**

Room no. 17, Industrial Colony

behind Saubhagya inn Hotel,

Opp. Dena banck, Amli Fuwara

Pincode :396230

Ph. No. – 8485930145 / 8155965230

Email : ancykoshy1432@gmail.com

**CAREER OBJECTIVE**

To secure employment with a reputable company, Where I can utilize my skills and business

studies background to the maximum. A highly organized and hard-working individual looking for

a responsible position to gain practical experience.

**PERSONALPROFILE**

Name : Ms. Ancy Koshy

Father’s name : Mr. Raji T. Koshy

Mother’s name : Mrs. Banita Raji Koshy

Date of birth : 20-02-1999

Marital status : Unmarried

Language proficiency : English, Hindi, Gujarati

Nationality : Indian

Religion : Christian

**EDUCATIONAL QUALIFICATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Qualification** | **Institution** | **Unit/Board** | **Percentage** | **Year of passing** |
| 10th  (High school) | Govt. Higher Secondary school English Medium, Silvassa, DNH&DD (UT) | GSEB  Gandhinagr | 58.6 % | 2015 |
| 12th  (Intermediate) | Govt. Higher Secondary school English Medium, Silvassa, DNH&DD (UT) | GSEB  Gandhinagr | 67.3 % | 2017 |
| B.com | Abdul Kalam College Govt.  (APJ) | Gujarat  University | - | Appearing |

**EXPERIENCE :**

• 6 Month Experience as a sales executive in Disney Cruise And Holidays Hotel (Ahmedabad).

**COMPUTER PROFICIENCY :**

• Basic knowledge and hard skills in computer software programs and

Corresponding via email, familiarity with Microsoft Word, Excel.

• Accounting with each type of transaction such as payment, receipt, sales,

purchase and inventory Management.

**SKILLS :**

• Excellent communication skills.

• Problem solving and troubleshooting.

• Critical thinking, Disciplined ,Ability to handle stress and pressure.

**DECLARATION**

I hereby declare that all the information is correct up to my knowledge and I

Bear the responsibility for the correctness of the above mentioned

particulars.

Yours Truly,

ANCY RAJI KOSHY

(Signature)