# Ashish Joshi

# Mobile no. - 9727714386

**9327368186**

E-mail - ashish.joshi14386@gmail.com

**Career Objective:-**

Looking forward to work in challenging atmosphere which could provide me theopportunity to bring out the best of my ability, knowledge, skills & creativity.

**Professional Qualification:-**

* + I have completed **B Com Finance**

**Educational Qualification:-**

|  |  |  |
| --- | --- | --- |
| **Qualification** | **Board/ Uni.** | **% Obtained** |
| B.com | Gujarat Uni. | 61.33 |
| HSC | GHSCEB | 70.17 |
|  |  |  |

**Computer & Technical Literacy-**

* + I have completed training of **SAP FICO & MM**  at SIIT(Sai Inst. Of Information Tech), Ahmedabad.
  + I have also knowledge of **Tally 9** ERP & Orecal .
  + I have Knowledge of Advance **Excel** like Pivot,Vlookup, if conditions etc..

**Working Experience:-**

* I am presently working with **KEROVIT GLOBLE PVT LTD (KAJARIA CERAMIC GROUP)**  as **Assistant Manager-Accounts**
* **Work Profile: 09TH Jun-2022**
* Looking after Sales tax **GST** Return data pripering & **ITC** credit audit **GST** return file,
* Monitoring all routine accounting activities of account team & branches like Purchase, Stock Audit, AP payment as per **TDS** rules
* Looking after contract (agreements) with Creditors & Debtors and advice to Mgt.
* GL Reconciliation, GST & TDS &
* Production Costing VS material conspucation VS P&L data analyses
* All typ Of Accounts work

**Work Experience:-**

* I Have Work Experience with **RKC Infrabults Pvt Ltd** as TAXATION & ADMINISTRATOR Office since

**Work Profile: 14th** Jan-2021 To Jun-2022

* Looking after Sales tax **GST** Return data pripering & **ITC** credit audit **GST** return file,
* Monitoring all routine accounting activities of account team & branches like Purchase, Sale,Stock Audit, AR collection & AP payment as per **TDS** rules
* Looking after contract (agreements) with Creditors & Debtors and advice to Mgt.
* GL Reconciliation, GST & TDS &

**Work Experience:-**

* I Have Work Experience with **Panasonic India Pvt Ltd** as Accounts Office since jan,2016:

**Work Profile: 26th** Jan-2016 to Dec-20

* Preparing monthly Costing Profit & Loss Statement and operational Budget.
* Looking after Sales tax GST Return data pripering & ITC credit audit GST return file,
* Monitoring all routine accounting activities of account team & branches like Purchase, Sale,Stock Audit, Banking & banking reco AR collection Plan AS period and CD terms & AP payment as per conrect Planning as per OD rules
* Also handling Receivable Plan & pripering cycle.
* CD Working Montly
* Looking after contract (agreements) with Creditors & Debtors and advice to Mgt. [Profitability analysis]
* On Invoice Rebate Struchur sales regester recon Of 90 caror montly tonower
* Scheame Working & Devation working
* Book keeping, Review of accounts
* Balance Confirmation recon Company Book Vs TP Claim
* GL Reconciliation
* Doing Montly basis closing of accounts and making necessary provisions for
* Sales staff Travelling voucher checking
* Handling all the responsibilities as mentioned above in SAP and includes other duties as below.
* I Have Work Experience with **Samsung India electronic Pvt Ltd (Service)** from 8th Nov -10 to 21St Jan-16 as a BSA
* **Work Profile:**
* Service center claim reconciliation 45 Service Center
* Service Claim Process For Menualy
* Service Center Audit For genuine Or Non genuine service Providing or not
* Off roal Employee Travelling Voucher Checking
* Monitoring all routine accounting activities of account team
* Reconciliation of Payment vs Service claim amount
* Doing quarterly basis closing of accounts and making necessary provisions for same
* I Have Work Experience with at **Tack care india Pvt Ltd**  (RMC Manufacturer) as an Accountant from December-09th to Nov-10.
* **Work profile:**
* Service Claim Process For Menualy
* Preparing monthly Costing Profit & Loss Statement and operational Budget
* Looking after Sales tax (spare)
* Service center claim reconciliation 31 Service Center
* Service Center Audit For genuine Or Non genuine service Providing or not
* Off roal Employee Travelling Voucher Checking
* Monitoring all routine accounting activities of account team
* Reconciliation of Payment vs Service claim amount
* Doing quarterly basis closing of accounts and making necessary provisions for same

**Personal Details:-**

**Name** => Ashish Joshi

**Date of birth** => 14th March,1986

**Gender**  => Male

**Language known** => English, Gujarati, Hindi

**Hobbies**  => Sports ,Music , Like to visit new places

**Passport**  => Yes

**Marital status** => Married

**Strength =>** Hard working, Flexile, Self Motivated, Honest

**Address**  => Below

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| --- | --- |
| **Present**:  Flat No 19 Akshrdham Near vejlpure Police chowki Jivraj Mehta Road velpureAhmedabad | **Correspondence**:  “Ashish Kripa”  Block No 1 Labhdeep Socity Street No 1  Near Mavdi Gam Rajkot Gujrat |

Ref : - Jigesh Acharya

Panasonic India Pvt Ltd (RCH) Mo No 98253 26256

Ref :- Jayprakash Sharma

Panasonic India Pvt Ltd (BCH)Mo No 99249 26267