[gmb.ayazkhan@gmail.com](mailto:gmb.ayazkhan@gmail.com) 8980006530

**DOB** 04/10/1987

AYAZKHAN MAHEMUDKHAN PATHAN

6122, opp. Ahmedabad municipal corporation, near. Ashok press, khamasah, Ahmedabad.380001

***Objective*** Seeking Senior/ Middle Level Assignment in the field of Banking operations and team

management with a renowned organization which provides me the right opportunity to

explore my skills to meet the expectations of the organization

# *Experience*

## Yes Security Ltd

Demate Account Opening Process

* Managed Demate Account Documents Verification Process.
* Development The Business Direction.

#### 12/06/2016 - 13/06/2017

\* Responsible For Daily/ Monthly Sales Targets, Prioritize and Schedule Proactive Call To Organization's Account.

## Yes Bank Ltd

Savings And Current Account Opening Process

#### 26/07/2017 - 31/12/2017

\*Increase Saving Account And current Account customers, Engage and educate customers on product usage Convey brand information to customers and respond to questions/inquiries,

\*Responsible for daily/monthly sales targets, Prioritize and schedule proactive calls to Organization’s accounts

## Baroda Global Shared Services Ltd

#### 01/01/2018 - current

Global Trade Services - Analyst (Saving Account, Current Account, Loan Account, Government

Account)

\* Managed the entire gamut of activities pertaining to ﬂow of day-to-day operations within deadline, monitor team members' participation to ensure the training they are

being provided is being put into use, and also to see if any additional training is needed

\*Taking care of Entire Pan India Saving account opening / Current Account Opening/ Government Account Opening back end Process

Managed Loan document verification process for BOB.

# *Education*

### *Ankur Higher School*

Std 10th 2003 — **50**

### *Ankur Higher School*

Std 12

2005 — **55**

### *Gujarat University*

Bcom Graduate 2009 — **50.5**

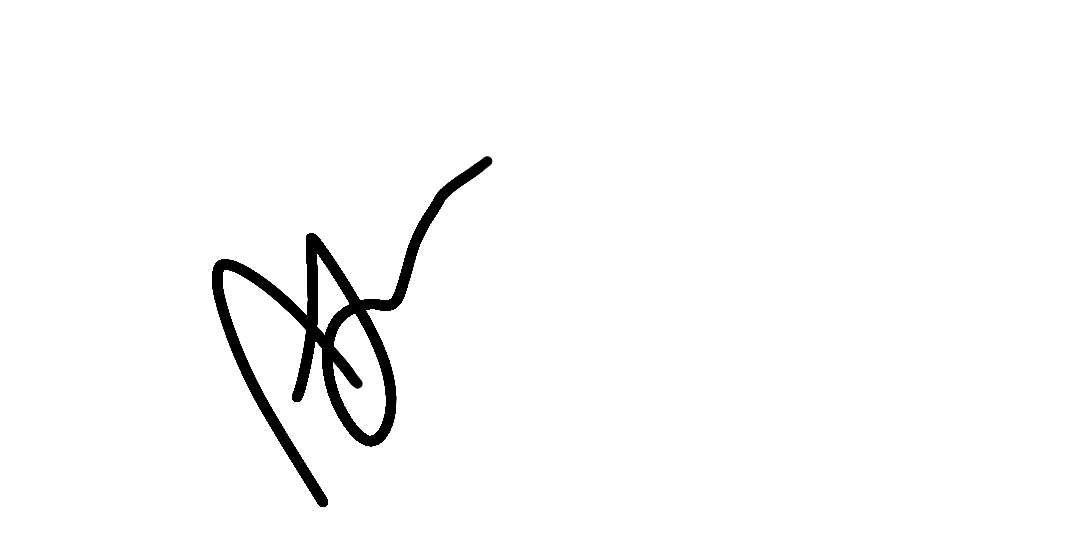


***Skills*** \* Presently working with Baroda Global Shared Services Ltd., Gandhinagar, Gujarat as Assistant Manager.

* Complete multi-disciplinary experience (Operations, Administration, Strategy, industrial Analysis.).
* Core functional strengths include:

Trade OperationsTaking care of Entire Pan India Saving account opening back end Process Banking Products.

* People Management, Executive Advisory & Decision Support Managed Loan document verification process for BOB.



* Business Development & Growth

Operations & Risk Management

* Digital Banking – IMPS, NEFT.

***Language***

Gujarat, Hindi, English

**Signature:**

**Ayazkhan Mahemudkhan Pathan**



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