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| **Chelsy Munot** |

902, Safal Flora, Ghoda Camp Road, Shahibaug, Ahmedabad, 380004 | 9054478001 | [chelsymunot@gmail.com](mailto:chelsymunot@gmail.com%20|)  | https://www.linledin.com/in/chelsy-munot-81b2401bb

# Internships:

## business development intern | younity.in | sep-2021 to oct 2021

* Learned marketing and communication skills so as to do necessary interaction with clients and thereby generated sales of 3K on first day of internship
* Identified business growth opportunities and developed strategies to increase company sales
* Generated 10+ leads for the organization in one month

## project intern | siddhanaam capital | aug-2022 to oct-2022

* Did field work to hunt for clients to help them retrieve their unclaimed shares tied up with “JEEVANTIKA APP”
* Provided necessary client support and financial advice and also track down 10+ customers during the entire project journey
* Learned excel and managed data on regular basis to present and report the updates

## project management | accenture-usa | dec-2022 to jan 2023

* Understood the approaches to project management i.e., types of approaches
* Prepared a proposal for the optimal project management approach
* Identified the key attributes of a good project manager or project lead
* Importance of communication in project management

# Education:

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| **qualification** | **institute** | **score** | **year of passing** |
| BBA | GLS J.P. Shah Institute of Business Administration | 6.57 CGPA | 2022 |
| 12th | Amrut High School | 80% | 2019 |
| 10th | Amrut High School | 76% | 2017 |
| CWM | AAFM (American Academy of Financial Management) | - | Currently Pursuing |

# Skills and other Interests:

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| * Accounting skills * Microsoft Office (Word, Power-point and   Basics of excel   * Good Interpersonal and   Communication skills  **Certifications and Achievements:**   * Received certificate in Tally Ace from   CSD computer education   * Achieved Project Management   Virtual Experience certificate from  Accenture-USA | * Travelling * Quick learner and good adaptability * Literature (reading and writing) * Sketching, painting and cooking * Certificate of Mutual Fund Distributor from NISM (National Fund Securities Market * Achieved certificate of appreciation for generating sales on first day of internship |