# FARHAN SHAIKHlogo

# M: +91 76230 28186

# E Mail ID: farhanlucky3335@gmail.com

**CAREER OBJECTIVE**: To secure a responsible career opportunity to fully utilize my training and skills while making a significant contribution to the success of the organization.

# EDUCATIONALCREDENTIALS:

|  |  |  |  |
| --- | --- | --- | --- |
| **Qualification** | **Institution /University** | **Year of**  **Passing** | **Percentage** |
| **BBAHT** | Vivekanand Institute Of Management, Ahmedabad | Pursuing | Pursuing |
| **HSC** | Best Higher Secondary School | 2019 | 41% |
| **SSC** | Best High School | 2016 | 67.40% |

**AREA OF INTEREST:** Front office & Food and beverage service , because I like interacting with people and my pleasant personality, friendly and courteous nature helps me to do so.

**TECHNICAL SKILLS:** Basic knowledge of MS Word.

# PERSONALDETAILS:

**Father’s Name** : Mr. Moin Shaikh

**Mother’s Name** : Mrs. Shirin Shaikh

**Date of Birth** : 23rd December 2001

**Permanent Address** : 4, Ronak Park, Shakti Society Gate no 2, Danilimda, Ahmedabad, Gujarat-380028

**KNOWLEDGE OF LANGUAGES**:

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Languages** | **READ** | | | **SPEAK &**  **UNDERSTAND** | | | **WRITE** | | |
| **Excellent** | **A Average** | **Poor** | **Excellent** | **Average** | **Poor** | **Excellent** | **Average** | **Poor** |
| **English** |  | **-** | **-** | **✓** | **­­**- | **-** | **-** |  | **-** |
| **Hindi** |  | **-** | **-** |  | **-** | **-** | **-** |  | **-** |
| **Gujarati** |  | **-** | **-** | **-** |  | **-** | **-** |  | **-** |

INDUSTRIAL TRAINING : I have completed my one and half month training from Hyatt Regency in Food & Beverage service ( In Room Dining ,Restaurant ) and Housekeeping From 1st March 2021 to 15th April 2022.

DUTIES AND RESPONSIBILITIES :

1. Food & Beverage:

• Guest Handling

• Restaurant Operation

• Delivering items to guest room

• Maintaining a clean working area

• Collecting payments

1. Housekeeping:

• Room cleaning and bed making

• Laundry

• Housekeeping Cart setup

On Job Training : I’m pursuing three months training from A To Z Holidays in Operational Department from 1st April 2022 to 30th June 2022

DUTIES AND RESPONSIBILITIES :

* Handling Routine Operation Work
* Hotel Reservation
* Car Rental
* Tour Packages
* Events & Groups Booking

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**HOBBIES AND PERSONAL INTEREST:**

* Singing
* Socializing with others

**REFERENCES:**

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| --- | --- | --- |
| **Mr. NavarunBhowmik**  **(Principal – VIM Ahmedabad)** | [principal@vivekanandinstitute.com](mailto:principal@vivekanandinstitute.com) | +91 90999 70068 |
| **Ms. KrupaliMistry**  **(HOD Academics - VIM Ahmedabad)** | [training@vivekanandinstitute.com](mailto:training@vivekanandinstitute.com) | +91 90999 70069 |

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