Curriculum Vitae

***Manish Gajjar***

B/9, Matrubhumi Society, Near Ayodhya Nagar,

Baroda Express way, Ramol Road, C.T.M.

Ahmedabad (Gujarat) – India.

Mobile No.: +91 – 9558418962,

Email: gajjarmanish222@gmail.com

**WORKEXPERIENCE**

**( I.T.I.) Computer Operator Cum Programming Assistant (C.O.P.A ) Under Apprentice In Torrent Pharmaceuticals Ltd (HO) Incometex. 01-03-2013 To 04-03-2014.**

* **I Have Experience In Claris Otsuka Ltd As A Officer C.S.C.M. 22/09/2014 To 16/12/2016**
* **I Have Experience In Troikaa Pharma Ltd As A JR.Officer Distribution Dep. 19/12/2016 To 31.07.2018**
* **I Have Experience In Zydus Cadila Ltd As A Officer P.M. Store (Packaging Material) Dep. 01/08/2018 To Till Date**

**EDUCATION / TECHANICAL QUALIFICATIONS**

* **12Th From Jivandeep Vidhyalaya , Ahmadabad (Guj.) In March 2010.**
* **B.Com From K.K. Shashtri Goverment Commerce College, Ahmadabad (Guj.) In 2013**
* **(I.T.I.) Computer Operator Cum Programming Assistant (C.O.P.A) Trade Passed (G.C.V.T.) From I.T.I. Maninagar, Vastral. (Guj.) In August 2012.**
* **(I.T.I.) Computer Operator Cum Programming Assistant (C.O.P.A) Trade Passed (N.C.V.T.) From I.T.I. Kubernagar. (Guj.) In Jan 2013.**

**AREA OF INTEREST**

* **Microsoft Office.**
* **Basic SAP Knowledge,billing Knowledge**
* **GRN , Stock Generate, Stock Tacking,**
* **Warehouse Handling, Wms Knowledge,F.G. Store Knowledge**
* **Worker Handling, rejected material handling**
* **Internet Browsing.**
* **Corel Draw (Graphics Design), Photoshop.**
* **Dispatch Knowledge, warehouse arrangement**

**JOB KNOWLEDGE**

* **GRN , Stock Generate, Stock Tacking,**
* **Warehouse Handling, Wms Knowledge,F.G. Store Knowledge**
* **Rejected material handling**
* **Non moving, slow moving, expire material handling.**
* **Worker Handling**
* **Trucks Unloading & Loading**
* **Invoice Create Basic Knowledge**
* **ASRS System Knowledge**
* **GDP & GMP Knowledge Etc.**

**PERSONAL INFORMATION**

**Father’s Name** **: Shree Dinesh Gajjar.**

**Marital Status** : **married.**

**Date of Birth** **: 26 June 1993.**

**Mother Tongue : Gujarati.**

**Languages known** **: Gujarati, Hindi, English, And Kachchhi**

**Natioy Nationality : Indian**

**Permanent Address : Shree Dinesh Gajjar, B/9, Matrubhumi Society,**

**Near Ayodhya Nagar, Baroda Express way, Ramol Road,**

**C.T.M., Ahmedabad (Gujarat) – India.**

**Mobile No.: +91 – 9558418962.**

**DECLARATION**

**I hereby declare that above–mentioned information is true to the best of my knowledge. I can produce the original letters and certification as and when required and requested.**

***Regards,***

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**(*Manish D. Gajjar*)**