## ****CURRICULUM VITAE****

# Darji Ghanshyam kumar Harishbhai

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| CAREER OBJECTIVE: |

I aspire to have a career where I will experience new challenges exploring the domain of my work and would leverage all my abilities, knowledge and interests to a meaningful contribution towards my responsibilities in due time.

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| ACADEMICS: |

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| Degree | Uni.\Board | Year of passing | Percentage (%) |
| S.S.C | G.S.E.B. | MARCH-2007 | 62.77% |
| H.S.C | G.H.E.B. | MARCH-2009 | 82.86% |
| P.T.C | S.E.B. | MARCH-2011 | 72.30% |
| COPA | G.C.V.T | JULY-2012 | 72.05% |
| ACHNP | IIHT | JAN-2013 | ‘B’ Grade |
| B.A | Guj.uni | FEB-2014 | Second Class |

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| STRENGTH : |

* Good communication Skills.
* Good Convincing Power.
* Positive Attitude and Hard working.
* Ability to interact with people at all level.
* Pleasant personality and discipline professional approach to work.
* Confidence & Punctual

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| SOFTWARE PROFICIENCY : |

* Having good Knowledge of Internet
* Hardware and networking

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| WORK HISTORY: |

* I have 1 year experience in VODAFONE TELECOME as a C.S.R.

* I have 1 year experience in Assure Management Consultancy as a HR Recruiter.
* Currently working in BBB Manpower Solution, Ahmedabad

March 2015 to Still Now.

**Job profile**:-

* Browsing various Job Portal like Monster, Naukri, Times jobs, OLX, Quicker etc.
* Doing Mass-Mailing, Job Posting, and Advertisement in the newspaper.
* Taking care of entire placement procedure.
* Coordinating with the clients regarding placements.
* Managing the clients and gathering the requirements.
* Scheduling the interview of the students and taking timely follow up.
* Counseling and motivating the candidates regarding their placements.
* Applied sourcing methods to find the right candidates by leveraging different tools like internal database, job portals ( Naukri , Monster,Timesjobs ), networking sites like Linkedin and internal referrals.

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| PERSONAL PROFILE: |

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| Name | Darji Ghanshyam kumar Harishbhai |
| Address | At: Nanisarsan. TA: santrampur. DIST:Mahisagar Pin:389230  Current Address: Jasminn green1 Vaishnovdevi S.g Highway Ahmedabad |
| Cast | Hindu Darji |
| Contact Number | (M)+91 9727468477 |
| E-mail ID | ghanshyamdarji18@yahoo.com |
| Date of Birth | 09th May 1992 |
| Gender | Male |
| Marital Status | Marred |
| Nationality | Indian |
| Known Languages | English, Gujarati, Hindi. |
| Hobbies | Watching News, Traveling |

* I hereby declare that the above written particulars are true and correct to the best of my knowledge and belief.

**Your Faithfully**

**Ghanshyam Darji**