**Curriculum Vitae**

**Himmatsingh A. Shekhawat**

**198, L.I.G. Part 2, Nr. Swaminarayan**

**Temple, Chhotalal, Odhav, Ahmedabad**

**Pin 382415**

**(M):7016096725**

**Email Address : shekhawathimmat1998@gmail.Com**

**Academic Qualification:**

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| --- | --- | --- | --- |
| **Exam** | **Board / University** | **Year Of Passing** | **Result** |
| S.S.C. | G.S.E.B. | 2014 | 59% |
| H.S.C. | G.H.S.E.B. | 2016 | 92% |
| B.Com | Gujarat University | 2019 | 61% |
| M.Com | Gujarat University | 2022 | Second Year (Running) |

**Computer Skills:**

1. Basic Fundamental
2. MS – Office
3. Tally Account
4. Ibm – AC4

**Personal Detail:**

**Father’s Name :** Mr. Amar Singh Shekhawat

**Date of Birth :** 03 October 1998

**Marital Status :** Unmarried

**National :** Indian

**Language Known :** English, Hindi & Gujarati

**Strengths :** Can Over Come from All the Difficulties through PositiveAttitude towards Life and Self Confidence

**Work :** Work With Hi Scan Pvt. Ltd. (Changodar, Ahmedabad)

As Purchase & Store Executive from April 2019 to March 2021.

Working With Ecoright (Khokhra, Ahmedabad)

As Sourcing Executive from April 2021 to till now.

**Job Description :**

Purchase of Material

Rate Negotiation with Suppliers

Make P.O.

Sourcing

Order Follow Up with Suppliers

New Vendor Development

Order Tracking

Stock Tracking

Month End Purchase Report

**Declaration:**

I Here By Declare That The Above Written Particulars Are True To The Best Of My Knowledge And Belief

**Yours Faithfully**

Himmatsingh A. Shekhawat