**LALIT SHARMA**

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**Objective**

To work in an organization that gives ample opportunities for personal & professional growth and where I can play important role in business development using my skills.

* **Skills**
* Problem-solving
* Creative thinking
* Teamwork
* Having positive attitude
* **Work Experience**
* **Company Name :-** AKBAR Travels of India Pvt Ltd.
* **Designation :-** Customer Service Executive (April-2013 to till now)
* **Job Description :-** 
  + Result Oriented dependable professional experience in customer service and sales.
  + Daily Arrange Pickup and Drop facility for Guests and give best performance
  + Make sure that counter all process like Start of Day and End of Day are completed
  + Daily Data Enters of whole day work
  + Capability of handle’s 100-200 customers in a day.
* **Education**

* S.S.C. from Gujarat State Board in 2009
* H.S.C. from Gujarat state board in 2011
* Pursuing T .Y.B.Com from Gujarat University
* **Computer Education**
* Basic Knowledge of Computer
* MS- Office (Word, Excel & Power Point)
* Good Knowledge of Internet
* **Personal Information**
* **Date of Birth** : 17- 11- 1994
* **Place of Birth** : Ahmedabad
* **State & Country** : Gujarat, India
* **Nationality** : Indian
* **Gender** : Male
* **Language Known** : English, Hindi & Gujarati
* **Interest** :- Swimming, Music, Traveling
* **Reference**
* **Name : -** Mr.Wasim Shaikh

**Company name : - Akbar travel of India**

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