**RESUME**

* Name: Makwana Sonalben Bhavanbhai
* Address: B/ 28,Ayodhya Society Kalikund Dholka.
* DOB: 1/6/1988
* Contact No.: 9998439955
* Email Id: sonalmakwana25@gmail.com
* Gender: Female
* Religion: Indian
* Marrietial Status: Unmarried
* Language Known: Gujarati, Hindi, English
* Hobby: Reading, Singing
* Computer Knowledge: (1) P.G.D.C.A

(2) B.P.O

(3) CCC

* Education Qualification:

|  |  |  |  |
| --- | --- | --- | --- |
| Std. | Board/Uni | Percentage | Passing Year |
| S.S.C | GSEB | 65.43% | 2004 |
| H.S.C | GSEB | 79.71% | 2006 |
| P.T.C | GSEB | 79.41% | 2008 |
| F.Y.B.A | Guj. | 69% | 2009 |
| S.Y.B.A | Guj. | 67% | 2010 |
| T.Y.B.A | Guj. | 64% | 2011 |

* Experience:
* (2) I Have Work Done by Greenpark Autotrack Pvt Ltd. as a Computer Operator & Customer Care Executive From Changodar Branch For 3 Years.
* (3) I Have Currently Worked by Diamond Textiles Pvt. Ltd. as a Computer Operator & Front office Assistant From Sari Plant.
* 30/12/2014

Your Faithfully,