**RESUME**

**HARSHIL RASHMINBHAI MODI**

-123 Shreenathji Bhuvan, NR Mandbudhi School, Usmanpura Gam, Usmanpura Ashram Road, Ahmedabad – 380014

🕿- 84018 50943 🖳- modiharshil99@gmail.com

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**OBJECTIVE:-**

* Looking forward for new challenges that will provide wide scope and experience for better tomorrow.

**WORK EXPERIENCE:-**

* Previously Working with Svc Co-Operative Bank as Clerical grade Work Jan 2021 to March 2021.
* Previously Working with Digital Exim as Client Management & Research (Export Import Company) Work. Aug 2020 to Dec 2020. {Internship}.
* Part Time Working with **United HR Solution Pvt. ltd**. as HR (Finance Department) Work. (December 2015 to July 2020).
* previously Working marketing LIC office

(September 2015 to November 2015)

**EDUCATIONAL QUALIFICATIONS:-**

* Running Cost Management Accountant **(CMA)** Intermediate from The Institute of Cost Accountants of India.
* Completed Master of Commerce **(M.COM.)** with First Class from Neeldeep College of Commerce in 2020.
* Completed Bachelor of Commerce **(B.COM.)** with First Class from Somlalit College of Commerce.in 2018.
* Completed **H.S.C.** with First Class (66%) from G.H.S.E.B. in 2015.
* Completed **S.S.C**. with First Class (68%) from G.S.E.B. in 2013.

**OTHER CERTIFICATE QUALIFICATION:-**

* Completed Export Import Course from Impexperts in 2017.
* Completed Export Import Internship in 2020.
* Completed **Tally** from Gandhi Ashram in April/May/June 2015.

**KEY SKILLS:-**

* Commercial Communication
* Microsoft Office.
* Operating Systems Windows XP / 7 / Vista / 8.
* Knowledge of Internet and E-mail.
* Tally ERP 9 And 7.2

**PERSONAL DETAILS:-**

* + Name : Harshil Rashminbhai Modi
  + Date of Birth : 10th February 1998
  + Father’s Name : Rashminbhai Narandas Modi
* Permanent Address : 123, Shreenathji Bhuvan,

NR Mandbudhi School, Usmanpura Gam,

Usmanpura Ashram Road,

Ahmedabad - 380014

* + Gender : Male
  + Height : 5’ 9’’
  + Weight : 62 kg
  + Nationality : Indian
  + Marital Status : Single
  + Language Known : Gujarati, Hindi, English
  + Hobbies : Playing Cricket , travelling

I hereby declare that all the above information is true to the best of my knowledge and belief.

Place:-

Date:-

Yours faithfully,

Harshil Modi