**NARESH PARMAR**

**Email:**nareshparmar4181@gmail.com, **Contact: -** 9624029304/7984200243, **Total Exp**. 4.1 Yrs, **CTC** 222000

**CAREER OBJECTIVE**

Seeking a challenging career in Warehousing and Ecommerce & Logistics Management, with an inbuilt ability to produce best customer service output with a growth oriented organization through effectively aligning logistics distribution with business goal.

Currently Associated with **Vulcan Express Private Limited** (100% Subsidiary of SnapDeal.com) on position of  **Executive** – Sept 2015 – till date.

**Key Responsibilities:**

* Handling a team of 2 off rolls supervisor and 35 casuals staffs.
* Ensure SLA for outbound, inbound operation, Return process (RTO, RPR, RTV)
* Administration- Safety, attendance, roster, shift timings. Ensuring care regarding fixed assets, resources.
* Packing materials- Requisition, Inventory management, space allocation, inward and handover to processing department.
* Inventory management- Cycle count, Stock Audit, control shrinkage, and maintain hygiene. Handling Refurbished product on daily basis and managing bad Inventory items and liquidation process.
* Providing training to ground staff- hands on and soft skill.
* Preparing the Sales projection.
* Projects:
* Packman: standardize packaging and reducing logistic cost.
* FIFO Management in order processing
* NDD order processing.
* One packer, one table.

**Key Skills:**

* Good command of written and spoken English, with the ability to understand communications and determine the key points and requirements.
* Good process management skills, with experience of using established processes and best practice methods to consistently achieve results and required timelines.
* Proficient with MS- Word, Excel and Power Point.
* Strong Software orientation like Uniware

**Achievements**

* Achieves the business/service goals by effectively managing resources and processes to achieve the required results, whilst consistently ensuring compliance with Snapdeal standards and relevant regulatory requirements.
* Focuses on developing and applying the competencies needed to provide service excellence, including the leadership skills and develop a motivated team who deliver the required results.
* Increased employee productivity and the overall efficiency of the unit by introducing processes and procedures that eliminated duplication and reduced the time to complete month-end reports.

**(September 2013 to Oct 2014) Digicall (Videocon D2H Process) Pvt Ltd (Ahmadabad, Gujarat)**

**Floor Supporter**

**KeyResponsibilities:**

* Day to day operations management, Resource planning, team motivation and Absence.
* Prepare agent monthly KPI and KRA and provide regular feedbacks.
* To motivate team members to follow standard operating procedure steps and quality checklists regularly.
* To make sure that staffs are allocated for operations and quality appropriately. Plus, there is enough floor support throughout the shift.
* To encourage team members to use SOP and understanding the updates.
* Will be responsible for Process Quality and regular feedback to agents.
* To responsible for meet the SLA.

**(Nov 2014 –Sept 2015) Cogent Pvt Ltd (Vulcan express) (Ahmadabad, Gujarat)**

**Data Operator –Inventory**

**Key Responsibilities:**

* Inventory management- Cycle count, Stock Audit, control shrinkage, and maintain hygiene. Handling Refurbished product on daily basis and managing bad Inventory items and liquidation process.

**Academic Profile:**

* Pursued Bachelor of Business administrator (**BBA**) from HNGU Patan, Gujarat University with 55.60% in 2013.
* Passed HSC (ARTS) (GHSEB GANDHINAGAR) with 60 % in 2007.
* Passed SSC (GSEB GANDHINAGAR) with 53.43 % in2003.

**Interpersonal Skills:**

* Leadership, Good Mentor,Go getter ,Self-motivated and self-initiator

**Hobbies**

Listing Music & Reading Book

**Personal Details:**

DOB 13thFeb, 1988

Language Gujarati, Hindi, English

Permanent Address K-4 SantoshNagar Apartment Opp. Gokuldham Society

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