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| RESUME |

Personal Details:-

Name :-PANKAJ PARMAR

# Father's Name :-JEMABHAI PARMAR .

Date of Birth :- 7th JUNE 1995

Marital Status :-UnMarried

Language Known :- Gujarati, Hindi&English

Permanent Address:-MachiAvas V-Varsada Ta- tarapur

Dist- Anand Pin-388180

CONTACT NO:-8140142687

**Objective:**

I am responsible and hardworking person, aggressive in my work and adjust in any environment.I live with my parents in Ahmedabad. I respect person with positive outlook and one who believes in self achievement.

I am therefore seeking a challenging opportunity in a reputed company, which can provide me with challenging assignments.

Currently working With FedEx Express transportation and supply chain service.in Logistics division. Taking care of the customer of Canon IndPvt Ltd/ Zicom electronics security camera from last 9Month.

Total Work Experience :-1 Yare 3 Month in FedEx Express ( Canon India P.V.T L.T.D)

Operating System: - Windows 7 and XP.Windows8

Office Automation Tools :-MS Office,Photoshop,

Hobbies:- Music

Work Experience:

1. Organization :- FedExExpress TsCsLogistics

Post Held :-Warehouse DO

Activities in Warehouse

**\* INBOUND OPERATION**

* + Verification of products
  + Inward details in inward register.
  + Insurance formalities for short/damage receipts
* Goods receipt note
* Allocation of storage location category wise.
* Based on the demand/supply information pick orders
* Warehouse has to scan each & every ESN of camera & printer and printing the labels.
* After the printing of labels the same are posted on the h/s, box and it is ensured that there is no mismatch on the ESN printed on the label and that on the box.
* Return receipts of h/s.
* Segregation of h/s. product wise.
* Making a note of the missing accessories.

**\* OUTBOUND OPERATIONS**

* Order receiving through mail.
* Seggerigation of products SKU wise.
* Packing
* Loading
* Dispatch & delivery
* Stock transfers to other warehouse.
* Fortnightly stock reconciliation.
* Stock taking by external auditors monthly

Educational Qualification:-

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| EXAMINATION | BOARD/ UNIVERSITY | YEAR OF PASSING | CLASS |
| S.S.C. | Sri Sarvajanik High School Tarapur | March 2010 | Passing |
| H.S.C. | Sri Sarvajanik High School Tarapur | March 2012 | Passing |
| D.T.P | ITCT COMPUTER EDUCATION | March 2014 | Passing |

REFERENS:-

**THANKS & REGARDES**

**PANKAJ PARMAR**