**PARESH H. PARMAR**

B.Pharm. (Gujarat University)

E-mail:paresh\_parmar50@yahoo.com

Contact No: 9376711789, 9586569893

To,

Manager Sir,

**Subject: Application for the suitable post in QA in your reputed organization**

Respected Sir/ Madam**,**

I came to know from reliable sources that some vacancies are lying vacant in your

esteemed organization. So I am interested to join your organization for a suitable position.

Please find enclosed herewith a copy of my CV for your kind consideration. If opportunity

will be given, with my persistent hard work and high-tech skills, I will deliver my best.

Looking forward for your kind consideration and the earliest reply.

Thanking you.

Yours sincerely,

Paresh H. Parmar

**CURRICULAM VITTAE**

**PARESH H. PARMAR**

girdharnagar

AHMEDABAD-380016

MOBILE: +91-9376711789, 9586569893

**E-mail: paresh\_parmar50@yahoo.com**

**SUBJECT :** APPLICATION FOR THE POST OF **Q.A.CHEMIST**

(2 year 7 month experience in IPQA tablet & capsule)

**CAREER OBJECTIVE:** To pursue my career in pharmaceutical quality assurance being a part of recognized pharmaceutical organization which provides me challenging work environment, prompts openness, values teamwork, rewards merit and integrity. Continue updating of science will be the integral part of my success.

**EDUCATIONAL BACKGROUND:**

**Bachelor of Pharmacy:**

**K. B. Institute of Pharmaceutical Education and Research, sector-23, Gandhinagar, Gujarat (Gujarat University).**

**DETAILS:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Examination** | **Year of passing** | **Percentage** | **Board/ Uni.** |
| **S.S.C** | 2002 | 88.43 % | GSEB |
| **H.S.C** | 2004 | 76.44 % | GHSEB |
| **B.Pharm.** | 2008 | 61.00 % | GTU |

**AREA OF INTEREST:**

* Quality Assurance(**IPQA,Documentation**)
* Regulatory Affairs

**COMPUTER KNOWLEDGE:**

1. Basics MS Word, MS Excel
2. Internet usage.

**PERSONAL DETAILS:**

**1)** Date of Birth : 10th May, 1987

**2)** Birth Place : Ahmadabad

**3)** Mother tongue : Gujarati

**4)** Marital Status : Married

**5)** Nationality : Indian

**6)** Language Known : English, Hindi, Gujarati

**7)** Hobby : Playing Cricket

**Experience:**

1. I am working in **Lincoln Pharma. Ltd. as a Q.A.chemist from the 23th September 2011** to **still now.**
2. Till the **4th July 2010** to the **10th September 2011**, I was working in the **Astra Life care (India) Pvt. Ltd. at Bavla Plant** as a post of **Q.A.chemist.(1 year 2 months)**

**Job Profile:**

**1)** Online supervision on shop-floor.

**2)** IPQA activity in shift.

**3)**Responsible for In-process activities, which includes Line clearance, line opening, line closing and sampling bulk products, finished product and reserve samples.

**4)** Online filling of BMR & BPR and Review of BMR &BPR.

**5)** Sampling of bulk, intermediate & finished products.

**6)** Online filling of validation documents & sampling of validation batches.

**7)** Responsible for collecting process validation samples, stability and hold time study samples.

**8)** Final verification of finished products prior to dispatch.

**9)** To review production log, daily verification of balance (production, stores) fortnight.

**10)** Preparation of under test/Approval/Rejected labels.

**11)** Checking and calibration of critical instruments present in production

**12)** Maintain records of change control & deviation

**14)** Responsible for co-ordination with all departments.

**15)** To check housekeeping and personal hygiene.

**Current salary :** 1.10 lakhs per annum.

**Expected salary:** Negotiable

**Reason for leaving present job:** For the better growth, exposure to the challenging environment, USFDA & MHRA approved plant, healthy working environment

**Skill:**

1. good communication skill
2. Initiative & dedicative for given task
3. Time management in achievement of target
4. Hard working & punctual

**References:**

**1. Mr. Rajesh M. Patel**

QA-Executive (solid oral plant)

Lincoln Pharma. Ltd

Kalol, Gujarat.

**Declaration:**

I hereby declare that the above mentioned information is correct up to my best knowledge and I bear the responsibility for the correctness of the above mentioned particulars.

Yours Sincerely,

Paresh H. Parmar