**Krishna Prajapati**

Mobile: 8849018791

E-Mail: krishnaprajapati2808@gmail.com

**Career Objective**

To work in a healthy, innovative and challenging environment extracting the best out of me to grow professional as well as personal level thereby directing my future endeavors as an asset to the organization.

**Educational Qualification**

|  |  |  |  |
| --- | --- | --- | --- |
| Exams | Board/university | Year of passing | Percentage |
| MBA | ICFAI university | 2018 | Cleared |
| BBA | Gujarat University | 2017 | 70% |
| XIIth | Gujarat Board | 2014 | 79.66% |
| Xth | Gujarat Board | 2012 | 71.35% |

**Experience (Aug. 2019 – FEB. 2020)**

* Worked at GTC Oil Field Services Pvt. Ltd. As HR Executive, my key responsibility was to manage the salary of the employees and reimbursement for the same. Managed all types of sales bills.

**Technical Skills**

* MS- Office
* OS Environment: Windows 7/10

**Personality Traits**

* Leadership
* Ethical
* Active Listener
* Honest

**Personal Strengths and Achievements**

* Achievement oriented with people, excellent management skill and an ability to manage change.
* Interpersonal, learning and organizing skill matched with the ability to manage stress, time and people effectively.
* Excellent Communication and management skills.
* Participated as a coordinator in a quiz competition held by college.

**Personal Dossier**

* **Father’s Name**: Jayesh C Prajapati
* **DOB**: 28th August 1997
* **Address**: Silver brook, Nr.S.P.Ring road,Shilaj

**Declaration**

I hereby declared that the above mentioned particulars are true to the best of my knowledge and belief.

Place: Ahmadabad, Gujarat. Krishna Prajapati