**Rahul Yadav**

Ahmedabad, Gujarat

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E-mail: ry7922767@gmail.com

# Objective

To work in professional atmosphere that would give me a scope to display my skills, quest for a challenging position where I can learn and provides me ample scope for growth.

# Work Experience

**Organization**: - Vodafone West Limited

**Role**: - Sales Support – MIS Executive - Mpesa

**Period**: - June - 2015 onwards

#### **Nature of Work: -**

Currently working at Ahmedabad HO in Mpesa Department as a Support Executive

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| --- |
|   Daily Flashing of all MIS |
|   Making Daily, Weekly, Monthly & Yearly Reports Daily base coordination |
|   Channel Payout & Incentive calculation |
|   Daily Co-ordination with branch office |
|   Single handed managed all back end operations for M-pesa Vodafone |
|   Making Monthly Presentation for Review |
|   Dispatching all M-pesa related materials at branch level |
|   Resolve all the queries related to work |

#### **Previous Employment: -**

I had worked with Sew Services Pvt. Ltd. As a Jr. accountant,

at Income tax, Ahmedabad from Jan, 2014 to May, 2015.

# Academic Qualification

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| --- | --- | --- | --- |
| **Certificate** | **Board / University** | **Year Of Passing** | **Percentage** |
| S.S.C.E. | G.S.E.B. Gandhinagar | Apr’ 2007 | 65 % |
| H.S.C.E. | G.S.H.E.B. Gandhinagar | Apr’ 2009 | 69% |
| B.Com | Gujarat University | Apr’ 2012 | 64% |

# Personal Skill

* Honest and trust worthy, Good attitude around other, eagerness to learn, Coordinates with all type of persons.

# Computer Proficiency

* MS Office (Word, PowerPoint and Excel)
* Microsoft Access
* CRM

# Personal Particulars

Father’s Name : Mr. Maheshbhai Yadav

Father’s Occupation : Business

Date of Birth : 31/12/1991

Marital Status : Un-Married

Nationality : Indian

# Language Proficiency

Read, Write, Speak : English, Hindi,Gujrati

# Strengths

* Friendly
* Flexible to work in any kind of environment
* Punctuality

**Permanent Address:-**

94/B, Fatehnagar,Patel Vas,

Nr.Paras Flat,Paldi,

Ahmedabad

Pin : 380007

# Declaration

I, hereby declare that all the information stated above is true to the best of my knowledge and belief.

Place: Ahmedabad

Date: Rahul Yadav