RAJANSINH H PANERA

D/36 Kavisha Duplex N/R New Parimal Soc.

Besides Maruti Duplex Chandkheda Ahmedabad 382424

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Mob No: 9924505026

Qualification: Bachelors of Business Administration (BBA) College address: B.P.C.B.A, Gandhinagar

I wish to work in an organization that, will prove me an opportunity to utilize my knowledge best to the fullest and at the same time aid me in expanding it.

My experience has given me a chance to learn and I am capable to cope to work with people of different background and I want to utilize my knowledge, where my strength can be matched with the requirement of the organization.

EXPERIENCE WORK,

1. I Worked in Sales India at Dharanidhar Branch as A Sales Executive Duration: 12/04/2013 To 26/12/2015
2. I Worked in Touchstone Foundation (Akshay Patra Foundation)

At Hare Krishna Mandir Santej Bhadaj Ahmedabad as a Marketing Officer, B.D.E

Duration: 04/01/2015 To 30/04/2020

1. I Worked in Civil hospital As a Public Relationship Officer (Hospitality) (1200 Bed Hospital)

Duration:01/05/2020 To 30/09/2021

Work Profile: Co-ordinating with doctors & Patients, check all Departments Cleaning & Sanitation, Allot ICU Bed to those who need it, Patient Care with Coordination, Relation between Hospital to Patient, OPD/Trauma/ICU Patient From admission to Discharge, Hospital All Blocks Supervision, Floor Coordination, Treatment an unknown Patient, Taking Discharge Report with Doctor and Informing the Patient, Good Relation with Media & Police Staff, Surgical, Ortho, Medical and Triage Area Management, Housekeeping and Servant staff Supervision, Administrative Work, Maintenance Oversight

1. I Work in M.D. Media Corp as A Business Development Manager

Profile: Field Work, Marketing & Promoting, MS Excel Data - Entry Work

Duration :23/10/2021 To 10/01/2023

5.I Work in Red Health Ambulance as A Patient Relationship Manager at Apollo Hospital

Profile: Hospital Management, Ambulance Patient Transfer Management,

Checklist Data Management, Emergency Data Maintain, Relation Between Hospital and

Patient, Ambulance Cleaning and Medical Equipment Observation, Team Leadership, Medical Equipment Calibration, ALS & BLS Ambulance Data Management

Duration: 06/04/2023 To Serving Notice Period

Personal Information:

Father Name: Hasmukhsinh

Mother Name: Manjulaben

Height: 5.3-inch feet

Date of Birth: 11 Apr 1992

Village: Ahmedabad

Marital Status: Married

Known Languages: English, Hindi and Gujarati Hobbies and Interest: Playing cricket, listening songs

**Academic Achievement:**

|  |  |  |
| --- | --- | --- |
| **COURSE** | **UNIVERSITY** | **PERCENTAGE** |
| **S.S.C** | **G.S.E. B** | **55% IN 2009** |
| **H.S.C** | **G.S.E. B** | **66.79%IN 2011** |
| **ADST (MS OFFICE). ITCT** | | **65%IN 2011** |
| **BBA** | **K.S. V** | **51.40%IN 2014** |

**Diploma in AIILSG 50.25% 2019**

**Health Course**

**Knowledge of Computer**

MS-Office, Tally 9.0, D.T.P, Hardware Repairing Basic Knowledge of computer & Internet surfing, Social Media Management

Achievements: I Have Received CORONA Warrior Certificate from Gujarat Government in Appreciation of My Work

I Have a Certificate of First Aid Training

I Have Received Corona Warrior Trophy from Chandkheda Urban Health Centre

Strengths: Good Communication Skills

Leadership

Positive Attitude

Excellent Management Skills

Photography, Videography, Cinematography

Team Handling

Good Sales and Marketing Skills

Operation Handling and Business Growth Management

Declaration

The above details are true and correct to the best of my knowledge and Belief.

RAJANSINH PANERA