**RESUME**

**PERSONAL DETAILS**

**Name : Sachi S. Ponda**

**D.O.B : 30/05/1997**

**Mobile : +91 8866123502**

**Email : sachiponda9@gmail.com**

**Add : G-102 casel2,**

**Nirnaynagar,**

**AHMEDABAD.**

**Gujarat, 364501.**

**Career Objective**-

To work for an organization which provides me the opportunity to improve my skills and knowledge to growth along with the organization objective.

**PROFILE SUMMARY**

* Strong interpersonal, analytical and organizational skills.
* Leadership skills evident in motivating others and building team spirit.
* Eager to learn new technologies and methodologies.
* Always willing to innovate the new things which can improve the existing technology.

**ACADEMIC Qualifications**

* **B.COM from Saurashtra University,In M.J.Kundliya college**

**With 67%. (2016).**

* **H.S.C FROM Valam HIGHER SECONDARY SCHOOL With 78%. (2012)**
* **S.S.C FROM Valam HIGHER SECONDARY SCHOOL With 70%. (2010)**

**COMPUTER KNOWLEGE :**

* Database: MS Access
* Others: MS-Word, MS-Excel, MS-PowerPoint and Internet

**EXPERIENCE**

* At Aegis ltd for 2 months.

As an executive

**INTERESTS**

* Internet Surfing.
* Adventure Sports.
* Travelling.
* Social Service.

**STRENGTHS**

* Honest.
* Hard Working.
* Optimist

**Languages Known**

* English,
* Hindi
* Gujarati

Your faithfully

sachi s. Ponda

Mobile no.9426807061

8866123502