***Sanjay Mevada***

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***Ahmedabad***

***Gujarat***

**HR EXECUTIVE  
Director of Human Resources**

■ Career Summary

Successful human resources executive with track record of making positive changes in organization’s culture, developing motivated staff, enhancing professionalism, and leading HR operations to an increased organizational effectiveness in the following fields/areas:

Organization Culture Development | Team Leadership  
Team Development and Management  
Talent Retention | Recruitment | Change Management  
Performance Management | Employee Relations | Succession Planning  
Incentives and Compensation

**■ Notable Strengths**

* Excellent knowledge of HR policies and procedures for staff selections.
* Energetic and cooperative – Adept at motivating others, and leading through example.

**Objective Statement** – Aspiring to develop quality workforce and contribute added-value to the organization’s overall goals.

■ Professional Experience

**HR Director**  Ascenzor Elevators

***Core Functions:***

* Directed organizational management change and initiatives aligned with strategies and business plans.
* Developed new talent sources and leadership capability across the corporation in order to build empowered/skilled employee base.
* Developed constructive work relationship with recruiters and employment professionals to ensure effectiveness of hiring processes and application practices.
* Managed the process of designing and implementing new HR policies.
* Advised on wage issues of employees including promotions and raises.
* Designed training programs of new employees in accordance with their job profile.
* Created workshops for employees to develop new skills and introduce new technologies.

■ Education

* Bachelor of Science in Business with a concentration in Human Resource Management.
* Master of Business Administration, Human Resources Management.