**Resume**

**CA SIDDHI HARDIK PATEL**

**Contact:** 9925886264

**E-mail:** [siddhi.patel009@gmail.com](mailto:siddhi.patel009@gmail.com)

**Career Objectives**

To Attain Professional Excellence and Contribute Towards the Success of the Organization through A leadership Role in FINANCE/TAXATION / ACCOUNTS/AUDITING.

Seeking a position to utilize my skills and abilities in the Audit, Taxation field that offers professional growth while being resourceful, innovative and flexible.

**Core areas-Expect to involve**

* Finance & Accounts \_ auditing
* Taxation- GST
* Management Reporting \_ Team Management

**Academic Career**

* CA FINAL Both Group Cleared in First attempt (MAY 2016).
* CA IPCC Both Group cleared in MAY 2013(74 in costing,60 in tax, 62 in account)
* CA CPT Cleared with 131 marks /200 marks
* B.Com. from Veer Narmad South Gujarat University
* H.S.C Passed out With 86 %

**I.T. Skills and other involvements**

* Tally prime, Advance Microsoft Excel skill
* SAP
* Basics Operations of Computer
* Internet Applications
* Completed 100 hours IT Training of ICAI
* Completed Advance IT Training
* Completed GMCS -1

**Personal Dossier**

**Language Known:**  English, Gujarati, Hindi

**To be continued……….**

**Professional Experiences**

**1. Company name: MATANGI INDUSTRIES LLP ( MEGHMANI GROUP)**

**Designation ASSISTANT MANAGER AUDIT**

**Duration**: Joined from 21-11-2022 to continue

**Worked In:** Audit of purchase, sales -import export, salary audit

Bank reconciliation, cash verification, ledger reconciliation,

ledger scrutiny, verification of production data

GST return, Inventory audit, cash flow.

**2. Firm:** **CA DHIRAJ M THAKKER & CO**

**Designation:** **AS INTERNAL AUDIT MANAGER IN U N MEHTA INSTITUTE OF CARDIOLOGY**

**Duration:** 5 year from 6-6-2017 to 19-11-2022.

**Worked In:** Accounting in Tally prime, Internal audit, Stock verification, MIS,

Cash flow, ledger reconciliation, bank reconciliation,

GST return, Income tax return

**Articleship and Training experience**

**1**. **Firm:** **THAKAR BUTALA DESAI**

**Designation: ARTICLE ASSISTANT**

**Duration:** 3-08 -2013 TO 3-08-2016

**Worked In:** Statutory audit, Trust audit, Tax audit report, Income. Tax return.

**2. Firm:** **“VINIT CHORARIA & CO “CA FIRM (CHARTERED ACCOUNTANTS)**

**Designation: AS A CA**

**Duration:** 5-06-2016 TO 31-12-2016

**Worked In:** Income tax Returns, Service Tax Return,

Company Audit, Tax Audit Report of Companies and Firm.

**Strengths**

* Sincere
* Positive attitude
* Hardworking and quick learner
* Good in Tally, Auditing
* Flexible & Adaptable.

**Hobbies**

* Singing
* travelling
* To Explore Something New

**Personal Profile:**

* **Name**  : Siddhi Hardik Patel
* **Husband ’s Name** : Hardik Patel
* **Address**  :Nikol,Ahmedabad
* **Contact Number** : 9925886264
* **Nationality**  : Indian
* **Date of Birth** : 28 July 1994
* **Age**  : 29 Years
* **Hobbies**  : Singing & Traveling
* **Languages Known** : English, Hindi & Gujarati
* **Current salary** : 58750/-CTC PM.
* **Expected Salary** : 60000 to 65000/- PM (CTC)

**Declaration**: I hereby declared that all the information given above is correct & true.