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| **SAIYAD TANVEERAHMED ZAHIRAHMED** |  | EDUCATION |
|  | **ICAI Delhi**  1997 - 2004  CA INTER ( Article Ship from M/s Darji & Associates for 3 Year’s)  **B.J.VM College, V.V.Nagar**  1994 - 1997  B.COM from Sardar Patel University, Vallabh Vidhyanagar, with 56%.  Completed E-Com from Assets International (July’2000 to Mar’2002)  Holding the Certificate of MCP and MCSE |
| Ca(Inter),B.com  **Sr. Manager Commercial** Profile Monitoring Credit control & Commercial function. Monitoring Collection plan & its achievement. Facilitating Legal Department for providing documentation backup or initiating settlement if any. Analyze and assess the Credit Worthiness of Customers base on Financial Documents & available information by business unit as well as seeking information independently or through third party verification. CONTACT PHONE:  +91-7405485665  EMAIL:  [tzsaiyad@gmail.com](mailto:tzsaiyad@gmail.com) PERSONAL DOB : 14th Sep 1976  Marital Status : Married  Address : Matrubhumi Society,  Polson Road ANAND |  | WORK EXPERIENCE |
|  | **Asian Granito India Ltd. |** **Senior Manager – Commercial**  1st June 2020–Till date  Handling Commercial Function of South & East Zone. Supervising Team size of 12 No’s of Commercial Executive’s.  Monitoring & Controlling Overdue. Working on reducing DSO including Legal recourse. Managing Issuance of Old Inventory & its clearance.  Monitoring Branch Accounts with reference to Expenses, issuance of  Credit Notes.  Initiate Legal actions on cases involving litigation/disputes related to Customer outstanding.  Review Credit terms/Credit Limit of Customer base on track record  And requirement of Business.    **Polycab India Ltd |**  **Manager – Credit Control**  1st Aug 2017–3rd May 2020  Providing reports on DSO, AR ageing analysis to management.  System Monitoring Validation Dealers Scheme in terms of calculation, authenticity, provisioning, actual finance posting tracking & analysis.  Analyzing Credit Worthiness with available/Submitted Information.  Meeting business team leaders on a regular basis to discuss credit management activities and to plan future credit management initiatives  Initiate rigorous process of Converting the Customers into Channel Financing mode.  **Somany Ceramics Ltd |**  **Assistant Manager – Credit Control**  11th Mar 2014–24th July 2017  Responsible for AR collection, Dealer Visit & Dealer Reconciliation.  Sales Order clearance with respect to CL/ Overdue/Collection plan.  **Orient Bell Ltd |**  **Executive Accounts - Credit Control**  1st Feb 2010–8th Mar 2014  Responsible of AR collection, Preparation of CN/DN,  Customer Reconciliation.  Issuance of Credit Notes / Processing Branch Expenses.  Reconciliation of Banks on monthly basis.  **AMUL DAIRY |**  **Executive Accounts**  1st Dec 2005–11th Aug 2009  Preparation of monthly P&L, Bank Reco. Handling Income Tax Assessment, hearing, Tax Audit, E-filing of TDS, TCS.  Branch wise preparation of Capital Budget and reconciliation with respect to Budget and its Utilization.  Attending Income Tax hearings and replying to query raised in Notices issued by IT Department.  Reconciliation of Co-operatives Society with respect to Payment/ receipt / Expenses and issuance of payment with respect to Price Variation. |
|  | SKILLS |
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