**Curriculum Vitae**

**Metadiya Trupti**

28, Aradhya Bungalows, Satellite, Ahmedabad

**E-mail:** [**truptimetadiya0899@gmail.com**](mailto:truptimetadiya0899@gmail.com)

**Cell: +**918849611125

**Career Objective**

I am planning a career where I can utilize my skills and knowledge for organization and personal growth, where my management, decision making skills be appreciated and enhanced.

**Scholastics**

* Pursuing 5 Year Integrated MBA (IMBA) from LJ Institute of Management Studies**.**
* In 1st year with 06.07 CPI marks.
* And in 2nd year with 06.86 CPI marks.
* Completed HSC from GSEB Board with 97.53 Percentile Rank in March 2016.
* Completed SSC from GSEB Board with 97.26 Percentile Rank in March 2014.

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**Skills**

* Ambitious, energetic, disciplined, positive thinking, self-motivated, flexible, soft spoken, attentive listening, effective oral communication skills, interpersonal skills, teamwork, enthusiastic.

**Computer Skills**

* MS Office
* Power Point
* Excel
* Well experienced with use of internet

**Personal Details**

* **DOB:** 08th February, 1999
* **Gender:** Female
* **Marital Status:** Single
* **Language Known:** Hindi, English, Gujarati
* **Interests:** Dance, Music, Swimming, Writing, Drawing

**Declaration**

**I here by declare that the above-mentioned information is true to the end of my knowledge.**