# VARUN CHAWDA

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## WORK EXPERIENCE (Since ’15)

**Sr. Executive - Operations (Ocean Freight)**Feb’21 –Till Date  
DHL Global Forwarding Pvt Ltd Ahmedabad,GJ

**Responsibilities**

* Handling key accounts of Schneider Electric, Bosch Rexroth, Siemens, Sandvik, Ford and other RFQs
* Handling whole shipment operational activities.
* Efficiently handling 100+ LCL shipments from pick up to sailing.

Working Software: Cargowise

**Sr. C.S. And Documentation Executive (LCL Dept.)** Feb’18 –Jan’21  
Chinubhai Kalidass & Bross. Ahmedabad,GJ

**Responsibilities**

* Handling shipment which included activities of preparation of creating job, booking, BL verify copy, processing debit invoices, and BL release.
* Filling SI with carrier and consolidators and getting Master BL released after making payment.
* Co-ordinating with carrier and consolidator for movement details, vessel planning, stuffing confirmation and sailing confirmation
  + Smooth and convincing coordination with shippers, agents and carrier and updating them with required information.
  + Overseas escalation

**C.S. And Documentation Executive (LCL & Air Dept.)**Aug’16 –April’19  
TICC Container Line (I) Pvt. Ltd Ahmedabad,GJ

**Responsibilities**

* Sending pre-alert, filling SI and getting Master BL released
* Preparing BL draft for LCL shipments and releasing House BLs and preparing debit notes to clients
  + Efficient coordination with shippers, agents and carrier
  + Overseas escalation

**Intern (LCL Documentation )** JUL’15 –AUG’16  
TeamGlobal Logistics Pvt. Ltd Ahmedabad,GJ

**Responsibilities**

* Timely release of Bill of Lading, Mate Receipts and Landing Certificate.
* Communicating with Shippers and Shipping Agents
* Escalation of overseas shipment related queries

## EDUCATION

**PGDM In Logistics And Supply Chain Management** APR’18

B.K. School Of Management Ahmedabad,GJ

Gujarat University

**B.Com** JUN’14

Shree Sahajanand Vanijya Mahavidhyalay Ahmedabad,GJ

Gujarat University

## OBJECTIVE

To work and grow in a highly focused and challenging environment to achieve set objectives by developing personal and inter-personal skills with learning attitude.

## PERSONAL DETAILS

**D.O.B** 15TH January 1992

**Languages Known** English, Hindi & Gujarati

**Hobbies** Reading and Travelling

**Notice Period:** 30 Days

Your's Faithfully,

**Varun Chawda**