**Dr Suhani K**

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**Female, 29 years**

**SUMMARY OF EXPERIENCES AND QUALIFICATIONS** (in reverse chronological order)

* Working as **Sr.** **Manager-** with **Apollo Health and Lifestyle ltd** in Ahmedabad (August 2010 – till date)
* Pursued a **Diploma in Hospital Finance Controlling ~2011**
* Pursued a **MBA** with **Dual Specialization in Hospital Administration and HR** (2008 – 2009) from AMII – Mumbai.
* Pursued a   **Diploma in Yoga & Naturopathy (D.Y.N)** ~ 2008
* Pursued a   **Diploma in Emergency Medicine (D.E.M) ~ 2008**
* Pursued **BAMS from Rajiv Gandhi Health University,Banglore 2001-2006**

**Apollo Health and Lifestyle Ltd. (AHLL) - (August 2010 – till date)**

Management of Medical Centre-Designing, Equipment & Maintenance, Providing & Training Manpower, Supplies, Day-to-day Operations, Purchase, Vendor Management, Statutory Compliances.

National Team Member : Grievance Committee , Harassment Committee , Medical Services, Consultant Engagement Programs, Nursing Trainings. New Special initiatives – Core Launch of SUGAR and Apollo Protect campaign across franchise and own network.

* Hospital Integration, New Products & Special Initiatives
* AWT / Projects
* Cost optimization
* Man Power Planning
* Quality Assurance
* Inventory Management
* Hospital Operations and Admin
* PMS, P & L
* Medico-Legal Laws & Compliance - Statutory/Clinical / NABH/Administrative
* Industrial Relationship
* Employee Relations
* Quality and Material Management
* Clinical Documentation

**Sterling Group Of Hospitals, Ahmedabad – (Jan – July 2010)**

* Primary Consultation of all Health check Patients
* Medical Auditor with Medical Administration dept.

##### **[Sadbhavna Multi – Speciality Hospital](http://www.linkedin.com/search?search=&company=Sadbhavna+Hospital&sortCriteria=R&keepFacets=true&goback=%2Enpv_113338491_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1&trk=prof-exp-company-name" \o "Find others who have worked at this company),Rajkot – (2007-2008)**

#### [Residential Medical Officer](http://www.linkedin.com/search?search=&title=Residential+Medical+Officer&sortCriteria=R&keepFacets=true&currentTitle=CP&goback=%2Enpv_113338491_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1_*1&trk=prof-exp-title)

#### Have worked in all areas of Hospital, including Emergency Ward, handling cardiac emergencies and co-ordinating with consultants. Have actively worked in Dialysis Dept. Worked for CHIRANJEEVI YOJANA of Gujarat Govt for maternal and child health.

* **PROJECTS**
* **Indenting process on HMIS:**

Proposed the inclusion of HMIS in the indenting process of linen from the wards and critical areas based on the occupancy rate

* **Benchmarking Project**: Minimal Grievances of Patients and Have recorded minimal Attrition rate in West region. – AHLL

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| **CONFERENCES/ PRESENTATIONS** |
| * Attended conference at Federation of Indian Chambers of Commerce and Industry (FICCI) on **Future Healthcare: Integration, Inclusion and Quality** on 14-15 September, 2010 * Presented Research Paper on- **Innovations in Health Care at AMA-Ahmedabad** * More than 100 Presentations in Various Corporate Companies for Preventive Health Check Awareness. * 2nd International Patient Safety Conference, Hyderabad |

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| **TRAINING/COURSES** |
| * Attended a training on 5S, Lean, Six Sigma, A3 concept and Project Identification conducted by Apollo Hospital International Limited – Ahmedabad. * Various Conferences and Workshops on Quality Assurance by NABH and QCI * Active with various HR Groups * ACLS and BLS training |

* **MAJOR CONTRIBUTIONS**
* **Quality Assurance**
* **Customer Satisfaction**
* **Industrial Relationship**
* **Cost cutting Parameters**