**GAGAN SHARMA (DOB: 09-06-1992)**

Address: B-604, 6th floor, Poddar Heights, IOC road, Chandkheda, Ahmedabad

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**CAREER OBJECTIVE**:

I am looking for a platform where I can come out with all my energy and talents for my satisfaction and for the development and betterment of the organization where I work. Good communicator with strong negotiations. Equally effective identifying opportunities, developing and providing tactical business solutions. My primary Goal is to be a part of great names of Education department with client satisfaction.

**Qualifications**:

2013 Bachelor In commerce

Hans Raj Mahila Vidyala, GNDU

2015 Masters in commerce

Guru Nanak Dev University Regional Campus, Jalandhar

**Experience**

**One year experience with sankalp management services as a team leader (Backend operations) from 13 Nov 2015.**

**Jobs Responsibility**

**Roles and Duties:**

* Managing Team performance through quality management.
* Training new team members
* Ensuring a clean, safe, friendly working environment.

**Skills Summary**

**Computer skills**

* Excel
* Internet Applications

**Communication Skills**

* Comfortable dealing with people from a diverse range of backgrounds, including advising and dealing
* Ability to communicate effectively in a formal business manner and different levels of staff management.