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**RESUME**

**Rathod Heena Vinodbhai**

**Cell No:** **+91 8734865508**

**Email Id: rathodhany@gmail.com**

##### CAREER OBJECTIVE:

To make the best use of my skills to get the best possible result and to contribute in the success of the organization and society.

##### ACADEMICS:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Course | Board/University | **Year** | Percentage | Class |
| B.com | Guj.  University | 2012 | 52% | pass |
| H.S.C | G.H.S.E.B. | 2009 | 62% | Second |
| S.S.C | G.S.E.B. | 2007 | 67% | first |

Computer skill

I have knowledge of MS Office, Basic, Excel, Tally Erp 9, Internet.

 **Experience:**

I have experience of 6 month of **Eureka-Forbs**.

I have experience 3 year in **Bhavna Roadways** as Account assistant

I have experience 1.5year in **Abhi Engineering** As accountant.

At present working with **Bhakti Poly Plast** as Accountant.

##### PERSONAL PROFILE:

|  |  |
| --- | --- |
| Address | 48, Bhagwati krupa soc.  Near B.V.D High school school  Ghodasar.Ahmedabad.380050, |
| Contact Number | (M) +91 8734865508 |
| Date of Birth | 5th  June,1992 |
| Gender / Marital Status | Female / Single |
| Languages known | Gujarati, English, Hindi, |
| Hobbies | Reading, singing, music. |

##### DECLARATION:

I hereby declare that the above-mentioned information is true to the best of my knowledge.

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**Rathod Heena**