***Curriculum Vitae***

PATEL MEGHANA PRAVINBHAI

(B.S.C)

6794/47, Lathi Bazar,

0pp- M.P High School,

KAPADWANJ,

DIST- KHEDA, 387620 Email ID: patelmeghana166@gmail.com

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*Career Objective:*

I like to have a quality of Leadership development which includes the Positive thinking and Smart working by Mending of staff which leads journey from “GOOD TO GREAT”.

*Educational Qualification:*

* B.S.C (CHEMISTRY) P.B Science Collage, kapadwanj from Gujarat University with CGPA

5.65 /10.0 in the year 2017.

* H.S.C from Shree C.N Vidhyalay High School, Kapadwanj from GHSEB– Gandhinagar with 57.38 % of marks in the year 2014.
* S.S.C from Shree Vidhya Bharti School, Kapadwanj from GSEB– Gandhinagar with 83.20 % of marks in the year 2012.

*Work Experience*

* FRESHER

*Key Performance Area*

* Convince People.
* Total Quality Management during operations.
* Able to solve using both logic and creative approaches.
* Implementation of Housekeeping and TQM at work for continual improvement in company.

*Special Skill:*

* Ability to adopt new technology soon.
* Ability to communicate effectively with the team members and client.

*Computer Proficiency*

BASIC, MS Office (Microsoft word, Excel and Power Point)

*Personal Details:*

Name : PATEL MEGHNA PRAVINBHAI

Date of Birth : 5TH Nov 1996

Nationality : Indian

Religion : Hindu

Sex : Female

Marital Status : Un-Married

Language Known : English, Hindi, Gujarati

Hobbies : Reading, Teaching, New adventure

*Declaration:*

I hereby declare that all the information mentioned above is true to the best of my knowledge. I will make it my earnest endeavor to discharge completely and carefully the duties you may be pleased to entrust with me.

Yours Sincerely,

meghna