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| Contact |
| MO: 7096416103  Mai :panchalvaljee1997@gmail.com  : 3th March, 1997  : 23, New Ranchhodraynagar,  Chandlodiya, Ahmedabad - 382481 |

Valjee Panchal

(B.com, Tally)

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| **Career Objective** |
| Looking for a bright future in field of Corporate the objective to learn and grow as a professional by leveraging my knowledge in real time projects and moving ahead with Industry trends. |

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| **Qualification** |
| * B.com From Gujarat University With March-2018 First Class * G.H.S.E.B From Saraswat school With March-2015 First Class * G.S.E.B From BhavikVidhyalay With March-2013 Second Class * PROBE course with bankedge |

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| **Key Skills** |
| * Innovative. * Positive Attitude. * Effective Inter-personal Skills. * Problem Solving Ability. * Tally Data & Billing. * MS Office, Mail work, Excel, Word Document, Presentation Abilities & Etc. * Database handling and Good Communication. |

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| **Profile** |
| * **D.R. Patel Company (Whole sale Plywood) Sola Road** * **Freelancer Bharat Pay Merchant Account** * **Bandhan Bank Ltd** |

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| Work Experience |
| * **D.R. Patel Company (Whole sale Plywood) Sola Road, Ahmadabad**   **Junior Accountant & Support May-2019 To Dec-2019**   * Totally accounting & supporting work. * Tally data maintained. * Generated for E-Way Bill Processed. * Support for all sales team coordination. * Tally Database for Sales & Purchase record maintained. * Coordinate with Plywood Dealer. * Solving the Queries. * Experience certificate not available. * **Freelancer Bharat Pay Merchant Account Ahmadabad**   **June-2020 To 31 July 2022**   * Totally Field Work (QR Code, Swipe Machine, Investments Account & Loan). * Planning and organizing the day to ensure all opportunities are maximized * Dealing with customer enquiries face to face * Achieving all revenue targets & objectives in line with the Area Business Plan * Reporting business trends and area performance to the sales team leader. * Customer meet and Conveyance. * **Bandhan Bank LTD (Drive In Road) 4 July 2022 to 17 Dec 2022** * Teller ,AOF * Customer meet and Conveyance TO Account opening |

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| **Activity Of Interest** |
|  Travelling. |

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| **Languages Known** |
|  Speak, Write & Understand : Gujarati, Hindi & English |

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| **Reference** |
| 1. Mr. Pravin Patel  Founder Director Of D.R. Patel Company  Mo:9426177577 |

**Valji Panchal**