**Parth Dalal**

Ahmadabad, Gujarat, India

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Marital Status: married Nationality:Indian Driving licence: full

**Profile**

I am a highly organised individual with strong management and communication skills .stayed in London,UK for last 4 years. Committed to consistently delivering quality service within the required timescales and set targets. I am a positive, friendly and enthusiastic person who does not hesitate in approaching others, always keen to learn and take on new challenges. I am looking to further my career development within the marketing and finance industry.

**Professional Experience**

**Retail manager Eurochange, London**

[**www.eurochange.co.uk**](http://www.eurochange.co.uk) **September 2013 - present**

pro-actively i have joined this company as a retail manager to gain some valuable experience such as dealing with the different currencies and managing them within the UK as well as across the UK.

* Negotiating with the clients on behalf of company to secure the deal
* Interviewing and hiring the new cashiers
* Monitoring all cashiers sales process and performance
* motivating cashiers to achieve their weekly and monthly branch targets
* Monitoring cashier’s monthly matrix and carry out sales assessment on a regular basis.
* Manage international payments such as bank transfers within UK as well as in foreign countries
* Developing and sustaining good relationships with all cashiers whilst paying close attention to cashiers needs and requirements

**Cash office manager (cash management) Primark, London, UK**

**www.primark.co.uk September 2012 – august 2013**

Pro-actively secured a position with Primark (Oxford Street) in a cash office, I have joined this leading fashion clothing brand with the view to gaining finance management experience within a retail environment.

* Dealing with the large amount of money and to manage them effectively
* Prepare a money for the lodgement and Prepare the float for the next day and cashing up all the tills
* Deal with the discrepancy in the till
* VAT procedures
* Outstanding customer service – maintaining a polite, respectful and positive attitude at all times and always going that extra mile for each and every customer.
* Good telephone manner – having good product and service knowledge whilst ensuring customer confidentiality
* Developing and sustaining good relationships with employees whilst paying close attention to employee’s needs and requirements
* Monitoring all administrative work – ensuring cupboards and office is clean and tidy. Providing stock to the managers and staff when needed. Preparing and counting stock for Stock Take.

**Education**

2011 - 2012 MSC in marketing and business management

2010 - 2011 diploma in French language

2008 - 2010 Post graduation diplomas in Hospitality management

2004 - 2008 BSC in bachelor of commerce (Accounting, statstics)

**Interests**

I like to play volley ball and cricket in my leisure time. I was a part of my state volleyball team. I still play volleyball in the weekends. It helps me to stay fit .Every year I take part in the adventurous campaigns because, it works as a meditation for me.In my spare time I enjoy socialising with friends, staying fit by going to the gym.

**Professional Skills and Experience**

* Effective communication skills
* Experience of working in a fast paced environment and working with the deadlines.
* Awareness of different languages such as French, English, Hindi and Gujarati
* Enthusiastic, self motivated and passionate
* Quick learner and able to work under pressure

**Other skills**

* Computer literate (Word, Excel, PowerPoint and Outlook)
* Social media

**References:** Obtainable upon request