

PRATIMA YADAV

Career Objective

To work in an organization that has a highly dedicated & professional environment and to enhance my career.

Contact

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NEW DELHI, Delhi, 110059

Education

MAHARSHI DAYANAND UNIVERSITY, ROHTAK,

Rohtak, Haryana

B.Ed Teaching Candidate

(Expected graduation Sep 2020)

BHARATI COLLEGE, DELHI UNIVERSITY

New Delhi, Delhi

*Bachelor of Arts (B.A.) Hindi (May
2018)*

12TH, CBSE

New Delhi, Delhi

High School Diploma (Jun 2015)

Additional Skills

Basic Computer

Typing

Excel

MS office tools

Certifications

Excel

NCC 'C' Certificate

Commando Training

Experience

Nov 2018 - Apr 2019

BACK END EXECUTIVE

Akiko Services, New Delhi, Delhi

- Data Management
- Marketing Research
- Analysis
- Good exposure to the back office profile with work experience of 1 year