

RUSSELL MONTGOMERY

916.261.4608 | russell.montgomery1@gmail.com

Education

Bio Data Med Lab

Externship October 2020

Phlebotomy Training Specialists

Phlebotomy Program March 2020

Sacramento City College

September 2017-January 2020

License

Certified Phlebotomy Technician I

California Department of Public Health

CPT-02147286

Certification

Certified Phlebotomy Technician

National Healthcareer Association

Certification #W8P9C2K4

Key Skills

- Excellent patient service
- Venipuncture & Capillary Puncture
- Blood Collection & Handling Safety
- Blood Specimen Storage
- Patient Care
- Quality Assurance & Controls

Experience

December 2020- Present

Site Lead Supervisor | BioReference Laboratories | Sacramento

- Point of contact for the Sacramento Kings & Golden 1 Center COVID testing/Blood Draws.
- Daily organization of the testing of players, staff, & family members while maintaining BioReference standards and patient safety.
- Processing patient orders and transactions. Resolving patient question and concerns while maintain company policies.

- Communication between the Sacramento Kings organization and other testing facilities while organizing testing locations & times for day-to-day operations.
- Creating an organized safe testing facility and making sure that all staff is aware of procedures and are scheduled correctly.
- Supervising and creating a schedule for a staff of 13 and making sure all testing locations are properly staffed for each day.
- Daily supply and POC quality control.
- Making sure specimens are correctly collected, ordered, manifested, & tracked each day through Insight DX.

May 2016- April 2020

Training Bartender/Server | Lucille's BBQ Restaurant | Rocklin

- Advertise and recommend menu options to guests
- Communicate product knowledge to help guests in decision making
- Creates a welcoming environment for visiting guests and provide them a memorable dining experience
- Maintains all sanitation procedures and food safety guidelines
- Utilize expansive knowledge of mixed beverages, specialty liquors and craft beers to serve customers and support staff
- Engages with bar customers and provide outstanding service to increase customer loyalty
- Accurately and quickly calculate checks and make change
- Knowledge of the Aloha POS system
- Trains new servers on menu knowledge and steps of quality service

September 2015 – August 2016

Banquet Server | Thunder Valley Casino Resort | Rocklin

- Performed food and drink serving duties at dinners and special events
- Interacted with guests in a positive, friendly and efficient manner
- Maintained AAA Four Diamond Standards ^[1]_{SEP}

August 2014- August 2015

Security Officer | Jackson Rancheria Casino | Jackson

- Responsible for providing security and protection for guests, employees and company assets
- Maintained surveillance of casino property
- Reacted to any disturbances within the casino property
- Observed and reacted to individuals suspected of illegal activity
- Wrote reports regarding security incidents ^[1]_{SEP}

August 2012 – July 2014

Assistant Manager | Jamba Juice| San Diego

- Responsible for day-to-day operations in a management role of a corporate food service environment
- Managed a crew of 4---5 employees on any given shift
- In charge of closing daily financials and making bank deposits
- Maintained corporate policies, procedures and customer service expectations
- Helped create weekly schedule