

**SCHOOL DISTRICT NO. 20 (KOOTENAY-COLUMBIA)**

Revised March 2016

2001 Third Avenue, Trail BC V1R 1R6 – Phone 250.368.6434 / Fax 250.364.2470

STUDENT REGISTRATION FORM**SCHOOL:** _____

Start Date: _____

This registration form is a legal document. It must be accurate and complete. All information will be treated confidentially.

Catchment area school: _____

☐ Transfer approved – Date: _____

Cross-enrolled school (if applicable): _____

Cross-enrolled reason: _____

STUDENT INFORMATIONBirth Gender: ☐ Male ☐ Female ☐ Other

Preferred Gender: _____

Legal Last Name: _____

Legal First Name: _____

Legal Middle Name(s): _____

Usual Last Name: _____

Preferred First Name: _____

Birthdate (day/month/year): _____

Proof of Age/Legal Name received and on file:

Registrar's Initials: _____

Note: a student cannot be registered**without proof of legal name and age:**☐ Birth Certificate☐ Certificate of Citizenship☐ Court Order☐ Immigration Canada documents☐ Driver's License☐ PassportHome Phone: _____ ☐ Unlisted

Grade: _____

ADDRESS INFORMATION

Street Address: _____

Apt. No.: _____ Postal Code: _____

City: _____, BC

Proof of Residency: ☐

Registrar's Initials: _____

Mailing address (if different): _____

Is bussing required? ☐ Yes ☐ No➤ If yes, please complete a **Transportation Request Form – Student****ADMISSION INFORMATION**

Previous School/Preschool/Daycare/StrongStart: _____

School District No.: _____

Address (if known): _____

City & Province: _____

PARENTS/GUARDIANS (please request additional sheets if required)

Relationship to Student: _____

Last Name: _____

First Name: _____

Gender: ☐ Male ☐ Female ☐ OtherLiving with Student: ☐ Yes ☐ NoSame as Student Address: ☐ Yes ☐ No

Address (if different): _____

City & Province: _____

Postal Code: _____

Home Phone: _____ ☐ Unlisted

Work Phone: _____ Ext: _____

Cell Phone: _____

Email: _____

Relationship to Student: _____

Last Name: _____

First Name: _____

Gender: ☐ Male ☐ Female ☐ OtherLiving with Student: ☐ Yes ☐ NoSame as Student Address: ☐ Yes ☐ No

Address (if different): _____

City & Province: _____

Postal Code: _____

Home Phone: _____ ☐ Unlisted

Work Phone: _____ Ext: _____

Cell Phone: _____

Email: _____

CUSTODY/GUARDIANSHIP/ACCESSAre there any legal documents in force re: custody/guardianship/access? ☐ Yes ☐ No

If yes, please describe briefly: _____

Have you provided a copy of these legal documents to the school? ☐ Yes ☐ No

**STUDENT REGISTRATION FORM**

EMERGENCY CONTACT INFORMATION #1		EMERGENCY CONTACT INFORMATION #2	
Last Name: _____	Last Name: _____		
First Name: _____	First Name: _____		
Relationship: _____	Relationship: _____		
Home Phone: _____	Home Phone: _____		
Work Phone: _____	Work Phone: _____		
Cell Phone: _____	Cell Phone: _____		

SIBLING INFORMATION	(1)	(2)	(3)	(4)
Last Name: _____				
First Name: _____				
Relationship: _____				
Birthdate (d/m/y): _____				
School: _____				
Gender: _____	<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> Other	<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> Other	<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> Other	<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> Other

MEDICAL INFORMATION

☐ I understand that the school will secure emergency transport to medical services in the event that my child is injured and that I will be responsible for any costs associated with such transport.

Doctor Name: _____ Phone: _____

Dentist Name: _____ Phone: _____

Care Card Number: _____

Allergies/Conditions: _____ Life-threatening? ☐ Yes ☐ No

Life-threatening condition: _____

If your child suffers from allergies/conditions, life-threatening or non-life-threatening, please complete the following as appropriate:

➤ Medical Alert Planning Form	➤ Asthma Care Plan	➤ Diabetes Care Plan
➤ Anaphylaxis Emergency Action Plan/Form	➤ Seizure Follow-Up	➤ Self-Administered Medication
➤ An Epi-Pen Emergency – Transportation Emergency	➤ Request for Administration of Medication at School	

IMMIGRATION/CITIZENSHIP STATUS	ABORIGINAL ANCESTRY
Country of Birth: _____	Do you have Aboriginal Ancestry? <input type="checkbox"/> Yes <input type="checkbox"/> No
Language at Home: _____	If yes, would you like to receive Aboriginal Support Services?
Status in Canada: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Canadian Citizen <input type="checkbox"/>	Band Number, if applicable: _____
Permanent Resident / Landed Immigrant <input type="checkbox"/>	<input type="checkbox"/> Status – Off Reserve <input type="checkbox"/> Status – On Reserve
International Student <input type="checkbox"/>	<input type="checkbox"/> Metis <input type="checkbox"/> Inuit
Student Visa <input type="checkbox"/>	<input type="checkbox"/> Non-Status

KINDERGARTEN REGISTRATION ONLY

Has your child received any of the following intervention services?	Has your child had his/her hearing tested? <input type="checkbox"/> Y <input type="checkbox"/> N
<input type="checkbox"/> Speech Therapy <input type="checkbox"/> Occupational Therapy <input type="checkbox"/> Physiotherapy <input type="checkbox"/> Counselling	Has your child had his/her eyes tested? <input type="checkbox"/> Y <input type="checkbox"/> N

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT (FOIPPA)

Personal Information

There are occasions when our school would like to have contact with parents to consult them directly about school issues or meetings or to plan school-related activities. To contact you for these purposes, we need consent for the disclosure of your name, home address and phone number to school district personnel, parent advisory councils, or others responsible for organizing these types of activities. Your personal information will not be disclosed to anyone for business or commercial purposes.

<input type="checkbox"/> YES – I give my consent for release of my home address and phone number for purposes consistent with the above.	Initial: _____
<input type="checkbox"/> NO – I do not permit the release of my home address and phone number for purposes consistent with the above.	Initial: _____

Should you wish to change your consent at any time, please contact your School Principal.

**STUDENT REGISTRATION FORM****FOIPPA continued ...****Release of Student Photographs**

It is a tradition in our school district to allow district staff and the media to photograph individual students and groups of students to commemorate events and to promote various educational, sports and cultural events taking place in the district. While photographs add to the community life in our schools, they are not required for educational purposes. Students' names, photographs, and comments may be published in the school electronic database, school yearbook, school and/or district website or newsletter, or in the news media.

<input type="checkbox"/> YES – I give my consent for release of my child's photo for purposes consistent with the above.	Initial:
<input type="checkbox"/> NO – I do not permit the release of my child's photo for purposes consistent with the above.	Initial:

Should you wish to change your consent at any time, please contact your School Principal.

CANADA'S ANTI-SPAM LEGISLATION – Parental Consent to receive emails that may contain items considered commercial

In accordance with Canada's Anti-Spam Legislation, School District No. 20 (Kootenay-Columbia) requires consent to send you what in certain circumstances would constitute a commercial electronic message. Nothing in the Act restricts the district from emailing you newsletters, school or district updates, but some emails may be viewed as a commercial electronic message (eg, information about buying a school yearbook, student photos, book fairs, hot meals or field trips that cost money) or similar events and offers. Any offers or advertising email will be directly related to the school's/district's operations. Your email will not be disclosed to anyone beyond the school, district, or parent advisory councils for business or commercial purposes. To ensure compliance with this legislation we are requesting your consent.

<input type="checkbox"/> YES – I give my consent to receive emails from my school/parent advisory council/district parent advisory council for purposes consistent with the above. Email: _____	Initial:
<input type="checkbox"/> NO – I do NOT give my consent to receive emails from my school/parent advisory council/district parent advisory council for purposes consistent with the above.	Initial:

Should you wish to change your consent at any time, please contact your School Principal.

BC SCHOOL SPORTS (Grade 8-12 students only)

All students participating in secondary school athletics in School District No. 20 must be registered with BC School Sports.

<input type="checkbox"/> I authorize disclosure of my child's name, birthdate, current grade, year my child entered Grade 8, and previous school to BC School Sports for registration purposes.	Initial:
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DECLARATION BY PARENT, LEGAL GUARDIAN, OR INDEPENDENT STUDENT

I hereby certify the foregoing information to be true, correct and complete.

Name (please print): _____

Signature: _____ Date: _____

FOR OFFICE USE ONLY

Date Received: _____ Grade: _____ Homeroom: _____ PEN: _____
Bus Route #: _____ Bus Stop: _____ ☐ MyEdBC release requested from previous school

Registrar's Signature: _____ Date: _____

FORMS COMPLETED, SIGNED AND RETURNED

<input type="checkbox"/> Transportation Request Form - Student	<input type="checkbox"/> Anaphylaxis Emergency Action Plan/Form
<input type="checkbox"/> Medical Alert Planning Form	<input type="checkbox"/> An Epi-Pen Emergency – Transportation Emergency
<input type="checkbox"/> Asthma Care Plan	<input type="checkbox"/> Self-Administered Medication
<input type="checkbox"/> Diabetes Care Plan	<input type="checkbox"/> Request for Administration of Medication at School
<input type="checkbox"/> Seizure Follow-Up	