

**Colfax Township (231) 742-8216
5594 N 192nd Avenue
Walkerville, MI
May 7, 2024 Minutes**

Meeting was called to order by David Leonard, Supervisor at 7:00 pm

Roll Call	<u>Board Members</u>	<u>Present</u>
	David Leonard, Supervisor	X
	Shelby Branch, Treasurer	X
	Corinne Norton, Clerk	X
	Brad Norton, Trustee	X
	Stuart Overway, Trustee	X

Board – 5 Public - 9

Motion made by Shelby Branch to accept agenda seconded by Brad Norton. Vote role/voice carried.

Yes – 5, No – 0

Motion made by Stuart Overway to accept previous month's minutes, seconded by Shelby. Vote role/voice carried

Yes – 5 No – 0

Motion made by David Leonard to accept Treasurer's Report seconded by Corinne Norton. Vote role/voice carried

Yes – 5, No - 0

Motion made by David to accept Invoices seconded by Shelby. Vote role/voice carried. Yes - 5, No – 0

All approved: Brad, Shelby, David, Corinne and Stuart

New Business:

Drain Commissioner - Michelle Martin – Went over zoning and ordinance practice. Colfax would need a standalone ordinance/resolution. Michelle will look into this for our township. (A “boiler-plate” ordinance/resolution for small townships.)

Intuit/Quick Books Bundling – Corinne shared with board that we would save \$142.00 a year and receive additional assistance from Enterprise (Intuit/QB upgrade) if we bundled. David made a resolution to bundle. Motion made by Shelby and seconded by Stuart.

Oceana Community Foundation Grant – Pays for 2 picnic tables, 2 grills, and cement pads for picnic tables and a walkway from parking lot to tables. Currently, waiting for the concrete estimate.

Township Hall Sidewalk – Sidewalk from one parking lot to other located in front of Hall (allowing access to side and front door). Also place a cover to indicate location of Septic system (easy access to pump out). Projects are needed for Safety reasons. Approximately \$1,915. David moved to use Covid Funds. Motion made by Stuart and seconded by Shelby. All approved: Brad, Shelby, David, Corinne and Stuart.

Trash Day – May 11 at 8-12. Trailers in at 7:30 and pick up 1pm. Volunteers – David, Brad, Corinne, Joni and Stuart

Beach Clean Up – May 18, 10-12

VanBuren Road at 188th (a section of the road washed out) – David provided an estimate from the Road Commission on using Slag: \$27,844.56. Road Commission provided a temporary fix at this time.

Resolution – Hazard Mitigation Plan - County has adopted – eligible for funds if a disaster in township. Our board needs to sign a resolution and send to the County (no cost). Motion by David to put in place as of 5-7-24 and seconded by Shelby.

Public Comment:

Council of Aging – Walkerville Wesleyan Church working with the COA to provide a bus schedule where seniors would be picked up by bus to go to Hart for activities (shopping, appointments, lunch, etc.)

Unfinished Business:

Master Plan Training on May 16 at 6:30- 8:30 - The Board will be attending

Road Sign Order – Order is in - waiting for Road Commission to put up. Important we have Caution signs up by the beach.

Motion made by David to adjourn meeting seconded by Shelby. Vote role/voice carried. Yes – 5, No – 0

Meeting was adjourned at 7:43 pm